## 2016 Procedure for Steering Group Elections

Three Steering Group positions need to be filled for 2016.
Each member elected by these procedures will be elected to a three year term.

## Three Members to be Elected by the Leadership Group

## Nomination

Individuals at Bronze, Silver, Gold and Platinum member institutions may be nominated by a member of the leadership group. At least three people must be nominated to serve on the steering group. If less than three nominations are received, nominations will remain open.

Nominations must be received by midnight, June 10, eastern U.S. time.

## Election

Three new members of the steering group will be elected from the nominations made by the leadership group. Each member of the leadership group will receive one ballot and can vote for up to three new members of the steering group. The three top vote getters will be elected. Tied candidates will face a run-off.

The election will be held by email the week of June 20.

