

# 2016-04-06 Membership Task Force Meeting

## Attendees:

- Rob Cartalano
- ~~Mike Conlon~~
- Jonathan Markow
- Andi Ogier
- Julia Trimmer

Minutes: Jonathan

## Agenda:

1	Announcements/catch-up	All
2	Brainstorm our approach to recruitment	Jonathan and others
3	Next steps	All

## Notes:

- Resources:
  - [2016 VIVO Membership Prospect List](#) (We'll use this as our "worksheet"; add prospects, actions, etc.)
  - [CTSA Search Institutions](#)
- It would be helpful to have the URL associated with each prospect's VIVO. Is that available anywhere? In the registry?
  - Might be possible to search the site for contact information
  - Mike sez: Only about a third of the URLs have been self-entered in the registry. They are hot-linked from the name of the institution
- We need more Decision Maker and Advocate contacts for the prospect list! How can we get them?
  - Email the "Anyone" contact (someone we know at the institution) and ask them for the other contact info (**All**)
  - Ask Dave Eichmann if he can provide the CTSA Search institutional contacts (**Jonathan**)
    - These institutions either have VIVO's or their data is based on the VIVO ontology, so they should be contributing to the VIVO project. Right??!?
- We will begin contacting the few people we do know who are associated with our prospect institutions. A few of us have already "signed up" as a volunteer for various institutions. Mike has given the go-ahead for us to begin contacting those people (**All**)
- We will meet again the week of 4/25 (TBD). Thereafter, we will meet biweekly as the campaign kicks off.