

# 2015-08-28 Steering Group Minutes

August 28, 2015, 1 PM EST

## Attendees

Steering Group Members

[Paul Albert](#), [Jon Corson-Rikert](#) ★, [Melissa Haendel](#), [Kristi Holmes](#), [Dean B. Krafft](#), [Robert H. McDonald](#), [Eric Meeks](#), [Andi Ogier](#), [Julia Trimmer](#), [Alex Viggio](#)

★ = note taker

Ex officio

[Jonathan Markow](#), [Mike Conlon](#)

Regrets

[Bart Ragon](#), [debra hanken kurtz](#)

Dial-In Number:

**NEW DIAL-IN: 641-715-3650** (was 209-647-1600), Participant code: 117433#

## Agenda

	Item	Time	Facilitator	Notes
1	Updates	5 min	All	
2	Review agenda	2 min	All	Revise, reorder if needed
3	Fall webinar series	10 min	Mike	Three webinars?
4	Upcoming events	15 min	All	Fall events; Training offerings; Spring events including implementation fest
5	Contributed Software Task Force	20 min	All	See <a href="#">Contributed Software Task Force Final Report</a>
6	September 4 meeting?	3 min	All	September 4 (next Friday) is the beginning of the Labor Day weekend. Suggest no meeting.
7	Future topics	5 min	All	Asset Inventory recommendations, Implementation documentation; site survey, recommendation regarding in-kind and membership levels, attribution/contribution efforts (Oct 16?)

## Notes

### Updates

- 2016 Conference Task Force forming – see [VIVO 2016 Conference Planning Task Force](#)
- Revised authorship relationship diagram. See [Ontology Relationship Diagrams: Authorship](#)
- CTSA supplement awarded to Melissa Haendel and Dave Eichmann to align VIVO-ISF with SciENcv and provide CTSAsearch capability.

### Fall webinar series – 3?

- we've done two series in the past – one on VIVO per se and another on ORCID where one of the series was on VIVO and ORCID
- hosted and organized by Kristi Searle at DuraSpace; 3 weeks notice needed
- Mike suggests that he do an introductory webinar, based on the slides in the wiki and some updates – what is VIVO, touching on a wide variety of different topics
- A second seminar (hoping Kristi could do) possibly on a major application of VIVO, perhaps on using VIVO as part of an approach to assessing research impact
- A third, more technical webinar, from Graham once he's on board
- spread out over the fall, 3-4 weeks apart
- A tried and true format; in the past the middle webinar has been a show and tell of VIVO sites – what's worth showing this year, and do you keep it to 1-2
- What are we trying to accomplish – so the webinars align with the goals – attracting new VIVO users?. yes
- Research impact topic is hot, the work done in the area is significant, and provides a counterpoint to the research impact talks in Europe, which seemed more focused on counting research outputs. More thoughtful, adding more context, not just proclaiming VIVO as a Swiss army knife to collect anything.
- Need to address the attribution and contribution question and how it will be discussed in the context of pending proposals.

## Upcoming events

- (making sure events are coordinated is this group's responsibility)
- Considering a small, strategic, VIVO-ISF ontology event for the fall – with an eye toward refining the ontology processes and work methods, assessing what the backlog of work is, and how all of that moves forward
  - Trying to figure out some dates – **likely earlier in fall (but after Sept 21 when Graham joins)**
  - Ontology proposal for SciENCv has been funded by NIH
    - Good plan and division of labor but will be hard to find people to work for 2 years
    - Just finalizing budgets – will have a job announcement out soon for an ontologist – okay to mention in VIVO updates
    - Does the International Semantic Web Conference have a job board? The event is in October
    - Can post SciENCv award to the VIVO blog
  - Not likely a large, open invitation event
  - Maybe in Portland?
  - We need to identify attendees and dates and planning assistance
  - Mike can provide planning assistance
- We don't yet have as much of a tradition of big fall events – but the road map team is hoping there could be a sprint sometime in November

## Contributed Software Task Force

- discussing [VIVO Contributed Software Task Force Recommendations](#)
- software around VIVO – apps & tools – 6-page report
- Chris Barnes (UF), Paul Friedman (NW), Ted Lawless (Brown and now TR), Keith Maul (NCAR)
- 3 recommendations
- Since this is a process that has to be maintained over time, do we have the mechanism?
  - The Apps & Tools working group augmented by Mike and Graham (our funded effort) – he should work with them, and also review and monitor the GitHub Labs, pinging authors and maintainers occasionally, etc.
  - Making sure everyone in the community knows about this – getting word out when new components are added
  - Mike expects to be involved in operationalizing, along with Graham; could have checkpoint reviews
  - Are we satisfied with the report, or do we need to have the leads join this call to discuss rolling this out?
  - Do we want to wait until Graham comes? He'll be here in a few weeks, so we can probably move forward
  - Mike will highlight the report in VIVO updates
- There will be a series of task force reports – how will these and other recommendations get acted on
  - It's part of the project director's role role, with the standing method being to engage the community at every step – and in six months, it should be clear that something has been done
  - There may be a time when a report is not so universally accepted by Steering, when only parts may be endorsed or the whole set may be seen as incompatible with how we intend to conduct our business
  - Do we need Steering to vote on approving the recommendations?
  - Steering then endorsed the report without objections

## Sept 4 meeting

- Defer to Sept 11 – motioned and seconded, with no objections

## Future topics

- (from agenda) Asset Inventory recommendations, implementation documentation; reviewing a draft of the site survey, attribution/contribution efforts of various kinds (given the SciENCv and Helmsley work)
- The ontology strategy ahead of the ontology meeting – the software issues
  - e.g., the big VIVO-ISF, the subset for the VIVO application
  - Suggests we write down bigger questions ahead of the meeting, since
  - If someone has a proposal for what is to be done, how does one engage
  - We need a similar support mechanism for ontology development the way software has been
- Kristi out the 18th, 25th of September and the 9th of October

## Action Items

- [Mike Conlon](#) will find a week when Steering can discuss attribution/contribution
- [Melissa Haendel](#) will send abstract of SciENCv proposal to [Kristi Holmes](#), who can post to the VIVO blog
- [Mike Conlon](#) will include VIVO labs and SciENCv in VIVO Updates

