

# 2015-06-03 Leadership Group Meeting

## Attendees

Leadership Group members: Dean Krafft, Michael Winkler, Karim Boughida, Julia Speer, Julia Trimmer, Mike Wright, Chris Shaffer, Amy Brand, Robert McDonald, Liz Tomich, Simon Porter, Paul Albert, Jonathan Breeze, Michael Bolton

Regrets: Andrew Ashton, Malcolm Wolski, Jennifer Adams, Thorsten Hoellrigl

Steering Group members: Kristi Holmes, Jon Corson-Rikert

Ex officio: Mike Conlon, Debra Hanson Kurtz, Jonathan Markow

## Notes

### Summit Meeting Recap

- Excellent discussions, participation
- Covered status of VIVO, opening up VIVO, the VIVO value proposition
- Minutes approved without objection

### VIVO Charter v 1.1 Changes

- Management Team discontinued. Workgroup chairs meets with Steering monthly instead
- Clarified role of the working groups as standing committees
- Task forces for time limited deliverables
- Some other minor changes, formatting
- Some simplified explanations re how governance works
- Comment: Is more stream-lined
- Question: What are connections between Steering, Tech Lead, Work groups, Task forces. Ans.: Coordination of working groups and task forces is done by project director and tech lead
- Task forces will develop out of discussions in working groups
- Motion to adopt charter as revised: Passed by acclamation

### Augmenting the VIVO Steering Group

- Steering group recommends proposal #2: bring on the full complement of steering group members
- Motion to proceed on Proposal #2 and second.
- Proposal #2 is adopted by acclamation
- Leadership is encouraged to make nominations, self-nominations; slate will be presented though email
- Steering group nominees must be from member organizations; nominations open to all
- Question: How much time is needed to serve on steering group? Ans. One-hour call each week, preparation for the call
- Nominations should go to Dean or Mike

### Progress Report

- VIVO 1.8 released
  - Modularity increased
  - Reduced time to migrate data
  - Bug fixes, enhancements
- Task forces established on community-developed software, asset inventory, telling VIVO stories, implementation documentation task force; more technical task forces will be created when tech lead begins;
- Some significant contributions from community for v 1.8 (e.g., Symplectic Harvester, ORCID/VIVO integration, Upgraded VIVO Vagrant from Brown, VIVO Docker)
- Good Implementation Fest at Oregon Health, well attended
- Conference (See below)
- Marketing activities
- Joint VIVO/ORCID webinar hosted by DuraSpace
- Joint work with CASRAI on CREDIT taxonomy
- Kristi is co-chairing NISO work on attribution (metrics and persistent identifiers)
- Melissa working with FORCE11 group on attribution modeling
- "Telling VIVO Stories" are being published
- VIVO euro-conference hosted by Lambert Heller, Hannover Germany, September 9.

### Tech Lead Search

- 3 strong candidates
- Recommendation by Search Committee
- Technical review and final interviews by DuraSpace now taking place
- Offer will be extended in a couple of weeks

### New website design for [vivoweb.org](http://vivoweb.org)

- Redesigned as a marketing website
- Will be simplified
- Will have newsfeeds, blog, other dynamic material

## Transparency initiatives

- Steering minutes published each week
- VIVO update published each week
- Working group leads meeting with steering once a month

## Budget

- \$380,000 budget
- \$90,000 to be raised from new members

## Concerns from Summit

- Stakeholders want to see features in the software that provide value and are competitive
  - new roadmap process, engagement processes, participation
- Can VIVO be more agile and productive?
  - New features in software and ontology must be easily incorporated as upgrades
  - Site survey will be more simple and focus on ease of use and ownership
  - Hiring tech lead, becoming more transparent, creating more modular software, creating improved open source development processes
  - Lower the burden to participation in development

## Roadmap Process

- Entire community must be involved
- First create an organized list of features that have been proposed for VIVO
- Three categories
  - End-user features for people who use it in their daily work
  - Data steward/administrator features
  - Technology features (for benefit of developers)
- Community will review and discuss features, will lead to refined list with estimates
- By mid-July, turn features into a survey to elicit preferences from stakeholders considering constraints;
- Stakeholders will indicate whether they can commit effort to help with the features they value
- Three-week effort of task force will recommend roadmap based on community responses
- Question: At what point are effort estimates made? Answer: Current tech team will group into rough scope categories
- Comment: This is very helpful!
- Question: How will roadmap be managed? Ans: Based on community response and commitments, sprints will be organized, new efforts will begin

## Budget

- Calendar year based
- Revenue generating activities are listed
- Tech lead hire will work with lead developer through September
- Total expenditure is \$329k on budget of \$380k
- We want to build \$100k+ reserve

## Membership

- We need to raise \$91k in new memberships
- Leadership group will be invited to help with the appeal

## Conference Updates

- Melissa Haendel is program chair
- Great keynote speakers, invited speakers
- Invited speakers will address the entire conference
- 20% increase in proposals this year
- Large number of international registrants - as much as 1/3 so far
- Working on sponsorships from commercial organizations

## Partnership Updates

- Great partnerships with Digital Science, Thomson Reuters, Symplectic, Plum
- ORCID, CASRAI, FORCE11, NISO
- Work on CRediT taxonomy
- We anticipate support to incorporate VIVO ontology into ScienCV
- Key opportunities are out there around compliance issues, federal mandates on open access, alternative research outputs, data sharing, discoverability and representation of research outputs
- We want to work with DAM systems like Fedora, DSpace, BePress, etc.

## Closing Comments

- None

## Next Meeting

The next meeting of the Leadership Group will be 1-5 PM Eastern US Time, August 12, 2015 at the Hyatt Regency, Cambridge, MA. Room TBA.