

2015-04-03 Steering Group Minutes

April 3, 2015, 1 PM EST

Attendees

Dean B. Krafft, Jon Corson-Rikert ★, Kristi Holmes, Melissa Haendel, Paul Albert, Mike Conlon, debra hanken kurtz, Jonathan Markow, Robert H. McDonald

★ = note taker

All attending

Dial-In Number: (209) 647-1600, Participant code: 117433#

Agenda

	Item	Time	Facilitator
1	IFest Wrap-up	10 min	Melissa
2	Conference update	10 min	Kristi
3	Tech lead search update	5 min	Mike
4	Upcoming meetings – Barcelona, Brisbane, Bethlehem	5 min	Mike
5	Steering Committee 2.0	10 min	Dean
6	Planning for Leadership Meeting in May	10 min	All
7	Additional business	10 min	All

Notes

I. I-Fest wrap-up

- Regarding ontology, we only had less than two hours due to the importance of brainstorming key open issues and priorities for the whole community
 - a deep concern that the ontology is still in a state where it's not easy to contribute and no FTE to work on it – have to get the ball rolling
 - need to get ontology people together again soon – can we plan a working meeting at the Conference - a come and do workshop vs. come and learn
- Also need to summarize and disseminate our notes to the community
 - Perhaps we can cross-reference those ideas to upcoming task forces; it was a great format not having people separated off so much of the time
 - But we saw the community was looking for the opportunity for a big group think instead of going off into smaller rooms to do work
 - The latter has to happen
- The only working meeting we currently have at the conference is the Leadership Group meeting Wednesday afternoon
 - If we want additional working meetings, it may take people out of the conference
 - Symplectic will likely want to do their North American Saturday
 - A working dinner after the leadership group? Or get a meeting room Tuesday afternoon to work on specific areas
- Need to round up presentations as a complete set on Google Drive
- Will conduct a survey of IFest attendees.

II. Conference update

- Had a call with Designing Events, DuraSpace, Kristi as current conference chair, and Mike as past conference chair
- Goal to clarify what needs to be done
- Talked through some of the deadlines and adjusted the timeline around the program
- Talked a bit about sponsorship, which will become a conversation in DuraSpace with Mike – please think about people to suggest
 - Will need help with sponsorship effort.
 - Will need help with program development
 - Keynote speakers
 - Two invitations currently out. Expect to hear back within a week.
 - Potential invited speakers – need four.
 - the conference is only about 1/3 technical – scientists, librarians, vision-oriented people
 - a good way to bring in people who have been contributing or could be
 - could be more from the journal perspective this year
 - since we're now firmly established as a conference, we can branch out to additional speakers. Our membership model clarifies roles.

- Program committee – please send suggestions – people we'd like to engage
 - In the past we've reached out to the vivo-dev-all, vivo-imp-issues, vivo-ontology and then push things out through the Constant Contact list that Designing Events
 - Will also include governance groups.
- Reviewing workshop submissions – are there any strategic workshops we want to offer
 - Need an Intro to VIVO every year
 - Can teach one on research impact with help on how to dump info from a VIVO to a CSV for a biosketch or impact analysis
 - Extending your ontology
 - Need six half day workshops – we have five submitted. A full day counts as two half day
 - No steering committee members can teach in the afternoon – conflict with Leadership Group meeting
 - Decisions on acceptance and scheduling due early next week. Required to open registration

III. Tech lead search update

- Have a search committee, a job description
- Will circulate the description to work group leads
 - As a possible time saver, feeling that the description has been out here for weeks and need to get going
 - Say we will post this Wednesday; we need your comments by COB Tuesday to get ready to post
 - And good to ask for input on the types of questions to ask the candidates
 - Tech leads will participate in group interviews with various stakeholders – a complete itinerary for candidates, like a faculty search, where we get a lot of input from a number of groups
- Post on Wednesday on DuraSpace website
 - Communication plan will be developed and coordinated by Duraspace
 - Include blogging and tweeting for Wednesday
 - Should be communications from DuraSpace to the VIVO community list on google groups and to other DuraSpace lists, to DLF, CNI, and other library lists so cast a wide net
 - Spread the word in person at CNI
- Exciting to have this going out – starting to pick up momentum with task force formation

IV. Upcoming meetings – Barcelona, Brisbane, Bethlehem

- Mike will be out April 19-27 for a trip to India (Mumbai) by way of Dubai related to UF work
- Mike is going to Barcelona for the CASRAI/ORCID meeting May 18-19
 - Will have a prep call ahead of time to talk about driving home the data standards message
- Kristi will be leading one of the NISO working groups on metrics with Mike Taylor from Elsevier
 - Should that group be merged with the attribution working group under Force 11? Will compare membership
- (Not discussed)
 - Mike will be attending the VIVO Australia meetings in Brisbane in June
 - Need to develop a submission for the International Semantic Web Conference to be held in Bethlehem, PA in October. Abstracts due April 23.

V. Steering Committee 2.0 (Deferred)

- Look at the proposals Mike included with the agenda. Review for next week.

VI. Planning for Leadership Meeting in May (Deferred)

- Need to find a date and start on the agenda, plus get material back to them, in particular the Steering Committee augmentation plan

VII. Additional Business

- Exploring SciENCv (Not discussed)
 - Difficult to use
 - No pick list for universities
 - Would be very helpful to import VIVO profile information into SciENCv
- Task forces we talked about last week are moving forward. Will solicit community for additional volunteers

The meeting adjourned at 2:03

Action Items

- IFest [Jon Corson-Rikert](#) IFest Survey – administer and tabulate results
- IFest [Mike Conlon](#) Summarize Wednesday discussion and send to community
- IFest [Jon Corson-Rikert](#) Contact speakers regarding missing presentations on Google Drive
- Conference [Kristi Holmes](#) will organize a follow-up planning call
- Conference [Mike Conlon](#) will include conference volunteering in message to community
- Tech Lead [Mike Conlon](#) will distribute job description to work group leads
- Tech Lead [Mike Conlon](#) will convene search committee
- Tech Lead [Carol Minton Morris](#) will develop a communication plan for the job announcement
- Tech Lead An army of steering committee members and Duraspacers will post the news of the job description to all the corners of the earth and encourage retweeting, reposting.
- Tech Lead [debra hanken kurtz](#) and [Dean B. Krafft](#) will share the posting in person at upcoming [CNI meeting](#)
- Task Forces [Mike Conlon](#) will solicit volunteers for task forces via email to working groups
- Travel [Mike Conlon](#) will organize a prep meeting regarding the CASRAI/ORCID prior to the meeting

- Steering Committee 2.0. This group will review proposals for discussion next week.