

How to Edit an Object's Metadata

All objects in Islandora can be edited via the interface. This tutorial will show you how to view and edit object details for the image you just added to the collection

1. View the Object Details for the Image

Navigate to the image you added in the previous tutorial (or any object) and click the 'Object Details' tab. You will see all the metadata currently available for the object.

The screenshot shows the 'Digital Repository' interface. At the top, there is a breadcrumb trail: 'Home > Digital repository > Islandora Basic Image Collection > Sunset >'. Below this, the 'Digital Repository' title is displayed. A tab bar contains 'Sunset' and 'Object Details', with a red arrow pointing to the 'Object Details' tab. Below the tabs are 'View' and 'Edit' links. The main content area is titled 'MetaData' and lists the following metadata fields and their values:

MetaData	
title	set
subject	----
contributor	0
type	StillImage
format	nonprojected graphic
identifier	image:43
coverage	Asia-----

Below the metadata table, there is a link '► Detailed List of Content'. At the bottom, there is a trash can icon and the text 'Purge this object'.

2. Choose a Form to Edit

Click the 'Edit' tab beneath the 'Object Details' tab to view the list of forms associated with this content model. Choose a form to edit and click 'Next'.

ⁱ You can associate forms with content models by navigating to Administer > Content management > Form Associations. If there are no forms associated with a content model you will be able to edit the default Dublic Core fields.

The screenshot shows the 'Digital Repository' interface. At the top, there is a breadcrumb trail: 'Home > Digital repository > Islandora Basic Image Collection > Sunset >'. Below this, the 'Digital Repository' title is displayed. There are two tabs: 'Sunset' and 'Object Details'. The 'Object Details' tab is active. Underneath the tabs, there are two links: 'View' and 'Edit'. A red arrow points from a text box 'Click here to edit the object's metadata' to the 'Edit' link. Below the links, there is a section titled 'Choose edit form.' with a label 'Forms:'. A dropdown menu is open, showing 'Islandora Image MODS Form (MODS)'. A red arrow points from a text box 'Choose one of the forms associated with this content model' to the dropdown menu. Below the dropdown, there is a label 'Select the form to edit.' and a 'Next' button.

Home > Digital repository > Islandora Basic Image Collection > Sunset >

Digital Repository

Sunset Object Details

View Edit

Choose edit form.

Forms:

Islandora Image MODS Form (MODS)

Select the form to edit.

Next

3. Update the Object's Metadata

Home > Digital repository > Islandora Basic Image Collection > Sunset >

Digital Repository

Sunset Object Details

View | Edit |

Choose File No file chosen
Select image to upload.

Title:
Better Sunset

Sub Title:

Modify any number of fields and click 'Submit' to save your changes


Make changes to any number of fields on the metadata form and click the 'Submit' button to save your changes.

3. Verify Your Changes

A confirmation message should appear at the top of the screen. Click the 'Object Details' tab to verify your changes.

Home > Digital repository > Islandora Basic Image Collection > Better Sunset >

Digital Repository



- Successfully updated *MODS* datastream for object *image:43*
- Successfully updated *DC* datastream for object *image:43*

Better Sunset


Object Details

View | Edit |

MetaData

title	Better Sunset
contributor	0
type	StillImage
identifier	image:43
format	nonprojected graphic
coverage	Asia-----
subject	----

[Detailed List of Content](#)

 Purge this object

Review the Object Details tab.

You have successfully edited an item in a collection.