

# Batch Metadata Editing Configuration

The [Batch Metadata Editing Tool](#) allows the administrator to extract from the DSpace database a set of records for editing via a CSV file. It provides an easier way of editing large collections.

A full list of all available Batch Metadata Editing Configurations:

<b>Configuration File:</b>	[dspace]/config/modules/bulkedit.cfg
<b>Property:</b>	valueseparator
Example Value:	valueseparator =
Informational note	The delimiter used to separate values within a single field. For example, this will place the double pipe between multiple authors appearing in one record (Smith, William    Johannsen, Susan). This applies to any metadata field that appears more than once in a record. The user can change this to another character.
<b>Property:</b>	fieldseparator
Example Value:	fieldseparator = ,
Informational note	The delimiter used to separate fields (defaults to a comma for CSV). Again, the user could change it something like '\$'. If you wish to use a tab, semicolon, or hash (#) sign as the delimiter, set the value to be tab, semicolon or hash. <div>fieldseparator = tab</div>
<b>Property:</b>	gui-item-limit
Example Value:	gui-item-limit = 20
Informational note	When using the WEBUI, this sets the limit of the number of items allowed to be edited in one processing. There is no limit when using the CLI.
<b>Property:</b>	ignore-on-export
Example Value:	<div>ignore-on-export = dc.date.accessioned, \ dc.date.available, \ dc.date.updated, dc.description.provenance</div>
Informational note	Metadata elements to exclude when exporting via the user interfaces, or when using the command line version and not using the -a (all) option.