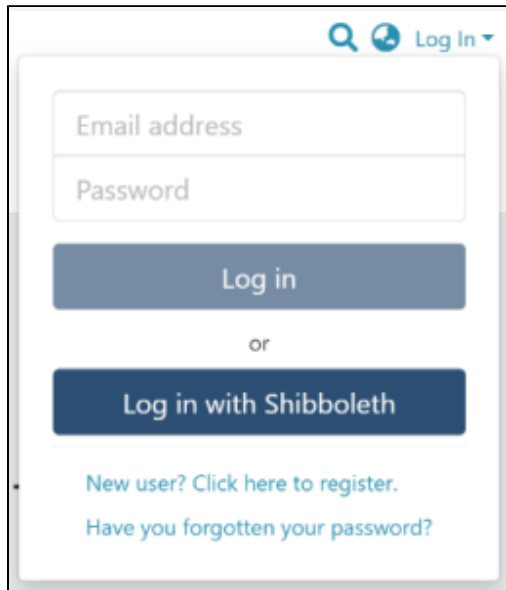


Withdraw an item

Step 1: Login using the DSpace credentials

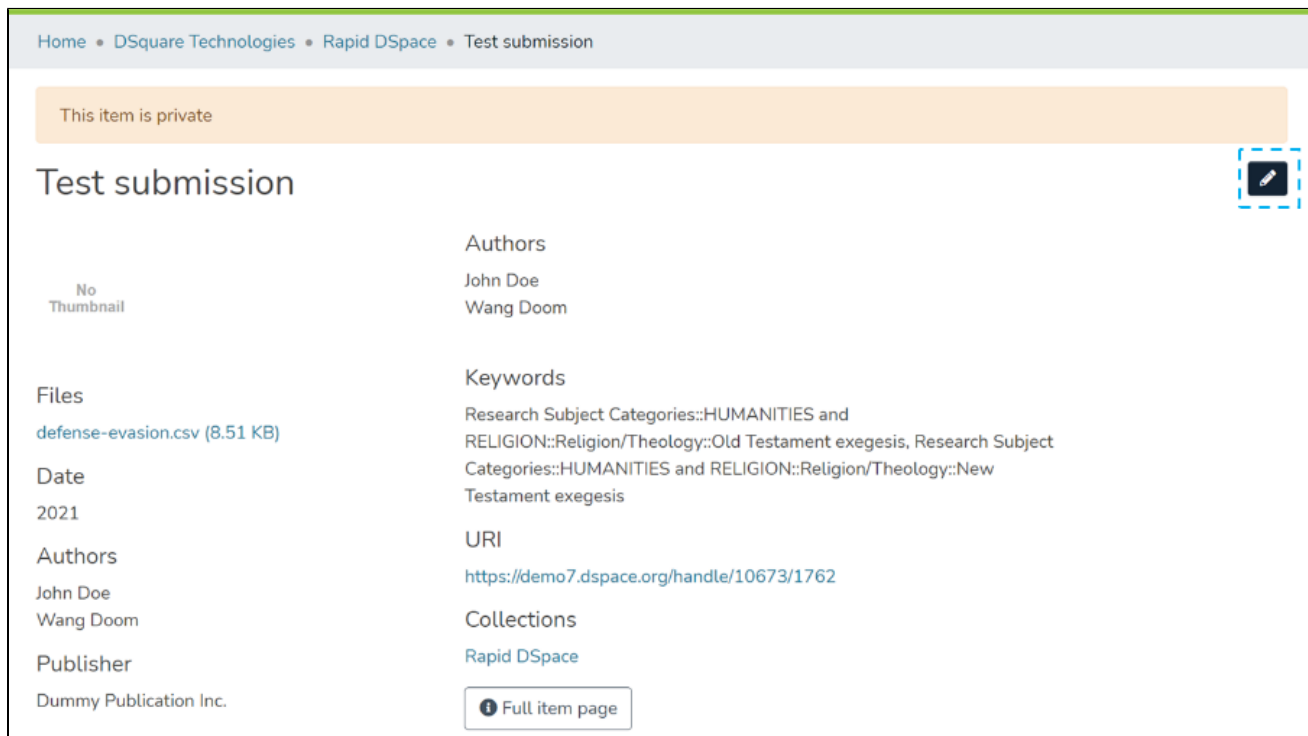
A screenshot of the DSpace login interface. At the top right, there is a search icon, a refresh icon, and a 'Log In' button with a dropdown arrow. Below this are two input fields: 'Email address' and 'Password'. A blue 'Log in' button is positioned below the password field. Underneath the button is the word 'or'. Below 'or' is a dark blue button labeled 'Log in with Shibboleth'. At the bottom, there are two links: 'New user? Click here to register.' and 'Have you forgotten your password?'.

Step 2: Users can go to the item they want to edit

Users can reach an item through multiple methods, which are listed below

1. Finding an item using search functionalities of the DSpace
2. Reaching an item by browsing communities and collections
3. Finding an item in the Administration section at Edit > Item

Click on the "Edit" button on the right-hand side of the item title.

A screenshot of a DSpace item page titled 'Test submission'. The breadcrumb trail at the top reads 'Home • DSquare Technologies • Rapid DSpace • Test submission'. A yellow banner at the top states 'This item is private'. The item title 'Test submission' is on the left, with an 'Edit' button (pencil icon) on the right. The page is divided into two columns. The left column contains metadata: 'No Thumbnail', 'Files' (with a link to 'defense-evasion.csv (8.51 KB)'), 'Date' (2021), 'Authors' (John Doe, Wang Doom), and 'Publisher' (Dummy Publication Inc.). The right column contains: 'Authors' (John Doe, Wang Doom), 'Keywords' (Research Subject Categories::HUMANITIES and RELIGION::Religion/Theology::Old Testament exegesis, Research Subject Categories::HUMANITIES and RELIGION::Religion/Theology::New Testament exegesis), 'URI' (https://demo7.dspace.org/handle/10673/1762), 'Collections' (Rapid DSpace), and a 'Full item page' button.

Step 3: Click the "Withdraw" button under the "Status" tab to withdraw the item from the archive.

Edit Item

Status Bitstreams Metadata Relationships Version History Collection Mapper

Welcome to the item management page. From here you can withdraw, reinstate, move or delete the item. You may also update or add new metadata / bitstreams on the other tabs.

Item Internal ID: 3cc31fe3-d85c-4451-8a67-bfa947665168
Handle: 10673/1762
Last Modified: 2021-04-11T11:36:10.182+0000
Item Page: </entities/project/3cc31fe3-d85c-4451-8a67-bfa947665168>

Edit item's authorization policies [Authorizations...](#)

Manage mapped collections [Mapped collections](#)

Withdraw item from the repository [Withdraw...](#)

Make item private [Make it private...](#)

Completely expunge item [Permanently delete](#)

Move item to another collection [Move...](#)

[← Back](#)

Step 4: Click on the "Withdraw" button to withdraw the item or click the "Cancel" button to cancel the operation.


[Home](#) • [MyDSpace](#)

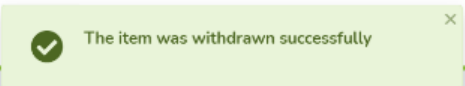
Withdraw item: 10673/1121

Are you sure this item should be withdrawn from the archive?

Field	Value	Language
dc.contributor.author	John Doe	
dc.date.accessioned	2021-04-18T05:16:31Z	
dc.date.available	2021-04-18T05:16:31Z	
dc.date.issued	2021-04-18	
dc.description.abstract	Abstract added for testing purpose.	
dc.description.provenance	Made available in DSpace on 2021-04-18T05:16:31Z (GMT). No. of bitstreams: 1 author look up issue.png: 98081 bytes, checksum: 4eb0f156eb56c69d3be81f7561057ecd (MD5) Previous issue date: 2021-04-18	en
dc.identifier.uri	https://demo7.dspace.org/handle/10673/1121	
dc.language.iso	en	
dc.publisher	Dummy Publication Inc.	
dc.subject	Research Subject Categories::HUMANITIES and RELIGION::Religion/Theology::New Testament exegesis	
dc.title	Article for testing purposes	
dc.title.alternative	Alternate title for testing purposes	
dc.type	Book	

Step 5: Users will see a success prompt confirming the item withdrawal, as shown below.


Communities & Collections All of DSpace



Home • MyDSpace

Edit Item


Status Bitstreams Metadata Relationships Version History Collection Mapper


Welcome to the item management page. From here you can withdraw, reinstate, move or delete the item. You may also update or add new metadata / bitstreams on the other tabs.

Item Internal ID:	8ae0dacd-a334-43d9-8d7b-9f4b2bf0641b
Handle:	10673/1121
Last Modified:	2021-04-18T05:21:03.001+0000
Item Page:	/items/8ae0dacd-a334-43d9-8d7b-9f4b2bf0641b

Edit item's authorization policies	Authorizations...
Manage mapped collections	Mapped collections
Reinstate item into the repository	Reinstate...
Make item private	Make it private...
Completely expunge item	Permanently delete


Step 6: Users will notice that the item will appear with a "Withdrawn" tag.


Communities & Collections All of DSpace



Home • MyDSpace

Rapid DSpace



Permanent URI for this collection <https://demo7.dspace.org/handle/10673/1120>

Collection for User manual and Application Testing purposes.

Browse

Recent Submissions By Title By Issue Date By Author By Subject

Now showing 1 - 1 of 1

Withdrawn

Item

[Article for testing purposes](#)

(Dummy Publication Inc., 2021-04-18) John Doe

Abstract added for testing purpose.