

# 2022-08-01 Meeting: Continue to Review Document and Form Editorial Group

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## ACTION ITEMS:

- *Add action items generated in the meeting here*
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## Agenda

Discuss the possibility of an editorial group that can review and accept changes to the recommendations (so it's not Steven making changes, then Steven accepting the pull requests)

Discuss Issues: [https://github.com/LD4/entity\\_metadata\\_management/issues](https://github.com/LD4/entity_metadata_management/issues)

Discuss Updates to Recommendations: (Steven will provide a link by end of day 2022-07-29.)

## Meeting Materials

- Recommendations: [https://ld4.github.io/entity\\_metadata\\_management/api/0.1/recommendations.html](https://ld4.github.io/entity_metadata_management/api/0.1/recommendations.html)
  - Examples: [https://ld4.github.io/entity\\_metadata\\_management/api/examples.html](https://ld4.github.io/entity_metadata_management/api/examples.html)
  - Pull requests: [https://github.com/LD4/entity\\_metadata\\_management/pulls](https://github.com/LD4/entity_metadata_management/pulls)
  - Issues: [https://github.com/LD4/entity\\_metadata\\_management/issues](https://github.com/LD4/entity_metadata_management/issues)
  - How to contribute: [https://github.com/LD4/entity\\_metadata\\_management#contributing](https://github.com/LD4/entity_metadata_management#contributing)
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## Notes

Discuss the possibility of an editorial group that can review and accept changes to the recommendations (so it's not Steven making changes, then Steven accepting the pull requests)

- Timeline - dependent on capacity, but we should limit scope so we can get the document in an implementable state, what's not in there.
  - August isn't a great time capacity wise.
  - August works for others 😊.
  - Issues asynchronously, review
    - What is consensus? Deadline with a certain number of thumbs up?
  - Document available in the fall for review.
- For decision making outside of meetings, make issues and tag folks.
  - This also leaves behind a public comment thread to help explain how we came to a decision.
  - Folks are ok with being assigned with issues based on background/strengths, e.g. Consumer vs. Producer.
- Smaller editorial group, or everyone?
  - People bring different comfort levels, some more technical, some could weigh in on the technical aspects,
- Example of public review process
  - <https://iif.io/community/policy/editorial/#acceptance-criteria-for-merging-changes>
  - <https://github.com/OCFL/spec/wiki/Change-Suggestion-and-Resolution-Process>
  - <https://github.com/fcrepo/fcrepo-specification/wiki/Issue-Resolution-Process>

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Discuss Updates to Recommendations: (Steven will provide a link by end of day 2022-07-29.)

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## Attendees

- Dave Eichmann
  - Christine Eslao
  - Nancy Fallgren
  - Steven Folsom
  - Kevin Ford
  - Greg Reeve
  - Vitus Tang
  - Simeon Warner
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