

2021 December 1 DSpace Leadership Group Meeting

Leadership Group Members

- Tal Ayalon, World Bank Group
- Pascal-Nicolas Becker, The Library Code*
- Corey Davis, University of Victoria Libraries
- Lieven Droogmans, Atmire*
- Rose Fredrick, Creighton University
- Scott Hanrath, University of Kansas*
- Barbara Hirschmann, ETH Zurich
- Jyrki Ilva, National Library of Finland
- Tim McGeary, Duke University Libraries
- Agustina Martínez-García, University of Cambridge*
- Robert Miller, LYRASIS
- Erik Moore, University of Minnesota
- Susanna Mornati, 4Science*
- Jere Odell, IUPUI*
- Kristi Park, Texas Digital Library* (Chair)
- Beate Rajske, DSpace-Konsortium Deutschland
- Bronwen Sprout, The University of British Columbia
- Gail Steinhart, Cornell University Library
- Ianthe Sutherland, The University of Edinburgh
- Maureen Walsh, The Ohio State University Libraries* (Vice Chair) ★

LYRASIS attendees

- Laurie Arp
- Michele Mennielli
- Tim Donohue

The ★ represents who will be taking notes for a given meeting. It rotates after each meeting to the next person in the attendee list.

*Members of DSpace Steering Group

Meeting time: 4PM-6PM UTC

Join from PC, Mac, Linux, iOS or Android: <https://lyrasis.zoom.us/j/5025273040?pwd=RTk4QUhlSnhPRi9YenVrTFJKbDlIQT09>

Meeting ID: 502 527 3040

Passcode: dspace

One tap mobile

+13126266799,,5025273040#,,,,,0#,,995571# US (Chicago)

+13017158592,,5025273040#,,,,,0#,,995571# US (Washington D.C)

Meeting ID: 502 527 3040

Passcode: 995571

Find your local number: <https://lyrasis.zoom.us/u/aoVg8CoUw>

Agenda

| # | Time | Item | Information | Who |
|---|--------|---------------------------|---|------------------|
| 1 | 20 min | Welcome and introductions | <ul style="list-style-type: none">• Welcome• Thank you to meeting note-taker• Brief introductions of Leadership Group members and meeting attendees | Kristi Park, all |

| | | | | |
|---|--------|--|---|---------------------------------|
| 2 | 20 min | DSpace Development Report | <p>Update on the current status of DSpace 7 development</p> <ul style="list-style-type: none"> • 7.2 due on Feb 7. Expect 3 new major features: Embargo entire Item, Feedback form, Export metadata (to CSV) from search results. <ul style="list-style-type: none"> ◦ Starting with 7.3, we'll move to 3 releases per year. 7.3 will be 4 months later, around early June. • Reminder of how we got here (See "Milestones" in DSpace Release 7.0 Status) & Prioritization of 7.x features • Opportunities for contribution to DSpace development <ul style="list-style-type: none"> ◦ New features funded from DSpace budget are built in priority order. We are averaging around 3 funded features per release. ◦ New features donated to DSpace are accepted at any time (regardless of priority ordering). | Tim Donohue |
| 3 | 15 min | DSpace Community Advisory Team report | <ul style="list-style-type: none"> • Update on DCAT-led documentation sprints • Leadership opportunities | Maureen Walsh |
| 4 | 15 min | Governance Matters | <ul style="list-style-type: none"> • Elections of community-at-large members <ul style="list-style-type: none"> ◦ The Leadership Group retains two voting seats for community participants (i.e. non-members). Nominations were solicited for these seats last month, and Leadership will select from these nominations to fill the two voting seats. ◦ <i>Ex officio</i>, non-voting seats are also available at the discretion of Leadership. ◦ List of nominees and their statements: DSpace - Community at Large Nominations.xlsx ◦ Recommendation of Steering • Selection of Governance chair – call for nominations for Leadership/Steering Chair and Vice Chair <ul style="list-style-type: none"> ◦ Reference: Project Governance#Officers • Open nominations for Steering seats <ul style="list-style-type: none"> ◦ 3 seats for 3-year terms ◦ 1 seat for 1-year term (filling seat vacated because of resignation) ◦ Reference: Project Governance#SteeringGroup | Kristi Park, Michele, Mennielli |
| 5 | 15 min | Financial Update | <ul style="list-style-type: none"> • Recent financial reports shared in email <ul style="list-style-type: none"> ◦ DSpace has \$ 43,000 in net assets (as of 10/31/21) ◦ Variances include Fundraising and related expenses (SCOSS delayed fundraising campaign start) ◦ Report does not reflect 7.1 paid development expenses yet • Update on paid development costs <ul style="list-style-type: none"> ◦ 7.1 dev costs estimated to be approx \$ 31k (lower than budgeted) ◦ 7.2 approved up to 2.0 FTE \$ 63,000 ◦ 7.3 approved up to 2.0 FTE up to \$ 84,000 (likely less) | Laurie Arp, Kristi Park |
| 6 | 15 min | SCOSS update | <p>DSpace was selected as one of three open source infrastructure projects endorsed in SCOSS's latest funding call, which began this fall.</p> <p>More about SCOSS: https://scoss.org/how-it-works/current-funding-calls/</p> <p>Questions for consideration from potential funder:</p> <ul style="list-style-type: none"> • is there a procedure regarding the declaration of links or conflicts of interest within the nomination process in the boards (steering, leadership)? • is DSpace considering writing a living will type document in the coming months/years? | Kristi Park |
| 7 | 20 min | Product Visioning Working Group update: Preview of draft recommendations | <p>Reference: DSpace Product Visioning Group (2021)</p> | Scott Hanrath |
| 8 | | Any other business, as time allows | <p>Opportunities for serving on working groups/interest groups</p> <ul style="list-style-type: none"> • Product Visioning Working Group (wiki link) • Governance Working Group (wiki link) • Marketing Interest Group (wiki link) • Member Engagement Working Group • Technology contributions How to Contribute to DSpace | |

Notes:

1. Welcome and Introductions

- a. Housekeeping: Kristi's final meeting as chair. Meet quarterly, 2 hours, no breaks. Rotate note taker alphabetically.
- b. LYRASIS staff and members of Leadership each introduced themselves

2. DSpace Development Report

- a. Tim gave an update on the current status on the current status of DSpace 7 development.
 - A lot of great feedback so far on 7.0 and 7.1
 - 7.2 is scheduled for February 7, 2022. Three major features expected:
 - Embargo entire item
 - Feedback form
 - Export metadata (to CSV) from search results
 - Starting with 7.3, we will move to 3 releases per year to allow a few more larger features

- 7.3 will be 4 months later than 7.2, around early June 2022.
- Reminder of how we got here (See "Milestones" in [DSpace Release 7.0 Status](#)) & [Prioritization of 7.x features](#)
- Opportunities for contribution to DSpace development
 - New features funded from DSpace budget [are built in priority order](#). We are averaging around 3 funded features per release.
 - New features donated to DSpace are accepted at any time (regardless of priority ordering).

3. DCAT Report

- DCAT is currently working on end-user documentation for 7.x to compliment existing DSpace 7 documentation on the wiki.
- Second documentation sprint November 15-28, 2021 ([2021 DSpace 7.1 User Documentation Sprints](#))

4. Governance Matters

- Elections of community-at-large members
 - The Leadership Group retains two voting seats for community participants (i.e. non-members). Nominations were solicited for these seats last month.
 - *Ex officio*, non-voting seats are also available at the discretion of Leadership.
 - Steering shared their recommendations
 - Leadership voted to fill the two voting seats. Lautaro Julián Matas and Tiago Ferreira elected.
 - Leadership voted to fill two non-voting seats. Victor Gomez and Ayenew Fentahun were elected to ex-officio, non-voting

- Call for nominations for Leadership/Steering Chair and Vice Chair

- Steering: Open nominations for three three-year terms and one one-year term seats. Nominations due in one week. Specify term willing to run for.
- Once Steering is seated, a Chair (two-year term, from Steering) and Vice-Chair (one-year term, from Leadership or Steering) will be elected.

5. Financial Update

- Laurie provided a financial update.

- Recent financial reports shared in email
 - DSpace has \$ 43,000 in net assets (as of 10/31/21)
 - Variances include Fundraising and related expenses (SCOSS delayed fundraising campaign start)
 - Report does not reflect 7.1 paid development expenses yet
- Update on paid development costs
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 - 7.2 approved up to 2.0 FTE \$ 63,000
 - 7.3 approved up to 2.0 FTE up to \$ 84,000 (likely less)

- LYRISIS has an up to a \$25,000 match for fundraising for the year outside of membership

- National Library of Finland contributed \$15,000.
- \$10,000 remains to be matched. If you have end of year funds, great opportunity to double the contribution.

6. SCOSS update

- DSpace was selected as one of three open source infrastructure projects endorsed in SCOSS's latest funding call, which began this fall.

- Questions for consideration from potential funder:

- is there a procedure regarding the declaration of links or conflicts of interest within the nomination process in the boards (steering, leadership)?
- is DSpace considering writing a [living will type document](#) in the coming months/years?

- Working group to look at proposal for policy text - Conflict of Interest statement. Call for volunteers.

7. Product Visioning Working Group update: Preview of draft recommendations

- Scott provided an update on the work of the group to date, their charge, and their three preliminary recommendations:

- Modularize the DSpace Architecture
- Empower Users
- Explicitly conform to selected standards and international initiatives

- Report will be out within the next week or two

8. Any other business, as time allows

- No time

