2020-11-10 Whitman College Migration Pilot Check-in

Attendees

- Alan Stanley
- Amy Blau
- ~~Andrew Woods~~
- Dana Bronson
- Danny Bernstein
- Dara Virks
- David Wilcox
- Kun Lin
- Paige Morfitt

Agenda

Topic
Announcements and updates
Stand-up 1. What has everyone been working on? 2. What will you be working on over the next couple weeks? 3. Are there any blockers that are preventing you from getting work done?
Priorities and areas of focus 1. What needs attention over the next couple weeks?
Wrap-up and next steps

Notes

Stand-up

1. Whitman
   a. Metadata mapping pretty much finished
   b. Schedule a call with Alan to go over details in site structure and sample data
   c. Issues with IMI sheets on staging site has been fixed
   d. Remediation work intended to be complete in the next couple weeks
   e. A few open questions
      i. When and how to structure and rename collections in terms of migrating
      ii. When/how to use HTML in string fields
      iii. Entity and roles for creator/contributor, how this would interact with current metadata
      iv. Tags: how these work in the context of other metadata
2. Born Digital
   a. Met with Alan to discuss theme work - no major concerns
   b. More theme specs to share shortly
   c. Newspaper view nearly finalized
   d. Working on getting Alan set up in their environment so he has access to the theme and can deploy it locally
   e. Demo for next check-in meeting
3. David
   a. Working on functional requirements spreadsheet
      i. Will go over gaps with Alan to estimate development effort

Actions

- David: Send metadata process and decision making questions to Whitman team
- David: Schedule a call with Alan and Whitman team to address sample data, structure, and open questions