

2019-10-14 Agenda and notes

Date

14 Oct 2019

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Meeting ID: 111 536 636

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Attendees -

- [Tom Wrobel](#)
- [Jessica Hilt](#)
- [tamsin johnson](#)
- [Michael Ritter](#)
- [David Minor](#)
- [Longshou Situ](#)
- [Tim Marconi](#)
- [Rosalyn Metz](#)
- [Bill Branan](#)
- [Andrew Diamond](#)
- [Andrew Woods](#)

Regrets

- [Erin Glass](#)
- [Sibyl Schaefer](#)
- [Collin Brittle](#)
- [Brendan Quinn](#)

Goals

Discussion items

Time	Item	Who	Notes
2 min	Housekeeping and updates	Jessica Hilt	◦ Thank you everyone, for attending the meeting! ◦ Make sure all your receipts are submitted to Susan ASAP so she can close the trips out and get you your \$\$ ◦ Still in the process of asking Mellon for a 2-month extension.

20 min	Timeline	Jessica Hilt	Please discuss and comment. Questions: When will know? With 2-month extension - more time to comment and review. Oct 28 group meeting: Review of updated UI diagrams Nov 1: Final UI documents posted on Confluence Nov. 15: Specs due for Advisory Board review Jan 15, 2020: Comments due from the Advisory Board Feb 28, 2020: Comments integrated into the specifications and posted March 30, 2020: Final report and deliverables due to Mellon Without 2-month extension - Less time for comment and review. Nov 8: Specs due for Advisory Board review Dec 13: Comments due from the Advisory Board Jan 1, 2020: Comments integrated into the specifications and posted Jan 30, 2020: Final report and deliverables due to Mellon (UI deadlines stay the same)
	Outstanding questions from User Story Activity	Jessica Hilt	Shared notes User stories Goal here is to clarify that these questions are slated to be answered in the specifications. - User story #2: How do you get back a specific version? - This work is slated for the Gateway spec - Tom to tackle this week. - User story #6: What does a version even mean? Do we have a working definition of this, and can we capture that now? - Also work that is solved but needs to be made concrete with the Gateway spec. - User story #12: How does the Gateway get updated data? Is this still undecided as was written in the notes? - The bridge would be maintaining audit data. On the spec level, the gateway is providing this data as the bridge gives it. - User story #17: What kind of information are we restoring with an object? - Anything written to a file and included in the deposit. Note that restoration occurred. Up to the repository on the how. Are there other outstanding questions from the in-person meeting in need of addressing? Audit format - We came up with a set of items to be included. Not comprehensive but instructive.
	Responding to community comments		Will one of the specification writers respond to the comments left on the Preservation Flow page? From in person meeting: 1) Expectation is that deltas are sent, not the entire object. Send everything the first time, deltas later. Full manifest sent from Gateway-Bridge should know if it already has particular files or not? Send OCFL manifest? 2) Audits are not triggered on request. Audits may cost the DDP money (if stored in Glacier, etc). Audit frequencies are part of the SLA between the institution and DDP. 3) Relationship between objects and file group IDs is intentionally abstract because the repository and gateway know about object, whereas the Bridge and Gateway do not. Filegroup IDs represent a grouping of files ingested into DDP. Abstraction is injected so that we have a well documented way of taking files on disk and mapping them back to objects in repository. Filegroup is a serialized object. To the DDP it is a grouping of objects. Yes, we should document this better. Don't necessarily want to use the word "work" to limit the spec to Hyrax. 1. Tom will take a pass.

Action items

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