

# 2019-10-14 Agenda and notes

## Date

14 Oct 2019

Join Zoom Meeting

<https://ucsd.zoom.us/j/111536636>

Meeting ID: 111 536 636

One tap mobile

+16699006833,,111536636# US (San Jose)

+16465588656,,111536636# US (New York)

## Attendees -

- [Tom Wrobel](#)
- [Jessica Hilt](#)
- [tamsin johnson](#)
- [Michael Ritter](#)
- [David Minor](#)
- [Longshou Situ](#)
- [Tim Marconi](#)
- [Rosalyn Metz](#)
- [Bill Branan](#)
- [Andrew Diamond](#)
- [Andrew Woods](#)

## Regrets

- [Erin Glass](#)
- [Sibyl Schaefer](#)
- [Collin Brittle](#)
- [Brendan Quinn](#)

## Goals

## Discussion items

Time	Item	Who	Notes
2 min	Housekeeping and updates	<a href="#">Jessica Hilt</a>	<ul style="list-style-type: none"><li>◦ Thank you everyone, for attending the meeting!</li><li>◦ Make sure all your receipts are submitted to Susan ASAP so she can close the trips out and get you your \$\$</li><li>◦ Still in the process of asking Mellon for a 2-month extension.</li></ul>

20 min	Timeline	<a href="#">Jessica Hilt</a>	<p>Please discuss and comment. Questions:</p> <p>When will know?</p> <p>With 2-month extension - more time to comment and review.</p> <p><b>Oct 28</b> group meeting: Review of updated UI diagrams</p> <p><b>Nov 1:</b> Final UI documents posted on Confluence</p> <p><b>Nov. 15:</b> Specs due for Advisory Board review</p> <p><b>Jan 15, 2020:</b> Comments due from the Advisory Board</p> <p><b>Feb 28, 2020:</b> Comments integrated into the specifications and posted</p> <p><b>March 30, 2020:</b> Final report and deliverables due to Mellon</p> <p>Without 2-month extension - Less time for comment and review.</p> <p><b>Nov 8:</b> Specs due for Advisory Board review</p> <p><b>Dec 13:</b> Comments due from the Advisory Board</p> <p><b>Jan 1, 2020:</b> Comments integrated into the specifications and posted</p> <p><b>Jan 30, 2020:</b> Final report and deliverables due to Mellon</p> <p>(UI deadlines stay the same)</p>
	Outstanding questions from User Story Activity	<a href="#">Jessica Hilt</a>	<p><a href="#">Shared notes</a></p> <p><a href="#">User stories</a></p> <p>Goal here is to clarify that these questions are slated to be answered in the specifications.</p> <ul style="list-style-type: none"> <li>User story #2: How do you get back a specific version? <ul style="list-style-type: none"> <li>This work is slated for the Gateway spec - Tom to tackle this week.</li> </ul> </li> <li>User story #6: What does a version even mean? Do we have a working definition of this, and can we capture that now? <ul style="list-style-type: none"> <li>Also work that is solved but needs to be made concrete with the Gateway spec.</li> </ul> </li> <li>User story #12: How does the Gateway get updated data? Is this still undecided as was written in the notes? <ul style="list-style-type: none"> <li>The bridge would be maintaining audit data. On the spec level, the gateway is providing this data as the bridge gives it.</li> </ul> </li> <li>User story #17: What kind of information are we restoring with an object? <ul style="list-style-type: none"> <li>Anything written to a file and included in the deposit. Note that restoration occurred. Up to the repository on the how.</li> </ul> </li> </ul> <p>Are there other outstanding questions from the in-person meeting in need of addressing?</p> <p>Audit format - We came up with a set of items to be included. Not comprehensive but instructive.</p>
	Responding to community comments		<p>Will one of the specification writers respond to the comments left on the <a href="#">Preservation Flow</a> page?</p> <p>From in person meeting:</p> <p>1) Expectation is that deltas are sent, not the entire object. Send everything the first time, deltas later. Full manifest sent from Gateway-Bridge should know if it already has particular files or not? Send OCFL manifest?</p> <p>2) Audits are not triggered on request. Audits may cost the DDP money (if stored in Glacier, etc). Audit frequencies are part of the SLA between the institution and DDP.</p> <p>3) Relationship between objects and file group IDs is intentionally abstract because the repository and gateway know about object, whereas the Bridge and Gateway do not. Filegroup IDs represent a grouping of files ingested into DDP. Abstraction is injected so that we have a well documented way of taking files on disk and mapping them back to objects in repository. Filegroup is a serialized object. To the DDP it is a grouping of objects. Yes, we should document this better. Don't necessarily want to use the word "work" to limit the spec to Hyrax.</p> <p>1. Tom will take a pass.</p>

## Action items

-