

2019 Sprint 1 Wrap Up

Time/Place

- Friday, Sept 27, 2019
- Time: 9:30 am Eastern Daylight Time US (UTC-4)
- Audio/Video Conference Link: <https://lyrasis.zoom.us/my/fedora>
 - Dial-in:
 - +1 408 638 0968
 - +1 646 876 9923
 - +1 669 900 6833
 - Meeting ID:
 - 812 835 3771
- Join fedora-project.slack.com on the "sprints" channel

Attendees

1. [Danny Bernstein](#)
2. [Andrew Woods](#)
3. [Ben Pennell](#)
4. [Peter Eichman](#)
5. [Jared Whiklo](#) ★
6. [Mohamed Mohideen Abdul Rasheed](#)
7. [Aaron Birkland](#)
8. [Youn Noh](#)
9. [Dan Field](#)
10. [Jenny A'Brook](#)
11. [Richard Williams](#)
12. [Michal Dulinski](#)
13. [Remigiusz Malessa](#)

Agenda

1. Note taker?
2. Retrospective
 - a. What worked
 - b. What did you find challenging
 - c. what you would change
3. Outstanding tickets
4. What can we present to the community vis-a-vis the sprint?
5. Inter-sprint availability
6. Wrap up

Notes

1. What worked.
 - a. [Aaron Birkland](#)
 - i. Slack worked very well, being able to ping people.
 - ii. Creating and sharing examples with Gists and Google docs for fleshing out details.
 - iii. The Open questions page.
 - b. [Andrew Woods](#)
 - i. Lot of engagement, people felt open to talking about the various topics related to the sprint.
 - ii. Design effort of the first week
 - iii. Time zones are challenging, but having a point person locally being empowered to move the work forward without a bottleneck.
 - c. [Dan Field](#)
 - i. collaborative technologies, esp JIRA
 - ii. Discrete units of work (ie migration utils project structure) made it clear what needed to be done.
 - d. Mohamed Rashed
 - i. Design diagrams and workflow documents helped the discussions very well
 - e. Pennell
 - i. Documents for working out problems
 - ii. PR to demonstrate what something might look like
 - f. [Jared Whiklo](#)
 - i. I agree
 - g. Bernstein
 - i. Communication was good.
 - ii. Design effort was good.
2. What did you find challenging
 - a. [Aaron Birkland](#) Local schedule

- b. [Andrew Woods](#)
 - i. Available time
 - ii. Didn't seem able to kick start documentation effort.
 - c. Dan Field
 - i. New codebase. Jumping into the deep-end.
 - ii. New technologies (OCFL, Github).
 - iii. Took longer to get up to speed than expected.
 - iv. Hard to do documentation until you have a tool to work with.
 - d. Mohamed Rashed
 - i. Getting up to speed with the plan.
 - ii. Took a bit to get pieces in place before really getting to flesh out tickets.
 - e. Pennell
 - i. Dropped the hole backend and trying to re-implement which brought up more and more design decisions
 - ii. Some text exchanges could get hard to follow.
 - iii. OCFL stuff seems a little up in the air.
 - f. [Jared Whiklo](#) :
 - i. it took a long time to understand the codebase and now we're revamping everything.
 - ii. Requires rethinking everything.
 - g. Bernstein
 - i. Lots of discussion/planning
 - ii. Getting the tickets to flow
3. What would I change
- a. Pennell
 - i. Do more implementation.
 - ii. Helpful to put stand-up messages in a separate Slack channel to avoid other messages getting buried.

Suggestions for improvement:

- Daily summaries of major discussions on slack so people can get the essence of the back and forth without having to read through all the slack communication.
- Separate channel for daily summaries of key conversations
- Separate channel for standups.
- When decisions are taken in face to face discussions of PRs, it is good to capture that decision in a PR comment at or around the related lines of code.

What to present to the community?

A one-page summary and 5 minute video highlighting what was accomplished. [Andrew Woods](#) and [Danny Bernstein](#) to collaborate on it with sound bites from the team members.