

# ISNI tutorial videos – web

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## ISNI web version tutorials

We hope the following videos will help institutions get started with creating ISNIs, and answer questions for those that are already working with ISNIs.

**Many thanks** to Mary Jane Cuneo and Karen Carlson Young for their invaluable expertise, and to Michael Beckett for his ace video editing skills.

### Getting started

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#### Getting started, part 1 - Introduction and Overview

0:00 Introduction

0:11 Three primary databases within ISNI:

0:16 Public database

1:15 Web version

2:11 Client version

2:44 Logging in to web version, including browser security warning

4:01 Web display tabs and options

5:31 Search types (Any Phrase & Name)

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#### Getting started, part 2 - Searching

0:00 Introduction - search types

1:21 Any Phrase (APH) search - Direct order

2:08 Any Phrase (APH) search - Inverted order

2:51 Name (NA) search - Inverted order

3:11 Name (NA) search - Direct order

4:03 Search results tabs and options

4:50 Filtering options

6:41 Record display options

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#### Getting started, part 3 - Creating a new ISNI record

0:00 Introduction

0:12 Search database to confirm no record exists

1:32 Opening WebCat template to create new record

2:28 Name field

3:41 Identifying repeatable fields in the template

4:22 Creation role field

5:22 Work field

5:57 Related person fields

6:52 Related organisation fields

7:25 External Information fields

8:10 General note field

8:38 Save changes or Cancel

8:55 Conditions for creating full ISNI record - duplicate-matching, completeness

9:53 Re-entering credentials

10:17 Full ISNI record successfully created!

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## Enhancing ISNI records

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### Enhancing ISNI records, part 1

0:00 Introduction

0:26 Why enhance an ISNI?

0:59 Changing an ISNI record status from provisional to assigned

1:45 Adding source and reiterating name

3:07 Adding website information to record

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### Enhancing ISNI records, part 2

0:00 Adding information to an assigned record

1:04 Adding source and reiterating name as separate step before adding further information

2:38 Adding related organization

4:00 Adding link to related organization

4:52 Adding information to record created by your institution

8:08 Corporate name changes - adding new form as a variant name

9:48 Deciding whether to add an affiliation to a name

10:55 Literary warrant - differences between NACO and ISNI

11:33 Example 1 - author

12:03 Example 2 - painter

12:57 Example 3 - person who appears in reference sources

13:28 Example 4 - person with little published information

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### Enhancing ISNI records, part 3

0:00 Resolving and reporting duplicate records

0:19 Duplicates already flagged by ISNI

3:20 Duplicates not yet flagged by ISNI

6:11 Possible duplicates - ISNI equivalent to NACO 667 "Cannot identify with..." note fields

6:45 Possible duplicates identified by ISNI algorithm when saving  
new record

7:35 Reporting mixed identities

12:55 Errors from other sources