

2019-03-04 Sustainability WG Agenda and Notes

Date

04 Mar 2019

Attendees

- Sayeed Choudhury
- Kurt Ewoldsen
- John Kunze
- Brian McBride
- Roger Schonfeld
- Erin Tripp
- Kate Wittenberg

Goals

- Kickoff meeting

Discussion items

Time	Item	Who	Notes
5m	Reiterate WG goals	KW	Find the most cost-effective way to deliver ARK services that provide value to the community.
10m	Member introductions	All	
15m	Establish meeting schedule	All	SC: regular meetings would be desirable, this time works well in fact – every two weeks RS, BM: same RS: hard to tell what our deliverable will be
10m	Selection of chairs/co-chairs	All	KW: don't think we'll be able to create a quote, more of a model, with multiple options KE: will have multiple options, what is the value proposition? ET: one deliverable is what resources/costs are needed; the community will want to know what CDL has invested SC: we will forward to AG for action ET: put timeline (eg, 3 months) on recommendations delivered to the AG KW: agreed RS: what are the fully loaded costs (not just direct, but also direct costs), and how will they change in the next 3-5 years? this is a complex question KE: I think CDL can get the cost information together RS: if we have shared understanding of cost analysis, would also need some rationale for how costs are growing or not growing – how long would it take to get this together KE: John and I can attend the next few meetings to shed more light on the costs SC: will have to deal in rough estimates and orders of magnitude RS: what are the drivers of costs KW: ACTION - John and Kurt will do presentation on costs and history at next meeting
20m	Logistics (email list? call technology, note-taking, reporting to AG)	All	JK: maybe interim chair continues for 1 or 2 more meetings SC: seems good to wait until issues become clearer KE: I can be co-chair / backup RS: can we review at the next meeting for what the value proposition is? KW: ACTION - prepare background for presentation JK: ACTION - set up googlegroup for this WG KW: think about other members we should add for a future meeting

Action items

-