

2019-08-30 VIVO Steering Group Meeting

Friday, August 30 at 11:00 pm EST

SG members

blocked URL [Mike Conlon](#), [Anna Guillaumet](#), [Doug Hahn](#), [Dong Joon \(DJ\) Lee](#), [Steven McCauley](#), [Julia Trimmer](#), [Terrie Wheeler](#)

LYRISIS

[Erin Tripp](#), [Andrew Woods](#)

Regrets

[Violeta Ilik](#), [Virginia \(Ginny\) Pannabecker](#)

blocked URL = note taker

Connection Information

To join the online meeting:

- Go to: <https://lyrasis.zoom.us/my/vivo1>
- One tap mobile:
 - US: +16699006833,,9358074182# or +19292056099,,9358074182#
- Or Telephone:
 - US: +1 669 900 6833 or +1 929 205 6099 or 877 853 5257
 - Meeting ID: 935 807 4182
- International numbers available: <https://zoom.us/j/aeANHanzED>

Agenda

1. Combined EFS and VIVO event prospectus (Julia, 15 minutes) PDF available here: [EFSVIVO prospectus v3 edited.pdf](#)
 - a. questions about revenue. What is projected revenue from all sources.
 - b. questions about synergy
 - c. positive about FIU
 - d. vendors likely to overlap, so perhaps no new revenue
 - e. effort for organizing? New effort from the Expert Finder people. New effort from FIU.
 - f. Connecting expert finding organizations at the state level to academic expertise
 - g. Doug: perfectly fine. DJ: plus/minus. Likes the idea of combining. Liked the EFS conference. Mike: Leaning positive. Revenue and break even should be addressed. Would be good to invite FIU people. Anna: Important regarding branding. Is it a VIVO conference? Julie: Co-located. Anna: A bit confusing. Terrie: Is there a hotel? Possibly Airbnb? Save money? Can we have net revenue? Steve: Okay with moving forward. Networking important. Perhaps developer focused meetings could be spilt off and refocus the conference on higher issues related to research networking and expert finding. Erin: Worth trying something new. Conference difficult the last two years. Be careful of message that conference is North American.
2. Call for agenda items at the conference LG meeting (Julia, 5 minutes). Draft agenda is [on the wiki here](#). If you have items, please see the wiki.
3. Proposals to discuss. PDF available here: [190830 VIVO Steering Ideas and Proposals.pdf](#)
 - a. Buddy system for new LG members (Erin, 10 minutes). Steve is a new member of LG and SG, but Steve is not new to the project. Mike: Sounds good. Someone should talk to Steve. Steve: Sounds good. Anna: Beginning was difficult. The group was already formed, but people provided help. Julia was very helpful. A good experience for me.
 - b. Potential help with membership (Erin, 10 minutes). Erin: 10% of David and 10% of Michele supporting membership. What do members value? We had membership at risk. We have very limited resources on membership. How can load be shared with membership task force? Mike: we have 23 members of 51 sites. That is outstanding member participation. Julia: Membership would focus on retention and engagement and asking members what they value? Erin: Can this group participate in some way? Doug: Need help translating up the line to upper management. Need to sell it every year. Terrie: Our leadership sees VIVO has cheap – only \$20K. Mike: Agree, Health Centers spend millions on dozens of things. Agree that understanding the value proposition for upper management is the most important thing we can do. Erin: Terrie's experience speaks to being fully sold on VIVO.
 - c. Adding Erin/ Director of DCSP as a voting member to the LG (Erin, 10 minutes). Mike: Dilution of membership benefits could be raised. I would abstain from any motion to add voting members of LG that are not members of the organization. Terrie: is there a rationale for adding Erin as a voting member? Erin: All stakeholders should have voting representation. The home is a stakeholder and has the same stake as the members. Doug: can go to leader. Mike: Agree. Anna, Terrie, DJ: Agree. Steve: Agree.
4. Erin's upcoming leave (Erin, 10 minutes). Later in September. Canadian leave – will be out for six months. Laurie and Robert will attend and will be familiar with budget.

Notes