2015-02-04 DSpace Leadership Group Meeting

Date
04 Feb 2015 at 12:00pm EST

Dial-in
U.S.A/Canada toll free: 866-740-1260, participant code: 2257295
International toll free: http://www.readytalk.com/intl

- Use the above link and input 2257295 and the country you are calling from to get your country's toll-free dial-in number
- Once on the call, enter participant code 2257295

Attendees
- Amy Buckland - University of Chicago Library
- Steve Gass - Massachusetts Institute of Technology Libraries
- Wally Grotophorst - George Mason University
- Bill Ingram - University of Illinois Urbana-Champaign
- Danny Kingsley - University of Cambridge
- Sara Lee - University of Hawaii at Manoa
- David Lewis - Indiana University Purdue University Indiana
- João Moreira - Fundacao para a Ciencia e a Tecnologia, I.P.
- Ingrid Parent - University of British Columbia Library
- Andrew Praetor - Imperial College London
- Washington Ribeiro - Brazilian Institute for Information in Science and Technology
- Jaime Schrumacher - Northern Illinois University
- Kristi Park - Texas Digital Library
- Ryan Steans - Texas Digital Library
- Maureen Walsh - The Ohio State University Libraries
- Stuart Lewis - University of Edinburgh
- Lieven Droogmans - @mire
- Richard Jizba - Creighton University
- Jonathan Markow - DuraSpace
- Michele Kimpton - DuraSpace
- Valorie Hollister - DuraSpace
- Tim Donohue - DuraSpace

Discussion items

<table>
<thead>
<tr>
<th>Time</th>
<th>Item</th>
<th>Who</th>
<th>Notes</th>
</tr>
</thead>
</table>
|       | Introductions and announce | All             | - David Lewis is new steering group chair  
|       | ments                     |                 | - Steering group can all participate on Leadership group calls                                                                         |
| 10 min| Leadership Group Role     | Jonathan        | - Steering meets more actively and has closer oversight of the project, and typically works closely with Project Manager          |
|       |                           |                 | - Works with steering to set direction and manage projects                                                                          |
|       |                           |                 | - Leadership approves of key issues like budget and community direction                                                              |
| 10 min| DSpace 2014 Financials    | Valerie         | - Questions on amount of indirect cost, Michele responded 15% of overall expenses if you include office and administrative             |
|       |                           |                 | expenses, this is documented in our audit. Peoples time is directly allocated to each project monthly, based on how they spend        |
|       |                           |                 | their time. For activities such as participating in the DuraSpace board meeting- that time gets allocated across each project and     |
|       |                           |                 | service equally.                                                                                                                     |
|       |                           |                 | - Leiven asked if budget includes DSpace direct time, and Jonathan clarified it does not. DSpace direct has its own separate       |
|       |                           |                 | budget. Tim allocates his time monthly, for the year Tim spent 65% of his time on DSpace.                                            |
|       |                           |                 | - Leiven asked if there were any retained earnings for DSpace from prior years. Michele responded no, as this is the first year    |
|       |                           |                 | DSpace actually has a small reserve. Last two prior years there was a net loss. You can now find actuals for 2013 on google doc.   |
We would like to bring the leadership group up to date on discussions with the steering group.

- We have many DSpace users, over 1600.
- Many of large institutions are feeling they are outgrowing DSpace for additional use cases.
- Where are the pain points?
- Where should it be growing and how should it be growing?
- Have 2 categories of organizations- those that need it to grow and most likely need the platform to be re-architected, and those satisfied with the incremental growth.
- Each release has been really impressive with new features.
- Increased contributions from our key service providers.
- Tried this year to increase funds to hire a product manager.
- However, could not raise enough funds, so Bram and Maureen led an effort to determine what the key use cases are among a broad set of international users.
- In lieu of a Product Manager, we have asked James Evans from Open Repositories if he would contribute his time to organize the information:community survey, vision group work, and use cases.
- Put together road map, look at highest priority use cases.
- This initiative that will get off the ground shortly- worked out an arrangement for Open Repositories to synthesis material and come out with recommendations- working with Steering, leadership, stakeholders
- Question: What would be the process for steering and leadership to review the recommendations made by James and the working group? We need to lay out a process. Suggested timeline:
  - April 15- put proposal in place to steering for comment.
  - May 15- put in front of Leadership for validation.
  - June 15- present to OR2015.
- Steering comm to review the scope of James, and how the process will work.
- Need to talk about DSpace 6.0 contribution early on to get input and start discussions around that.

Summary of work on wiki:
- 2013/14 Vision work: https://wiki.duraspace.org/display/DSpace/DSpace+2013+Vision+Discussions
- DCAT use case project: https://wiki.duraspace.org/display/DSpace/Use+Cases

Questions?
- Richard: What is the schedule for DSpace Member Summit and how will we connect with the DSpace Leadership Group?
  - DuraSpace summit happening on March 11/12 where we will have 1/2 day to discuss DSpace strategy and issues. Please be sure and attend!
  - Breakout for each project on day 2.
  - Meeting is 12-5pm day one and 9-2pm day 2.
  - RSVP here: http://events.constantcontact.com/register/event?llr=5iy95gcab&oeidk=a07eaf9rb76f3b610c2

Future meeting schedule
- Did not cover - will discuss via email.

Action items