## How to join cohort communication and documentation channels

<table>
<thead>
<tr>
<th>What</th>
<th>How</th>
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| **Email groups**              | **ld4cohort Google group** (mailing list for cohort project leads, administrators, anyone at cohort institutions who needs to be informed about administrative topics like cohort in-person meetings, subgrant administration, etc.)  
contact Michelle Futornick to request to join (owners and managers of ld4cohort Google group can add new members)  
**PCCTG1 listserv** (mailing list maintained by PCC specifically for catalogers working in Sinopia, where catalogers can share tips, post questions, and offer answers.  
Send email to PCCTG1-request@LISTSERV.LOC.GOV and include the words “Subscribe PCCTG1” in the subject line. Or visit the listserv page on LC’s listserv site https://listserv.loc.gov/cgi-bin/wa?A0=PCCTG1 (You will need to create an account there if you don’t have one if you want to subscribe via the listserv site, view the list archives, or manage your preferences.)  
**Directory / Roster**  
Roster (card view of a Google sheets doc; formerly a SmartSheet online spreadsheet; we no longer have a SmartSheet license)  
* **go to the sheet with the data and add a new row** (you need to be a member of the ld4cohort Google group to do this, see above)  
* to add a photo, upload to the Roster-Sheet Images Google drive folder and back on the sheet, in the Photo column, add a link, following the format of the existing links (you need to be a member of the ld4cohort Google group to do this, see above)  
* contact Michelle Futornick to be added  
**Slack public workspace**  
join public LD4 Slack workspace (address of the workspace is ld4.slack.com, but use the invite link http://bit.ly/ld4slack to join)  
* anyone can join by themselves using this invite link http://bit.ly/ld4slack or  
* ask someone who’s already a member of the slack workspace to invite you (they can follow How to invite new people to a workspace)  
* you cannot sign up directly at ld4.slack.com, you need the above bit.ly invite link, or an invite link sent to you by a current member  
**Slack public and private channels**  
Channels are topic-specific groups within a Slack workspace.  
* How to join a channel  
* How to create a new channel  
**Code repo Write access**  
https://github.com/ld4p/  
contact an LD4P github organization owner: Michelle Futornick Simeon Warner Jeremy Nelson (or others listed at  https://github.com/orgs/LD4P/people?utf8=&query=role%3Aowner)  
owners go to https://github.com/orgs/LD4P/people to invite new members