

# June 2018 Planning Meeting - Hyrax Working Group

Time and Location:

## Time and Date:

June 21, 2018. 08:30 Pacific/11:30 Eastern

## Location:

<https://oregonstate.webex.com/meet/vantuylsoregonstate.edu>

## Attendees:

- [steve van tuyl](#) (oregon state university)
- [LaRita Robinson](#) (Notre Dame)
- [Chris Diaz](#) (Northwestern)
- [Daniel Pierce](#) (Indiana University)
- [tamsin johnson](#) (DCE)
- [Karen Shaw](#) (Northwestern)
- [Jessica Hilt](#) (UCSD)

## Agenda:

- Let's define roles:
  - Coordinator - sprint coordinator - meeting organization, keeping sprints aligned with roadmap and expectations for WG work, etc.
  - Product Owner - keep WG activities aligned with roadmap and other community development efforts
  - Technical Lead - flip side to PO role - keeping work inline with long term technical priorities and community development, providing ongoing architectural guidance
  - Testing Coordinator - ensuring that releases are well documented and that QA testing happens
- Plan for work cycles and sprints
  - Targeting two weeks on, two weeks off cycles
  - Hope to run a few of these and then evaluate how things are going
  - When to start?
    - Everyone will put their start availability here:
      - LaRita -> July 9 or July 23 are sprint begin dates for Notre Dame, so it might be ideal for me to stay on our sprint cycle.
      - Daniel: July 9
      - Tom: July 9
      - Chris: July 9
- Initial Plan for working group activities
  - 2.1.1 Cleanup: 5 or 6 outstanding, minor issues from 2.1
  - Accessibility: there was an accessibility audit that identified accessibility issues
  - Critical Bugs
- Potential Future Plans
  - Bulk ingest, edit, and export - Julie A. and Tom are co-facilitating a working group for requirements gathering and design for bulk operations, in advance of technical implementation
  - Analytics work started but was put on hold in order to get the 2.1 release finished, work will resume in mid to late July
  - Remainder of roadmap:
    - Valkyrie - Tom is puzzling over what it will look like to pull valkyrie work together and will communicate that as we move forward
- QA Testing
  - throughout our work, especially in the initial sprints, we will want to work with [Chris Diaz](#) to formalize the QA testing process for minor releases

## Notes:

- aiming to start work in earnest July 9th
- over 500 open github issues, but many of them are not relevant to the work of the WG
- We're going to use GitHub projects for tracking sprints: <https://github.com/samvera/hyrax/projects/5>
- Goal is to have concrete deliverable for samvera connect
- Determine the scope for minor release testing and how this relates to issue closing