## 2020-10-13 Meeting Notes

### Date
13 Oct 2020

### Attendees
- Heather Greer Klein
- Jon Cameron
- Katherine Lynch
- Rob Kaufman
- Jennifer Young
- James R. Griffin III

### Discussion items

<table>
<thead>
<tr>
<th>Time</th>
<th>Item</th>
<th>Who</th>
<th>Notes</th>
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</thead>
<tbody>
<tr>
<td></td>
<td>Welcome Heather and Julie!</td>
<td>All</td>
<td>Woohoo! Welcome to you both!</td>
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</tbody>
</table>
|      | Review and finalize presentation for Thursday | Kate | • Intended for partners meeting  
• 15 minute update  
• Group should look at the presentation with the audience in mind  
• [Presentation Document](#)  
• Added Heather to the current group membership  
• Should we also discuss the Valkyrie PO in the review of goals through 2020?  
  • Decided to remove this point from discussion  
• Will our wiki pages and slack channel be renamed? They're currently listed as "Roadmap Council" in the slides.  
  • Keep as is; noted that this will change soon  
• Rob will be backup for Kate at the partners meeting  
• Presentation looks great! |
|      | Review goals for 2020 | Kate | • Keep populating the roadmaps alignment document  
• Getting Heather's help—how can we reach out to community, make sure everyone knows where to look for information and how to present their own information  
• Onboarding facilitation  
• Anything we can provide to Heather  
• Codifying the new PO process  
• New Valkyrie PO  
• [Code Reclamation Project advancement](#)  
  • Trying to solve 2 essential problems  
    • Many devs who have trouble interacting with the stack  
    • But once your get your first PR approved, then the second comes easy  
• Applications in the wild will fully-formed features that are functioning that everyone wants and can't get, for whatever reason  
  • There's a group in the community that are contributing back and being upfront, others have realities such as time, budget etc. and don't contribute code and features back  
• Taking those two problems, and try to make a solution that tackles both of them  
• Get mentors, look for people who want to contribute cross-institution, pair them up together, and have them go bring in features from another application  
• This will distribute the load  
  • DOI implementations as a great example—lots of them out there  
• Next time someone needs DOI, do this and make it a gem for the community — that's the goal  
• You need a first follower for things to get traction  
• Need to get a sign-up form out, and do it very low-key initially  
• Rob: we need a logo, and then we do t-shirts for people who sign up  
• There's a document somewhere about this that Rob can find and provide |
|      | Name changing check-in | Kate | • The email has not gone out yet  
• Order of operations:  
  • Send out the email  
  • Check in with Richard  
• Do the name changes on the wiki  
• Rob will send out the email ASAP |
|      | 2020 end-of-year retro | Kate | • Retrium  
• Notch8 has a Retrium account |
Action items

- Next time — Look at scheduling for our retro