2018-10-16 Meeting Agenda and Notes

Date
Topic: Samvera Documentation WG
Time: this is a recurring meeting Meet anytime

Join from PC, Mac, Linux, iOS or Android: https://cornell.zoom.us/j/703126880
Or iPhone one-tap (US Toll): +14086380968,703126880# or +16465588656,703126880#
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Or an H.323/SIP room system:
H.323:
162.255.37.11 (US West)
162.255.36.11 (US East)
221.122.88.195 (China)
115.114.131.7 (India)
213.19.144.110 (EMEA)
202.177.207.158 (Australia)
209.9.211.110 (Hong Kong)
Meeting ID: 703 126 880
SIP: 703126880@zoomcrc.com
Or Skype for Business (Lync):
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Facilitator: Andrew Myers
Notetaker:

Attendees (please log in)
• LaRita Robinson
• Johannes Frenzel
• Tom Johnson

Agenda / Notes:
1. Discuss/add tickets for styling from Samvera Connect meeting.
2. Discuss content organization changes discussed during Samvera Connect meeting.
3. How do we connect with other sites having docs?

Action items
☐ Cross linking - Call out external sources of documentation, with a brief descriptions of what they're talking about.
☐ For each external source, spend 1/2 hour or so, to identify a good spot for a link back
☐ Contact person who manages external documentation source, and ask them to put the link.

☐ Categorize all pages under the following:
  1. Community
  2. Users
  3. Developers
  4. Admins
     • At the next meeting, we see how well those categories are suited, if we need different categories
     • The purpose of the top-level categories is to better define the information architecture of the site.
     • We want to identify audience (e.g. Developers) and/or process (e.g. Testing)
     • Structurally, the home page will be replaced by a more modernized page displaying the top-level categories, and maybe a brief description of each.