July 16, 2020

Date
16 Jul 2020

Connection Info:
Samvera Slack #connect2020pc

Attendees
- Brian McBride
- Richard Green
- Kevin Kochanski (regards)
- Jeremy Friesen
- Eliot Jordan
- Nabeela Jaffer
- David Schober

Agenda Items
1. Welcome
2. Additions/changes to agenda
3. Guest Speaker update
   a. Prompts for topics/areas
      RG to get in touch with Torsten Reimer at the BL and formally invite him to deliver the keynote. Offer him the chance to join one or our calls and/or some thoughts from us in writing. His wanting to address "challenges from closed commercial competition" struck a particular chord.
4. Social Event Discussion - idea scratchpad Jeremy Friesen
   Apparent we need a team - JF will put out a call for participation.
5. Call for Proposal Discussion
   a. Review CIP announcement document
   b. Review CIP workshop form
   c. Review CIP Presentation and panels form
      a/b/c drafts for final comment by EOB 7/17. CIP will go out Monday 7/20 as promised (RG). This needs also to telegraph the poster call and the dev congress. There will be competition for slots this year. Ideally need an evaluation process: RG to seek a copy of OR's documents.
   d. Create a CIP form for social events
   e. Create a CIP form for mentoring program
      d/e Discuss further next call. Need a small group to manage the mentor/mentee matching process. RG to draft form for involvement in the program based on last year.
   f. Posters document - Group discussed JF's proposals further. RG will draft a coherent version of our plans that can be shared with potential contributors as part of the poster CIP in due course. Discuss next call.
6. Conference Tools
   a. Sched.com update - Richard Green
      Approval received from Steering to purchase. RG to arrange.
7. Resourcing/Teams ideas/discussion
   a. Structure
      i. Program Committee
      ii. Technical Team
         …to deal with AV, on-line presentations, Zoom webinar software etc
      iii. Presentation Team
         …think room captains: to work with presenters for timekeeping etc but also 'pre-flight' work.
      iv. Social Organizing Team
      v. Mentor program team
   b. Ideas on forming the teams
8. Developer Congress - update
   a. Team has begun meeting, want to make sure that times are advertised in partner meeting and conference.
      This advertising can, of course, be done. Dev congress team should just proceed - no need to check back with us.
9. Open discussion

Next meeting:
Action items

☐ Type your task here, using "@" to assign to a user and "//" to select a due date