DCAT Meeting Notes May 13, 2014

Date
- Tuesday, May 13, 2014

Time
- 10:00am Eastern/14:00 UTC

Dial-in
We will use the international conference call dial-in. Please follow directions below.

- U.S.A/Canada toll free: 866-740-1260, participant code: 2257295
- International toll free: http://www.readytalk.com/intl
  - Use the above link and input 2257295 and the country you are calling from to get your country's toll-free dial in #
  - Once on the call, enter participant code 2257295

Future DCAT Meetings
Mark your calendars with the next several months of DCAT mtgs - time will be 10am Eastern/14:00 UTC:

June 3 (date changed because of OR14)
July 8
August 12
September 9
October 14
November 11
December 9

Attendees
- Bram Luyten (@mire) - @mire
- Elin Stangeland - University of Oslo
- Iryna Kuchma - eiFL.net
- Maureen Walsh - The Ohio State University
- Sarah Potvin - Texas A&M University
- Sarah Shreeves - University of Illinois at Urbana-Champaign
- Valorie Hollister - DuraSpace
- @Felicity A Dykas - University of Missouri

Discussion Items

<table>
<thead>
<tr>
<th>Time</th>
<th>Item</th>
<th>Who</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>1) Debrief on DSpace Steering Group mtg</td>
<td>Maureen &amp; Sarah</td>
</tr>
<tr>
<td></td>
<td>2) Metadata panel at OR14</td>
<td>Metadata team</td>
</tr>
</tbody>
</table>

1) Debrief on DSpace Steering Group Mtg

- Maureen and Sarah attended SG mtg as part of the Tech Planning Group (group that took over work from Vision group - collected use cases that reflect feedback from survey)
- SG mtg to talk through a plan for governance
  - agreed on structure and what membership levels mean for governance
  - determined who will be in Leadership Group, Steering Group, etc.
  - determined permanent working groups: DCAT, Technology Planning Group (TPG), Product Planning Group (PPG), Implementation Group (IG)
    - roles to be formalized
    - membership not a reqmt to be on a working group - reqmts for DCAT membership shouldn't change - willingness to participate, DSpace membership not reqd
• DCAT will serve as advisory group to SG, TPG, PPG, IG
• chair of DCAT will sit as an ex officio member of the SG discussion
• SG wants to hire project manager - who will chair PPG
• Implications for development - DSpace 5 will develop as normal - incremental changes/ad hoc changes contributed by individuals; but there will be a more directed process for DSpace 6 – with dedicated resources to work on directed development projects
• SG also working on mission for DSpace - consistent with vision group work
• SG has made the following requests of DCAT for now
  • gather use cases from community by Sept, currently the TPG only looked at use cases that came out from the survey
    • what is DSpace going forward - anything/everything on the table for consideration (do we need a 3rd user interface? brand new architecture?)
    • what are the end to end functionality needs (no prescribing HOW something should be implemented – but identify what needs there are in the community)
    • one of the key areas would be about metadata – identify use cases / how best to address metadata needs
    • use cases gathered should be consistent with the recent vision that was developed and agreed to - institutional repositories / open access / etc
    • what are core use cases vs. integration use cases
    • agree on which prominent use cases will NOT be addressed by core DSpace
      • i.e, not a collaboration tool for work in process / unfinished work (data or otherwise)
  • by OR14, rewrite the "charge" (mission/goal/activities) of DCAT to include the governance - codify what is the charge of this working group
    • will DCAT be able to choose some of the work we do? yes, we should be able to help bring issues to the attention of SG - both respond to requests and initiate discussions
    • DCAT represents the non-technical part of the community - acknowledged that there is a difficulty in involving those from Asia /other time zones - how can we integrate DCAT charge - state minimum effort for engaging in DCAT topical discussions
    • get re-written charge finalized by May 30 and sent to SG, get SG feedback and finalize for OR by June 6
    • Bram has started Google doc for everyone to provide input on: http://bit.ly/dcat-charge
    • Val to send out Doodle for mtg week of 5/26 to discuss charge

2) Metadata panel at OR

• Should we change focus to be more broadly about metadata use cases?
• Should we have a mtg with panelists in advance? Yes, if we add another person to the panel
• Val to send out Doodle to see if we can find time the week of June 2 to discuss - REVISION - propose we just use the next DCAT mtg on June 3 to discuss

Action Items

- Val to send out Doodle to discuss revisions to the DCAT charge (mission/goal/activities): http://doodle.com/8sy5m3mhahknxs4yk42zs9ex
- Everyone to provide input on how to evolve the current DCAT charge: http://bit.ly/dcat-charge