2018-09-25 DuraCloud Contributor Call

Call Details

- Time: 11:00am Eastern Time (find your time here)
- Join Zoom meeting: https://duraspace.zoom.us/j/814345256
  - Or iPhone one-tap: US: +16468769923,,814345256# or +16699006833,,814345256#
  - Or Telephone: US: +1 646 876 9923 or +1 669 900 6833 or +1 408 638 0968 (Meeting ID: 814 345 256)
- ⭐ - Indicates who will be taking minutes

Attendees

- Andrea Bollini (4Science)
- Bill Branan
- Heather Greer Klein ⭐
- Nicholas Woodward

Agenda

(If you have an agenda suggestion/addition, please leave a comment!)

1. Status of current/planned development: Kanban board
2. DuraCloud 5.0.0 Release
   a. HLS streaming (new HLS streaming tasks, with new interaction)
3. Activity planning for community sprint in October
   a. Schedule time for meeting on Oct 5th
   b. How best to use our time on the 5th?
   c. Which days during the sprint week will everyone be available?
   d. Working together during the sprint week. Standup meetings?
   e. Topics of focus during the sprint?
      i. Documentation
      ii. JIRA priority list

Resources

DuraCloud documentation

1. User documentation (wiki)
2. Deployment documentation (github)

Reminders

1. Sprint planning day: October 5th
2. Development sprint: October 15-26

Minutes

TDL moving to DSpace 6, local storage to S3. Have not seen performance issues. Will be wrapped up and ready for the sprint.

1. Status of current/planned development: Kanban board
   a. Have been focused on the DC 5 release and the HLS streaming so not much has changed
   b. TDL added issues and comments
2. DuraCloud 5.0.0 Release
   a. HLS streaming (new HLS streaming tasks, with new interaction): Primary feature. We are going to add a simple example of how to utilize this. Will put an open streaming example in the DuraCloud demo account.
   b. Bumped up the Apache version so look at the deployment notes during upgrade. Some gotchas there to be aware of. Might take a little extra time to complete.
   c. All documentation is available, no big changes since the last call.
3. Activity planning for community sprint in October
   a. Schedule time for meeting on Oct 5th: how we are going to spend our time working on the sprint. Bill will send a calendar invite.
   b. How best to use our time on the 5th?
      i. Spend some time on the list of issues, especially priorities. Considering dependencies outside the list. Considering timing, what we can fit in.
ii. Documentation review, and updates. Can look through what would be needed to separate user docs and technical docs
iii. 2 weeks is a lot of time but also not that much time
iv. Want to find the low-time required items that are on the priority list to knock out
v. Time on documentation and do a full review, make it easier
vi. Look at user docs for other open projects, to get a feel for what has worked well. Could move dev work to GitHub and keep user docs on the wiki. The sync tool has a significant amount of documentation but could be clearer and more approachable for users.

c. Which days during the sprint weeks will everyone be available?
   i. TDL mostly available (Nick, Courtney when possible)
   ii. Heather away the first week
   iii. Bill mostly available for both weeks
   iv. Andrea will try to participate if possible

d. Working together during the sprint week. Standup meetings?
   i. Anticipate a daily standup. 10:30 ET

e. Topics of focus during the sprint?
   i. Documentation
   ii. JIRA priority list—group reviewed half the list; need to finish prioritizing before the 5th

Discussed:

- 1205 - worth taking on, determining best approach
- 1201 - could make configurable to meet TDL user need, toggle on/off. Nick will check on granularity.
- 1197 - A TDL priority. Would need real discussion of goals. Significant undertaking, but a good thing. Might want to split into some analysis work around needs.
- 1196 - very useful. Something else in the management console would be nice. Fairly small activity.
- 1195 - only bug. Could add other bugs to the priority list?

Actions

☑️ Bill will send calendar invite for sprint planning meeting, and daily standups at 10:30 ET
☐ All: review other open source user documentation for what works well