CCMWG - 07/23/18

Attending
Time: 12:00PM PDT/03:00PM EDT - 01:00PM PDT/04:00PM EDT
Zoom: https://princeton.zoom.us/j/397525264

Participants
- Trey Pendragon (Princeton University Library)
- Tom Johnson (Data Curation Experts)
- James R. Griffin III (Princeton University Library)

Agenda
- Review the Maintenance Waffle Board
  - https://waffle.io/samvera-labs/maintenance
  - Label colors
- Update on deprecation email for Sufia and Curation Concerns
- Update on the e-mail sent to the community updating product owners on labels for the first maintenance sprint
- Planning the Sprint for 08/13/18 - 08/17/18
  - Call for participation from others in the community
  - Additional Agenda Items?

Notes
- Reviewing the Maintenance Waffle Board
- Label Colors
  - Johnson can address this during this afternoon
- Reviewed, otherwise seems good
- Should probably review each issue the week before the sprint
- Deprecation Email for Sufia and Curation Concerns
  - Botimer's comment was valuable, draft will be revised
  - Pendragon will send this
- Community E-Mail for the First Maintenance Sprint
  - Griffin sent this, no response focused upon the sprint
  - Proposal to draft a private E-Mail to Product Owners for each project
    - Johnson: Maybe have a thread or effective mailing list to the PO's...
    - Griffin: Who do I contact for creating a mailing list?
      - Mailing list vs. Slack thread...
      - Johnson: Start by...starting a thread in samvera-community or samvera-tech, CC'd to the PO group
  - This e-mail should just be public, include the e-mails of the affected Product Owners, CC samvera-community
    - Send to samvera-community and BCC product owners
    - Johnson and Griffin agree, Griffin will send this, also will ping in Slack
  - Good to set a practice for these things, the Product Owners should just be Mark Bussey, Johnson, and Carrick Rogers
  - Put some information on the Wiki for the CCMWG Wiki or in GitHub maintenance project, or the samvera.github.io Site
    - samvera.github.io Site might be too generic
  - We're going to start this sprint, call for participation, focuses upon the projects, BCC product owners, and ping in Slack

- Planning the Sprint
  - Call for participation
  - Should we have a sign-up page?
  - What form would that take? Child Page on the Wiki?
  - Pendragon will make that page and reply to the CFP e-mail
    - Maybe also ping #dev on Slack

- Any Additional Agenda Items?
  - Johnson: There is a request from Richard Green
    - Populate a group of us and POs for the Roadmap Council
    - Send a list to Pendragon with a loose grouping of persons
    - Consider who Co-Chairs want to nominate...but, Chairs are just consulting and not officially nominating people
    - 6 people of 12 are chosen from CCMWG for technical expertise, can be members of the WG or Product Owners
    - Pendragon: Johnson as the Hyrax Tech Lead should be offered
      - Johnson: Hyrax Product Owners is in this council, independent of the WG's decisions
      - Should Johnson be a technical foil to the PO? As a CCMWG member?
      - Pendragon: What does the roadmap council do?
      - Johnson: Difficult to determine at this moment
        - In the event that something is languishing and CCMWG cannot push it forward
• Roadmap Council has the clout to draw resources to address this development work
  • Pendragon will need to discuss this with Cowles
  • Will need to participate as a co-chair of the CCMWG
  • Armintor, Botimer, or Griffin could serve on their behalf
• Other Product Owners:
  • Lynette, Carolyn, Drew Myers, Avalon (Chris Colvard)
• Slots on group for a service provider
  • Mark Bussey or Bess Sadler could play that role
  • It is also possible to find a representative from Notch8
  • It would be beneficial to have a smaller institution
    • Might need to recruit someone from a smaller institution at Samvera Connect to serve as a product owner
    • WGBH is the smallest
    • Mark this representation issue as a concern, need more diversity of institution size and type for product owners
    • Also, amongst participants in the sprints
• Pendragon will respond to Johnson
  • Johnson will e-mail Richard Green
• Should make it clear that these are informal nominations, and that the CCMWG has not contacted these individuals