2019-11-26 Meeting Notes and Agenda

Attendees:
Julie Allinson
Rob Kaufman
Katherine Lynch
Jennifer Young
Mark Bussey

Facilitator: Rob Kaufman
Notetaker: Julie Allinson

Agenda:

Action Items from Retrospective (unprioritized):

- [x] Invite others (like core component P.O.s and Partners) to contribute their roadmaps (ideally via an easy to use template)
- [x] Conduct an experiment in having a specific Chairperson for six months
- [ ] Timebox our milestones and deliverables more consistently
- [ ] Answer the question: Are roadmaps aligned?
- [ ] Conduct a review or survey of existing artifacts and knowledge (related to roadmaps)
- [ ] Define where the group has agency or levels of agency
- [ ] Create a working, concrete definition of “Roadmap”
- [ ] Brainstorm tools to support more direct discussion of roadmaps
- [ ] Populate a backlog of action items and goals for the group
- [x] Review and revise our charter as we start the next iteration of the council

Notes:

Intro from Kate - wants a good sense of community concerns re high profile code bases, and of community over code

Rob - general call for features is not a good idea; but maybe ask for people's 'one' feature; it's likely that that will be Wings

Kate - Trey and Kate are willing to put together a roadmap for Valkyrie

Need a better understanding of grant roadmaps (BL/UVa/Ubiquity – PALNI/PALCI – Oregon Analytics)

Do we need to define "roadmap"? What about tools? Do we want to review tools?

Hyku / Avalon / Hyrax have stayed relatively aligned.

Second pair model - contributing back to the community in project work; when people ask for a feature a second time, then we extract it and make it a gem. Splits the burden of initial development, and community contribution.

Rotating chair - point of contact for the outside world; could help us keep an arc of work going - three monthly cycle aligned with work plan, from January

Lo-Fi survey of roadmaps/plans for next year - from components, partners, projects

Postpone discussion of agency for when nabeela is on the call

Postpone reviewing charter for first meeting in January

Do we need a roadmap council roadmap? visibility to the outside world - this could be part of the chair role, and handed over at the end of the 3 months

Action Items:

- [x] Katherine Lynch put together a Valkyrie roadmap
- [x] All: Elect chair for Q1 2020 at next meeting
- [x] Mark Bussey draft text and get samples for roadmaps/plans - DRAFT: https://docs.google.com/document/d/1bwycb9hNx7WQAyjqRxqRtwyUtvMBlyWyyDO-Y5q1E/edit
- [x] Julie Allinson look at distribution for the survey
Next meeting:
10th December 2019

Facilitator: Julie Allinson

Notetaker: Katherine Lynch