March 2017 Hydra Partner Meeting Agenda

Logistics

- **Date/time:** March 30-31, 2017 - 8:30 am to 5 pm; (8:30 AM gathering time for 9 AM start)
- **Location:** Bechtel Conference Center at Encina Hall (616 Serra Street), Stanford University
- **Facilitators:** see below
- **Registration form:** https://www.eventbrite.com/e/hydra-partner-meeting-march-2017-tickets-31693589379
- **Code of conduct:** This event follows the Code of Conduct.
- **Lodging and Transportation:** https://library.stanford.edu/projects/ldcx/2017-conference/location-and-travel
- **Remote Participation:** is available via BlueJeans

Connection Information - **New for Friday**

To join the Meeting:
https://bluejeans.com/894689148

To join via phone:
1) Dial: +1.408.740.7256 or +1.888.240.2560 or +1.408.317.9253
2) Enter Conference ID : 894689148

Note: please consider attending and separately registering for LDCX on the preceding Monday through Wednesday; also, a Hydra Developer Congress will be running in parallel to this Partner meeting.

**Google Notes Doc for Meeting**

https://docs.google.com/document/d/1QIlkhFhsGIf3e9HsIGicGx6bS4SgPum-ynnPFFhuqU/edit?usp=sharing

Social

- Thursday dinner & reception: Lathrop Library, 3rd floor courtyard at 5:30 PM

Goals

- Partner engagement in advancing the Hydra project on a variety of fronts.

Facilitators

This event will be organized and facilitated by volunteers among the Partners.

- Ben Armintor
- Karen Cariani
- Tom Cramer (Chair)
- Jeremy Friesen
- Mike Giarlo
- Richard Green
- Nabeela Jaffer
- Rick Johnson
- Margaret Mellinger
- Linda Newman
- Robin Ruggaber
- Evviva Weinraub

WIFI

- edurom if you have it
- Stanford Visitor if you don’t - hint if you can connect to wifi, but can’t get to the internet, try connecting to http://snsr.stanford.edu

Agenda

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<th>Thursday</th>
<th>Topic, Leads &amp; Links</th>
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<tbody>
<tr>
<td>8:30 AM</td>
<td>Gather &amp; connect Notes Doc for Both Days: <a href="https://docs.google.com/document/d/1QIlkhFhsGIf3e9HsIGicGx6bS4SgPum-ynnPFFhuqU/edit?usp=sharing">https://docs.google.com/document/d/1QIlkhFhsGIf3e9HsIGicGx6bS4SgPum-ynnPFFhuqU/edit?usp=sharing</a></td>
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9:00 AM  Logistics, Introductions & Agenda Review (20 minutes)  
Lead: Tom Cramer  

New Hydra Website (20 minutes)  
Lead: Richard Green  

Hydra Annual Report (20 minutes)  
Lead: Karen Estlund  

10:00 AM  Partner Roles  
Leads: Evviva Weinraub & Richard Green  
Discussion Document: https://docs.google.com/document/d/1FmuBltEKJzkj82-bxTgu5ClOgqfYRp6HvK9EyINWw/edit#  

noon  Lunch on campus  

1:30 PM  Roadmapping, Sustainability & Collaborative Resourcing Commitments (3 hours, with break)  
Leads: Mike Giarlo, with Karen Cariani, Tom Cramer, Jeremy Friesen  
Discussion Document: https://docs.google.com/document/d/1CSoVHi5LBNNSs3sXZwQ4-VRqWINPnMBS1kYQOsfEWU/edit#heading=h.qn4ag2hmq  

4:30 PM  Day 1 Review & Session Planning for Day 2  

5:30 PM  Reception & Continued Conversation with Hydra Dev Con Attendees  
Lathrop Library, 3rd Floor Courtyard  

Friday  

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| 9:00 AM | Updating the Project Hydra CC License (up to 20 minutes)  
Lead: Karen Estlund  
Discussion Doc: https://docs.google.com/document/d/1MZo3Bol_uqibYa3iG3KdSejybogmv7Wqg6KZucivb1Y/edit?usp=sharing  

Project Rebranding (up to 20 minutes)  
Lead: Mark Bussey  
Presentation: https://docs.google.com/presentation/d/1E50thEnc1w20hAGdGibspuxwumEJLS9biVLdldl2bA/edit#slide-id.p  

Hydra Virtual Connect: Prep for 2017 (20 minutes)  
Lead: Karen Cariani  

IG/WG Round Up: How Are We Doing? Any New Groups? (20 min)  
Lead: Ben Armintor  
Discussion Doc: https://docs.google.com/document/d/1siFb7rRFPl4NhXRikAH2LjaX83zGZMAY9bT2FlvVg/edit?usp=sharing  

Hydra Training Update  
Lead: Bess Sadler / Mark Bussey  
Background: https://docs.google.com/presentation/d/1Dd3OZ3nThoATeXmpS5ZGcuxNjQTmB05WjsbOmNiZztM/edit#slide-id.p  
Current States: https://docs.google.com/presentation/d/1QP9hX3FeS4lzyPmICDFCNJmYfYd6xNR2NjFxS-Q/edit#slide-id.p  
Notes: https://docs.google.com/document/d/1aVoBi3bFzaXQaYn5G8wLV4XVhVipM4D1TRA5MOOHzgs/edit  

10:20 AM | Break |

10:40 AM | Churn: Cost & Mitigations  
Leads: Jeremy Friesen & Simeon Warner (30 min)  

Discussion Doc: https://docs.google.com/document/d/1Jvl0mhWnN384fYhB2WbDNXxq9cIqEcppApdpqy62DacmW/edit  

Financial Plan for 2017 (30 min)  
Lead: Robin Ruggaber  
Planning for Lunch & Afternoon Sessions (20 min)  

noon | Lunch on campus |

1:30 PM | Afternoon Topics. Pick from  
- New ideas, or...  
- New, Standard Hydra Training Curriculum  
- Hydra:Fedora & Points of Collaboration / Intersection  
- Hyku Futures: Continuing Development & Impact on Community  
- Vendor Engagement, Good Citizenship & RSPs for Hydra  

4:30 PM | Day 2 Review & Next Steps  

Earlier Notes from Planning Sessions (for Reference)  

Potential Topics  

(Brainstorm list for now; to be prioritized and groomed prior to the meeting; add one or make an existing one better!)
Please also note that some of these topics were discussed at the November partner meeting, and we should review these notes so as not to retread the same ground.

Essential Project Hygiene

- Rebranding
- new Hydra web site
- Spending plan for 2017
  - Hyku & Hyrax roadmapping & collaborative resourcing commitments
  - getting more contributors to the core
- Revisiting and refreshing Partner roles, responsibilities and points of engagement
- Draft annual report
- Other?

Additional Awesome Potential Topics

- advancing a Hydra-Standard Training Curriculum
- Vendor Engagement & Ties & Good Citizenship & RSPs
- Prep for Hydra Virtual Connect
- Fun and exciting hands-on FIMO project
- IG/WG round up: how are we doing?
- The potential impact of Hyku take-up on the Community - are we prepared for it?
- Churn - cost and mitigations
- Points of collaboration and common priority between Hydra and Fedora
- more...

Rooms & Logistics

- All meetings will take place at the Bechtel Conference Center at Encina Hall (616 Serra Street) on Stanford campus
- We will have 1 large central room (Main Hall) that can be shared with the DevCon attendees; coffee and snacks available there
- Oksenberg Room: up to 60 people will be the primary room for the Partner meeting and its plenary sessions (has projector)
- Break Out Rooms
  - Green Room will take ~10
  - Encina 464 Classroom will take 28 (has projector)
  - Encina West 202 will take 30 (has projector)
- Coffee will arrive at 8:30 AM and 12:30 PM
- Lunch will be on your own each day, to see and explore exciting pockets of campus

Planning Notes 20170316

- Skipping introductions owing to familiarity of attendees
- Agenda: Reviewing spaces available and logistics of the event in support of themes identified to date
- Space & Time Available to Hydra Partners
  - Bechtel Conference Center is the venue - don't go to Lathrop!
  - Multiple rooms available:
    - A plenary/central room for reconnecting with Dev Congress
    - Oxnburg (3rd floor) as primary room for Partner's plenary (~60 people)
  - 3 Breakout rooms
    - Green room (10 people)
    - Encina 464 (28 people)
    - Encina West 202 (30 people)
    - Auxiliary Room set aside for food service
    - Spillover space available in Lathrop if multi-tracking requires
- Social Calendar (Tom)
  - Wednesday afternoon: Campus tours at break of LDCX
  - Wednesday night: Hydra dinner?
  - Thursday night: Something
  - Evviva: Are we thinking about a large restaurant reservation
  - Tom: Perhaps- could also have a reception, or an event at the library courtyard (which may be accompanied by working sessions)
  - Evviva: Can the courtyard have beer? (Tom: Yes) Then maybe a low key courtyard event?
    - Jeremy: +1
    - Evviva's jokes about Tony's retirement are well-received
    - Mike's jokes about Californian cold tolerance are well-received
    - This might have constituted consensus?
  - When will the meeting break Friday?
    - Tom suggests scheduling an end time 3-4 hours later than you actually want people to stay; IE don't do wrap-up late in the afternoon
    - Evviva suggests wrap-p by 3
- Mark notes space is reserved until 5 on all days
- Agenda setting: Should we have a strawman?
  - Tom: This group could decide for an unconference arrangement, but seems like there are actual agenda that must be considered
  - Evviva: Should we frontload the firm agenda, and leave the more flexible topic selection to Friday
- STRAW AGENDA drawn from topics id’d earlier
  - Rebranding
  - Evviva suggests timeboxing this conversation, which will wander, and maybe moving off first day
Karen worried that there are enough contingencies that will need to be dealt with earlier.
Richard observes that it will not be so open-ended, as some work will have been executed.
Tom suggests topic/session organizers in advance of meeting, which appears to reach consensus.

- 2017 Spending plan in context of upcoming development
- New website
- Hyku/Hyrax roadmap & resource commitment
- Partner admonition for lackadaisical contributions
- See also November Partner Meeting Notes

**ADDITIONAL TOPICS**

- Vendor ecosystem
- WG and WG Process Review
- Hyku Success disaster planning: What do we need to do if it is taken up?
- Churn tolerance for projects
- Fedora/DSpace working relationship

Linda asks whether we can’t committed to identifying the new brand by 3/31?
- some disagreement, as there is a legal review that will not be done
- The attendees begin to demonstrate the phenomenon that Karen worried about, rather than identifying the topics to be coordinated for the next call
- Tom reviews some possible models for discussion of non-name choice rebranding conversations

**What are the topics that should be coordinated for next call?**

- call to nominate a SG member and a supplementary person with enthusiasm to prepare a more structured list of points about rebrand for next meeting
- new website: Richard hopes web presence WG will review work to date and HP will consider/review At the meeting
- Tom will frame spending plan, with recourse to a draft/blueprint from last year
  - extraordinary expenses: rebrand. was there a cost associated with the slack archiving?
  - Evviva: should this be the starting point the community contribution conversation broadly, especially the post-Hyku planning?
- Rick raises a point about identifying the places at which HP should reconvene with the Dev Congress

**Who leads what?**

- Hyku road-mapping
  - Mike: Hyrax represents an unprecedented convergence at solution level for the H Community, and requires a clearer vision as a product than we have had for Sufia
  - Linda: Is there a reason to delineate Hyku and Hyrax roadmaps? (Mike worries that the distinction will draw the conversation unhelpfully into the weeds of implementation)
  - Tom: H Comm and products are big enough that hopeful organic approach to product development will not work, would like to talk about this
    - many people agree
    - Linda: developers may need to self-organize around this
    - Mike: much of the work on the solution bundles has driven the stack maintenance as well- which makes Hyrax a consideration for non-adopters who use Hydra components
    - Many people are supportive of the broad topic of product roadmapping
    - People think this is a large topic, estimating 2-3 hours

**Partner Roles**

- cf DLF talk
- Evviva will lead this discussion; reiterates connection to spending plan
  - Richard will lead latter?
- Tom: topic - differentiate HP and SG responsibilities
- Karen: topic - id outstanding organizational and documentation needs as vectors for new contributions

**What “Additional” topics should be promoted to agenda?**

- Richard nominates the churn tolerance topic
- Evviva characterizes vendor engagement as consonant with partner roles if viewed through lens of good citizenship
- Linda: roadmapping external integrations/composing a “big picture” of integration with services
  - Richard: and the regional considerations (NA, Europe, etc)
  - Mike mixes some metaphors in a caution that we might want this to be a WG, since there are participant requirements that may not align with attendees
  - Jeremy advocates using HP to identify good WG participants (Nabeela: or subsequent call agenda)
- Tom: some “slack” time should be reserved for organizing topics to be taken up over 2017 (should this be a breakout)
- Mike from chat: “Points of collaboration and common priority between Hydra and Fedora” -- may be able to slot into the roadmapping /code contributions conversation depending on how far we get. The key question: how and how much does/should the Hydra community invest in Fedora enhancements to achieve our roadmap?
- Nabeela: How do we continue conversations from HP meetings between meetings?
  - Karen: mission setting for the partner calls should be a topic we take up at the meeting (Tom +1 for this partner roles)
  - Linda: We need to make sure we allocate time for report-backs
  - Richard: groups addressing the "big" topics should have framing questions

**What do we need for next week?**

- Tom: topic leaders should bring framing questions next week
  - Rebranding: Evviva and (Tom/Mike)

**Website: Richard**

- Overview of the need for a new website - functionality, audience (with the advent of Hyku)
- Description of work done by developer and Web Presence Working Group
- Ask audience to review current draft - not to “nit-pick” but to validate the approach and identify any omissions
- Work still to do on website before launch
- Work needed on wiki (WG of seasoned Hydranauts with executive powers?)

**Partner Roles: Evviva/Richard**

- includes inter-meeting communication plans and the potential impact of Hyku

**Spending Plan (Chris/Robin)**

**Hyku/Roadmapping: Tom/Mike/Karen/Jeremy**

**Draft annual report (Tom/Richard)**

- Overview of perceived need for annual report to attract/inform management of potential Hyku (and other) adopters
- Description of work done by working group
- Ask audience to review current draft and to suggest any significant possible improvements
- Other Topics to frame
  - Roadmapping external integrations/composing a “big picture” of integration with services (Rick: I did not see this in the list but pulled this list of framing items together quickly)
    - Potentially as smaller breakout
    - Describe intended focus: both national and international concerns as these vary across our partners
    - Form working group
    - Draft initial group expectations such as:
      - Explore critical types of services (to avoid bias to a particular geographic region) and which international communities/regions to consider initially
      - Identify key tool alignments to pursue within each community
      - Create process for initiating service/tool integration research, evaluation, implementation
    - Identify members of working group
- Tom: next week we should talk about slotting the schedule

Registered Attendees (as of March 16, 2017)

- Benjamin Armintor
- Karen Cariani
- Aaron Collier
- Stefano Cossu
- Esmé Cowles
- Tom Cramer
- Jon Dunn
- Karen Estlund
- Hannah Frost
- Michael Giarlo
- Richard Green
- James Griffin
- Nabeela Jaffer
- Rick Johnson
- Braydon Justice
- Mark Matienzo
- Margaret Mellinger
- Linda Newman
- Andrew Rouner
- Robin Ruggaber
- Bess Sadler
- Jon Stroop
- steve van tuyl
- Simeon Warner
- Evviva Weinraub
- Andrew Woods
- Maurice York