2018-10-22 Meeting Notes and Agenda

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Attendees

- Jennifer Young
- Julie Allinson
- Benjamin Armintor
- Rob Kaufman

Regrets

- Mark Bussey
- Steve van tuyl
- Jon Cameron
- Nabeela Jaffer

Agenda

- Roll Call
- Set Standing Meeting Time
  - Doodle polls if helpful - https://doodle.com/poll/k9rdz343r6c644zv & https://doodle.com/poll/rznhm4cfwh6aqd6n (any of these times are usually good for Mark barring travel and conferences)
- Review Hyrax roadmap as a template for other codebases: Hyrax Roadmap
- How to get input to the group
- Group Deliverables
  - Roadmap Council will prepare a white paper by mid December
    - Describe roles of the group
    - Indirectly address some of the issues raised in J.Rochkind's post
    - Possible topics
      - When should I choose a solution bundle, when should I go it alone
      - What kind of technical team do I need - case study
      - Renewed focus on road map and core components
    - Updated diagram - see https://docs.google.com/presentation/d/18rNS1lz7MRapkJU38YwazzX-pesekQgRJo-KE3RJomY/edit#slide=id.p - Thanks Julie!!!
- Getting input to the RMC group
- Trying to maintain openness to feedback/input
- Maybe have solicited individuals from other WGs on the agenda for the meetings?
- Can we make sure we get a report from RMC members on reporting style of other groups?
- Or maybe do a gap analysis of what we have covered?
- Are the key groups operating under an active charter from Partners? Need to confirm.
  - Action Item: Recharter Core Components WG - Ben
  - Action Item: Verify other charters
  - Jennifer: Spreadsheet to assess active WGs https://docs.google.com/spreadsheets/d/1ElZpK8sKH-Lje0NO8eCSdlVLgUNv3iiS_jAU2Nuuo/edit?usp=sharing
- December White Paper planning
  - Building on components vs building on a solution bundle
    - Scope of personnel commitment for each
    - Case studies where relevant
  - Relationship of core component plans and higher-level (hyrax-y) plans

Meeting Notes

- Electing to defer standing meeting time to doodle owing to absences here
- How does Hyrax roadmap apply to the collective efforts?
  - It may be composed from Hyrax/Hyku/Avalon roadmaps?
  - Action Item: Jennifer to discuss similarly formatted roadmap for Avalon
- Getting input to the RMC group
  - Trying to maintain openness to feedback/input
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Propose a role for the RMC
Might be more than one paper, or a white paper accompanied by one-pagers, etc
Difficulty of writing by committee
  • Who would otherwise draft (or at least outline) such a paper? Can we break this work up?
  • Important early deliverable will be outlining/identifying key topics
  • Action item: draft list of topics by late November meeting - Rob
Action item: establish a biweekly meeting schedule until white paper is composed, to make process less vulnerable to partial outages
  • Action item: Will use doodle polls - Julie

Action Items
  • ...