

Meeting Agendas and Notes

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03/20/2018

Notes

<https://docs.google.com/document/d/1FfnFjpc0Jng9ZCMfd81eKXBzWdikWdojQxELJwVu04/edit#>

Agenda

1. Additional agenda items?
2. Review the [charter for Phase 2](#)
3. Migrating documents to [the Samvera Wiki](#)
4. Status for the Requirements for Core Components
 - a. <https://github.com/samvera/samvera.github.io/pull/220>
5. Review Product Owner Status
6. Are we confusing people by leaving off some repos in Samvera from the "core components" list?
 - a. We agreed not to work on product bundles, and they're not really "core" because they package up products - but can we be clearer here? How?

Actions

1. Add [samvera.github.io](#) as core component
 - a. Send email to thread adding [samvera.github.io](#) as a core component and say Bess volunteered to own it.
2. James is going to add minutes to the wiki page.
3. Ben is going to write up the process for evaluating usage
4. Trey is going to add a PR to [samvera.github.io](#) to add two things:
 - a. Link to the core component report
 - b. Add the product owner responsibilities to the page.

03/13/2018

Notes

<https://docs.google.com/document/d/1tw07AeqpybOjPq87pKQ9OsMEN3-9WhwPHEQtR8EAa1E/edit?usp=sharing>

Agenda

1. Additional agenda items?
2. Checkin from Armintor on scripts
3. Checkin for requirements for Core Component from Allinson
4. Review charter for Phase 2

03/06/2018

Notes

https://docs.google.com/document/d/1RAJYi-Sw7F0m5hKORPeOG7AjRj-ovlgV3KLR_JFb-lo/edit?usp=sharing

Agenda

1. Additional agenda items?
2. Product Owner Process:
 - a. Currently identified 2 - browse-everything & noid-rails.
3. Most useful place to put criteria for core components?
 - a. http://samvera.github.io/core_components.html ?
4. Measurement of and process for determining the use of Samvera components.
 - a. Most useful report to share the information from <https://docs.google.com/spreadsheets/d/1Cvg4fxhJPYc2KRj43kmXK24YA2GXubuqNRNMP0e2kfw/edit#gid=1356649611> ?
 - b. Come up with a set of statements around what we're looking for in this data and how they might affect our decisions.
5. Core components list - to review
 - a. <https://github.com/samvera/samvera.github.io/pull/208>

02/27/2018

Notes

<https://docs.google.com/document/d/1Py88zrObi6T3f3OR4AWYHOOMDXLmkhv-3-903cc0-Ac/edit?usp=sharing>

Agenda

1. Additional agenda items?
2. Write up of deprecation process: <https://github.com/samvera/samvera.github.io/pull/206>
3. Clarification - Component Council vs Phase 2
4. Phase 2 Charter?
 - a. https://docs.google.com/document/d/13FXhC8fMu0L_sYipyIIR1coXLmJ0hYvMhdJsP9XSR6Y/edit#heading=h.oqjg75hs7nci
5. Measurement of and process for determining the use of Samvera components.
 - a. Maintain spreadsheet: https://docs.google.com/spreadsheets/d/1lCaXpwzxsFPB_G7k4jzUiPMTmT5OulUQKtF0jSYqvM/edit#gid=0

02/20/2018

Notes

<https://docs.google.com/document/d/1y6WIKmYqcbk70WYVCAA8QHJwoUJ-bcY9hPosdlObSDU/edit?usp=sharing>

Agenda

1. Additional Agenda Items?
2. Look over Governance Models Working Group's questions for us.
 - a. <https://docs.google.com/document/d/1WD7eFoiNs3VZ1KRooRAFan0SChgZUxilJArdRc6xeV/A/edit?ts=5a886fe6#heading=h.dpuyb39avn20>
3. Responsibilities of Product Owner
 - a. Survey Results
 - b. <https://docs.google.com/document/d/1By87HTNZOIxV5eWfLFIDeCepEMWLyTm9EsueVZI5MqA/edit>

02/06/2018

Notes

<https://docs.google.com/document/d/1mTmsGj3sDGThUvip2vj3uypoMEfauyVQOdyWmDuRnW8/edit#heading=h.2wpu3ikbjbq>

Agenda

1. Additional Agenda Items?
2. Review Requirements for Core Component
 - a. https://docs.google.com/document/d/1FV9NVJY5NI2x_J8Dn87pfruQdl8e8OdcotdMp8BskQQ/edit#
3. Responsibilities of Product Owner
 - a. <https://docs.google.com/document/d/1By87HTNZOIXV5eWfLFIDeCepEMWLyTm9EsueVZI5MqA/edit>
4. Process for Identifying Product Owner.
 - a. Contact known existing samvera product owners and just ask what they feel like their responsibilities are
 - i. Tom Johnson
 - ii. Mike Giarlo
 - iii. Steve Van Tuyl
 - iv. Andrew Woods
 - v. Ask Justin Coyne who he feels the product owner of AF is, and if there isn't one how scary would it be to have the responsibilities of one (once we have those)
 - vi. Ask Chris Beer/Jack Reed who they feel the product owner of Blacklight is.

01/23/2018

Notes

<https://docs.google.com/document/d/1w2dtFfnKcqot7L7WEFgeeONSbvUdsANUpzLwmnAtq4o/edit?usp=sharing>

Agenda

1. Additional Agenda items?
 - a. How do we start making a plan for long term support?
2. Review Spreadsheet & Discuss Next Steps

01/16/2018

Notes

<https://docs.google.com/document/d/1DjUVFr-iF6hP6PHfTVB3HETSjcKYTQQu3mO2zvMmgSA/edit?usp=sharing>

Agenda

1. Additional Agenda Items?
2. Review of Last Week
3. Work on Spreadsheet
 - a. https://docs.google.com/spreadsheets/d/1IICaXpwzxSFPB_G7k4jzUiPMTmT5OulUQKtF0jSYqvM/edit#gid=0

01/09/2018

Notes

<https://docs.google.com/document/d/1s95aso9fWELwOoN7nVsgBOK95Jf8P0QuD0gZXmcQRll/edit?usp=sharing>

Agenda

1. Introductions
2. Additional Agenda Items?
3. Review of Goals
 - a. <https://wiki.duraspace.org/pages/viewpage.action?pageId=90972636>
4. Criteria for Core Component Brainstorming (if time)