

# 2019-03-18 Sprint Kickoff Meeting

## Call-in Information

Time: 11:00 am, Eastern Time (New York, GMT-04:00)

To join the online meeting:

- Go to: <https://duraspace.zoom.us/j/823948749>
- Or iPhone one-tap :
  - US: +14086380968,,823948749# or +16468769923,,823948749#
- Or Telephone:
  - Dial(for higher quality, dial a number based on your current location):
  - US: +1 408 638 0968 or +1 646 876 9923 or +1 669 900 6833
  - Meeting ID: 823 948 749
- International numbers available: [https://duraspace.zoom.us/join?m=Qy8de-kt6W4fMMDQCAV\\_3qfH1W-lxAo5](https://duraspace.zoom.us/join?m=Qy8de-kt6W4fMMDQCAV_3qfH1W-lxAo5)

## Slack

- <https://vivo-project.slack.com>
  - Self-register at: <https://goo.gl/forms/JxQFkut4TYj4Ehww1>

## Development Process

- See <https://github.com/vivo-project/VIVO/wiki/Development-Processes>

## Attendees

1. [Andrew Woods](#) - DuraSpace
2. [Don Elsborg](#) - CU Boulder
3. [Benjamin Gross](#) - Clarivate
4. [Harry Thakkar](#) - Duke
5. [Ralph O'Flinn](#) - UAB
6. ...

## Draft Notes:

[Google-doc notes](#)

## Agenda

1. Introductions
2. Logistics
  - a. Accounts
    - i. Wiki / JIRA account: email [sysadmin@duraspace.org](mailto:sysadmin@duraspace.org)
    - ii. Slack account: <http://bit.ly/vivo-slack>
    - iii. Github account: post to Slack #develop
  - b. Daily "stand-up", by 10am ET daily (#develop)
  - c. [Tuesday \(tomorrow\) Dev call](#)
  - d. [Friday, March 29th call: Sprint Retrospective](#)
3. [Objectives](#) (tickets)
  - a. Introduce and practice the processes related to [VIVO development](#)
  - b. Move feature forward: [Externalized Solr and Elasticsearch](#)
  - c. Move feature forward: [Docker all the things!](#)
4. Measures of success
  - a. ...
5. Identifying areas of focus for each team member

## Stand-up Template

[VIVO Sprint Standup]

Finished yesterday:

{ticket titles and associated JIRA links}  
{and/or brief textual description}

Working on today:

{ticket titles and associated JIRA links}  
{and/or brief textual description}

Blockers:

{brief textual description}