- **Community-defined roadmap or plan**: collaborative, involves appropriate representation from partner organizations [makes decisions], technical roadmaps for shared components like Hydra Role Management and solution bundles like Avalon Media System.

- **Stable communication / coordination role** in the form of a person or group to manage change and coordinate work [gets things done]. This person is not a centralized authority (not a “benevolent dictator”), but rather an agent authorized by the community to coordinate efforts in alignment with community needs.

- **Formal contributions** from partner institutions [gets things done], and accountability from partners that they're meeting their obligations to the community

- **Plan to address anxiety** around how changes in governance / leadership structures could impact the community

- **Clearly articulated relationships** between groups that make decisions and groups that get things done

**Proposed Ideas**

Samvera would move to a model where there would be a Board of Directors (Steering), a Roadmap Coordinating Committee, and a Technical Advisory Committee. Samvera would also get 2 staff positions in this model (paid for by Partnership levels): Technical Advisor and Community Manager. Both these positions would serve as ex-officio members on the Tech and Coordinating Committees.

Partnership would be defined at 3 levels and offer these benefits:
Gold: Spot on Board of Directors (required); spot on Tech Advisory Comm (optional) and spot on Coordinating Comm.(required)
Silver: spot on Tech Advisory Comm.(optional) and spot on Coordinating Comm.(required)
Bronze: spot on Tech Advisory Comm. (optional)

Cost (enough to sustain 2 Samvera staff) [NOTES FROM 2/16 ADD MORE TIERS; SEPARATE IN-KIND AND MONEY CONTRIBUTIONS OR ALLOW BOTH; HOW TO MANAGE THE IN-KIND IS STILL A QUESTION; DON'T TIE THE AMOUNT TO THE SPOTS; $300,000-$400,000 annually most liked needed for 2FTE; These paid positions could be responsible for tracking the FTE/In-kind.]
Gold: Certain amount of money and at least 2 FTE dedicated to roadmap
Silver: Certain amount of money and at least 1 FTE dedicated to roadmap
Bronze: Certain amount of money

FTE: developers; UX/UI; QA; metadata specialists; project management (product owners, scrum masters)
Partners at all levels are expected to contribute to hosting community events, attending monthly partner calls and at least one partner meeting per year.

**Brainstorming and meeting NOTES**

Original doc with models:  
https://docs.google.com/document/d/1MQtW-CBu5WsaGeSRg-5hjL0BsT8kAYc5SkxekdPJb58/edit#heading=h.utqw9ssi2d2d  
Review of Work done so far:  
https://docs.google.com/document/d/1lfOeTUr37f99pzS0TSCnO26RX6Qb9zFCBPazFiWoX3c/edit#  

Anna’s list of questions to consider:  
https://docs.google.com/document/d/182L1xIDpuIodgGABe56JgPSm3n-BHNDtnchYpxnsZ0/edit  

Brainstorming notes

Bylaws for Steering:  
https://wiki.duraspace.org/display/samvera/Samvera+Steering+Group+Bylaws--+-October+2014  
https://wiki.duraspace.org/display/samvera/Samvera+Community+Framework#SamveraCommunityFramework-AllSamveraPartners (look at MOU)

2/8/18 Meeting Notes  
How do the existing 4 models address formals contributions? As a starting point...

Apache: Members could be analogous to Partners. Ways that partners/members contribute are defined. Need to fill this in. Paid positions could be part of contributions.  
Focuses on merit based contributions

ALA: “The Samvera Partners group is the ultimate governing body, but delegates most governance responsibilities to the Samvera Council. The Samvera Partners group is responsible for: Election of the Samvera Council;” Council then delegates more of the governance.  
More top down approach-delegates to work groups. Council acts as a clearing house for contributions and could be a divisive body.
Foundation: Foundation funded by memberships--in kind staff, money--does the membership buy you more depending on what you pay? Partners could or could not be part of it. Foundation controls technical direction.

Red Cross: Board of Directors oversees Chapters that get work done. Chapters are well defined and scoped by BD. Less detail.

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The need: Partners or whatever group this becomes have a clear way to contribute a certain amount of money or staff resources or else an institution is not a partner. At a tiered level?

What does it buy me (as an institution) as a partner? Assumption: Money or in kind contributions will buy some influence in the technical high level decision/direction of the project.

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2/9/18

3 levels of Partnership
Human resources: developers; UX/UI; QA; metadata specialists; project management (product owners, scrum masters)
Hosting meetings and events
Financial resources
Legal and marketing assistance
Tools for supporting development and marketing and communication (Slack, website, etc.)

Gold level: Certain amount of money and 2 FTE dedicated to roadmap
Silver level: Certain amount of money and 1 FTE dedicated to roadmap
Bronze level: Certain amount of money

Easy to see financial contributions; how to ensure FTE contributions are being accounted for? With a roadmap, can have a yearly planning cycle where specific commitments are made and then have a way to account throughout the year. This accounting may be more distributed, if there is a lead for each group?

Technical Coordinator/Lead/Advisor
Community Coordinator
Technical Advisory Comm: Tech coordinator is ex officio
Coordinating Comm (Roadmap owners?): Community coordinator is ex officio

Gold level: Spot on Board of Directors (requirement); spot on Tech Advisory Comm (optional) and spot on Coordinator Comm.(requirement)
Silver level: spot on Tech Advisory Comm. (optional) and spot on Coordinator Comm. (required)

Bronze level: spot on Tech Advisory Comm. (optional)

Tech Advisory committee; have to be an active committer