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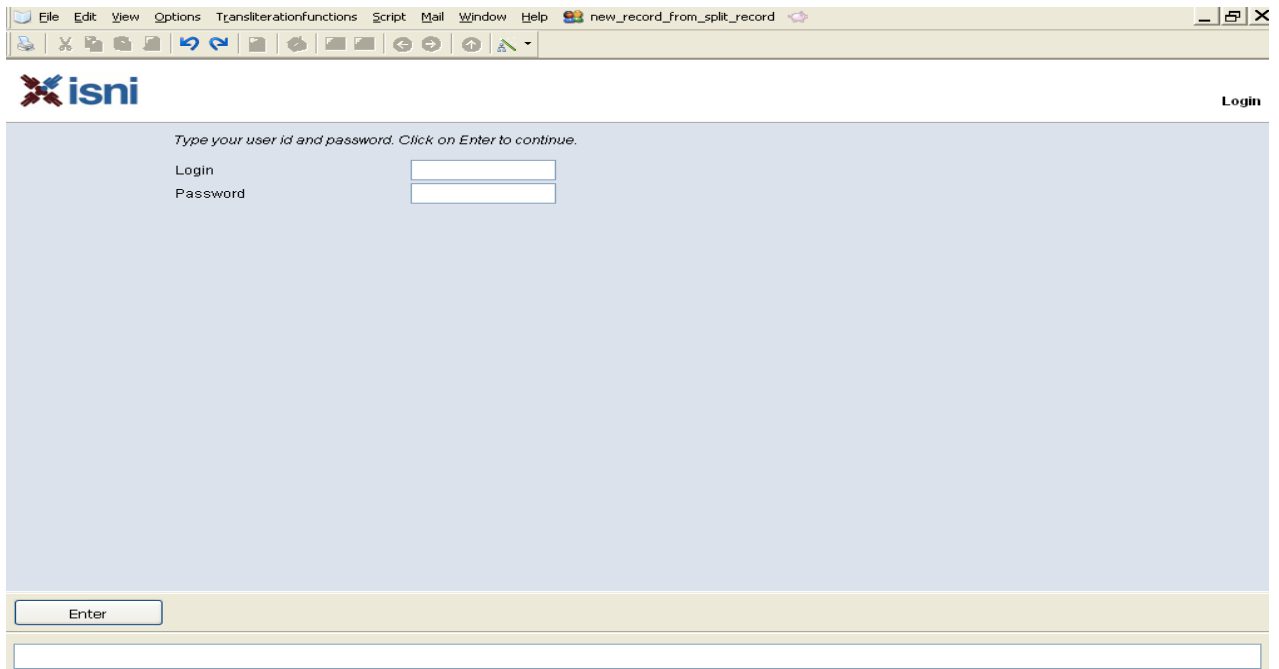
2. Searching & Navigation on WinIBW

2.1 Logging in to WinIBW

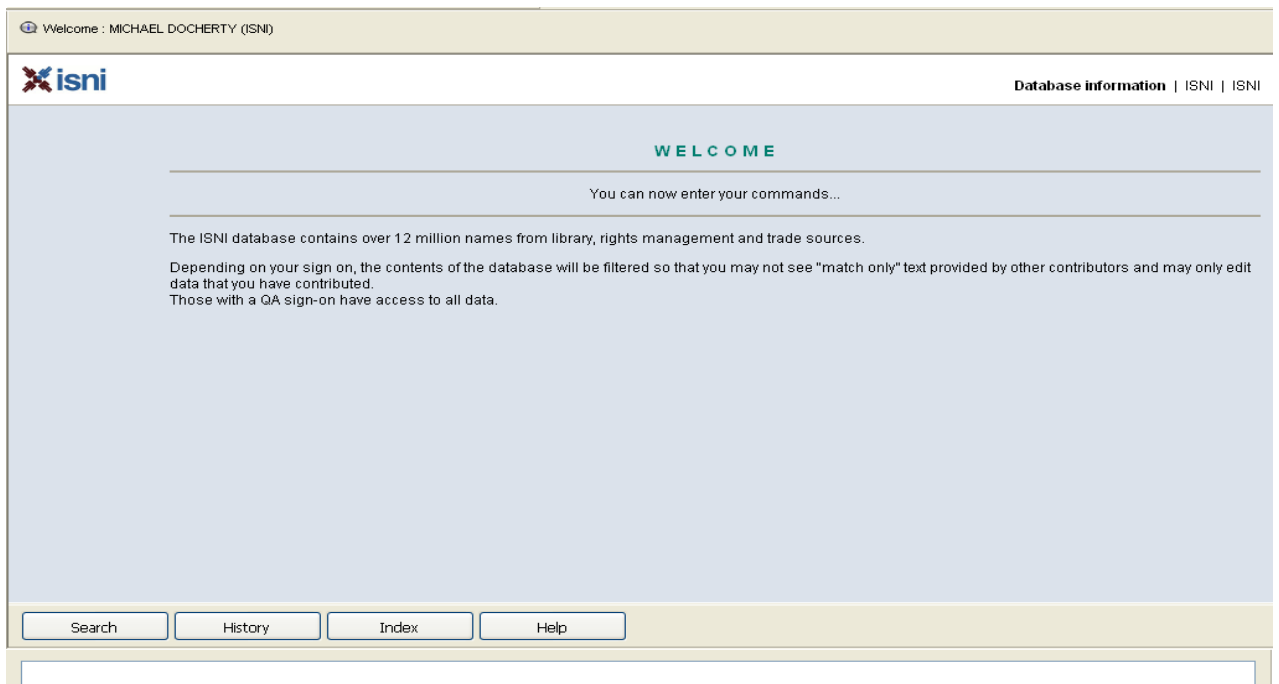
To enter WinIBW double-click on the **WinIBW** icon. The following screen will display:



Click on **Start session** and enter login name/password.



A **Welcome** or **Menu** screen is displayed¹.



¹ Note that the visual appearance of WinIBW screens can change, depending on the institution they are accessed from

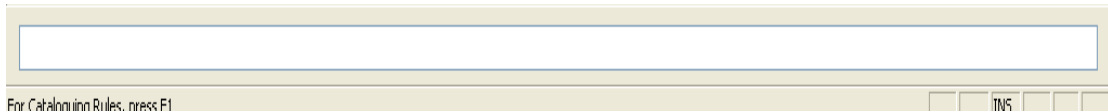
2.2 Searching

Searching on WinIBW can be done in 2 ways:

- **Browsing using the search bar – 2.2.1²**
- **Keyword searching using the search form – 2.4**

2.2.1 Browsing using the search bar

A search bar is always displayed at the bottom of the screen on WinIBW:



To perform a browse search enter the command **sca na:**³ followed by the text into the search bar and hit return.

Example

A browse search on the name **Thomas Merton** would be carried out as follows:

² WinIBW can be installed in different versions (English, French, Dutch, etc.). This can affect either the language used for menus and options and/or the commands used for browsing via the search bar. For a list of French-language search commands, see **Appendix 7**

³ Note that the WinIBW command **BRO (BROWSE)** performs the same function as **SCA** so will retrieve matching search results

A screenshot of a search interface. At the top, there are two buttons: 'History' and 'Help'. Below them is a search bar containing the text 'sca na: merton, thomas'. The interface has a light gray background and a simple, clean design.

The same search is used to browse organisations on ISNI as well as personal names.

Example

A browse search on the organisation **Great Britain. Office of the National Lottery** would be carried out as follows:

A screenshot of a search interface. At the top, there are two buttons: 'History' and 'Help'. Below them is a search bar containing the text 'sca na: great britain office of the national lottery'. The interface has a light gray background and a simple, clean design.

Note that ISNI is not case sensitive in regard to searching. Full stops are also not required between parent and subordinate organisations in the search.

2.2.2 Browse results display

The results of the browse search are displayed in an index.

Example

A browse search on the name **Merton, Thomas** displays the following index:

4	NA:	merton,thomas
1	NA:	merton,thomas a
1	NA:	merton,thomas j
1	NA:	merton,thomas ralph
2	NA:	merton,timothy
1	NA:	merton,tobias
2	NA:	merton,tomas
2	NA:	merton,tomasz
1	NA:	merton,v
1	NA:	merton,vanessa
1	NA:	merton,victor
1	NA:	merton,vincent
1	NA:	merton,w louis
1	NA:	merton,walter
1	NA:	merton,walter de
2	NA:	merton,wilfred
1	NA:	merton,wilhelm
3	NA:	merton,william
1	NA:	merton,william l
1	NA:	merton,william louis
1	NA:	merton,zienia
1	NA:	merton,zienija
1	NA:	merton & lambeth cabx,
1	NA:	merton & sutton district health authority,
1	NA:	merton & sutton ha,

Note that the closest match to the browse search displays at the top of the index and is highlighted in blue.

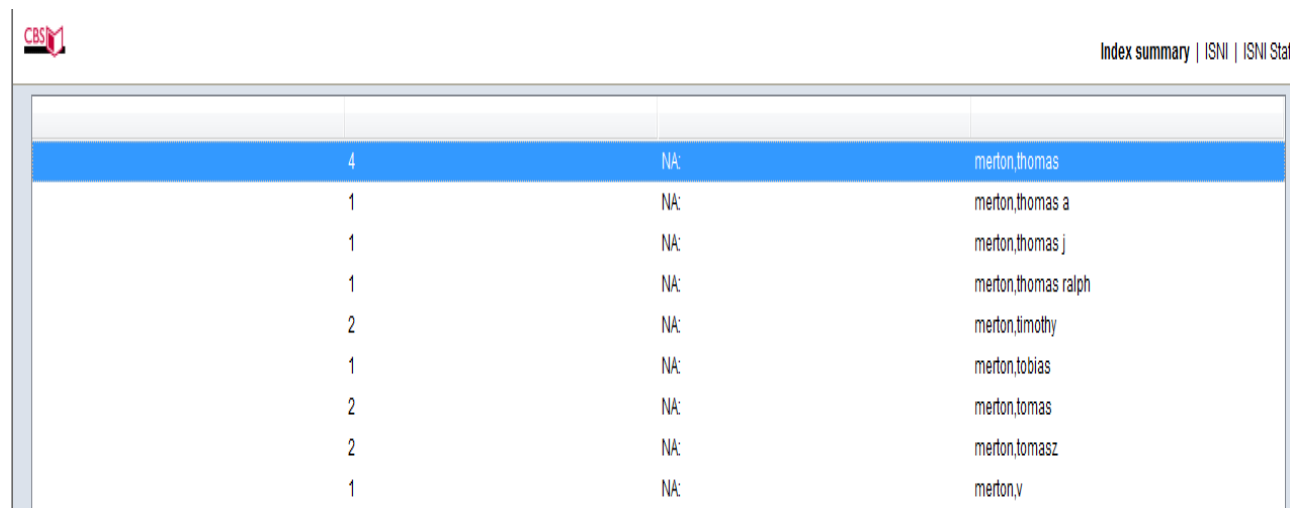
Note also that the index is displaying both personal and organisational names.

The browse index displays 3 columns:

- **Number – Number of records containing the name of the identity in the browse index (2.2.2.1)**
- **NA: - Category of identity (2.2.2.2)**
- **Name – Name of identity (2.2.2.3)**

2.2.2.1 Number of Records

The first column displays the number of records which contain the name or reference to the identity/identities in column three.



The screenshot shows a web interface with a table. In the top left corner, there is a logo with the letters 'CBS' and a red '1' next to it. In the top right corner, there is a navigation menu with the text 'Index summary | ISNI | ISNI Stat'. The table has four columns. The first column contains numerical values representing the number of records. The second column contains the text 'NA:'. The third column contains various name strings. The first row of the table is highlighted in blue.

4	NA:	merton,thomas	
1	NA:	merton,thomas a	
1	NA:	merton,thomas j	
1	NA:	merton,thomas ralph	
2	NA:	merton,timothy	
1	NA:	merton,tobias	
2	NA:	merton,tomas	
2	NA:	merton,tomasz	
1	NA:	merton,v	

In the row highlighted blue above, there is a number 4 in the first column. This means there are 4 records which have a main name or reference to **Merton, Thomas** in the database.

The records may relate to 4 separate identities or the same identity if there has not been enough information for ISNI to merge the records.

2.2.2.2 Category of identity

NA in column 2 means name and can refer to a person or an organisation.

2.2.2.3 Name of identity/identities

The name or reference of the identity/identities is displayed in column three⁴.

2.2.3 Direct/indirect order of names in browse searching

Browse searching on WinIBW using the command **sca** is *independent* of the order of any surname elements.

The **sca** command combines elements of the traditional browse search (i.e. retrieving an index) with keyword searching (i.e. the order of the surname elements does not affect the search)

Example 1

The record for **St. John, Alexander** contains no reference for **John, Alexander St.**

```
000 459152211
002 $aTpr
003 $0000000045915221X$12016-10-17 16:12:41$aassigned$c30
008 $a|$b|$c|$d|$e|$f|$g|$h|$i|$j|$k|$l|$m|$n|$o|$p|$q|$r|$s|
00A ETHOS:17-10-16
00B ETHOS:17-10-16 16:12:41.000
00D ETHOS:17-10-16
00U utf8
00X 0
035 ##$IETHOS$0685494
671 ##$f2016-10-17 16:12:41$gr$uhttp://ethos.bl.uk/OrderDetails.do?uin=uk.bl.ethos.685494$2ETHOS
700 1#$aSt John, Alexander$2ETHOS
910 ##$a@Remembering with your tongue :$barticulatory embodiment in memory and speech$2ETHOS
921 ##$aCardiff University$2ETHOS
941 ##$aaut$2ETHOS
943 ##$a2015$2ETHOS
944 ##$atext$2ETHOS
951 ##$aCardiff University$TisAffiliatedWith$2ETHOS
```

⁴ Note that ISNI is not seeking to create preferred name headings or references for each identity. Multiple identities can have the same main name or reference.

However, the search **sca na: John, Alexander St** retrieves the name in a browse index:

1	NA:	john,alexander st	
1	NA:	john,alexandr	
2	NA:	john,alexandra	
1	NA:	john,alexandra k m	
1	NA:	john,alfons	
1	NA:	john,alfr	
6	NA:	john,alfred	
1	NA:	john,alison elizabeth	

Selecting the name **John, Alexander St** in the above index will display the record for **St. John, Alexander**.

Example 2

The record for the identity **Martinez Gabino, Aida G.** contains no variant names:

```
000 392168162
002 $aTpx
003 $00000000392168160$aprovisional$bn match initial database$c60
008 $an$b|$c|$da$ez$fz$gn$hn$ia$ja$kb$ln$m|na$oa$pn$qa$qr|$s|
00A 99999999:07-03-95
00B 99999999:27-07-16 08:09:45.000
00D VIAF:27-01-13
00U utf8
00X 0
035 ##$INTA$0133864685
700 1#$aMartinez Gabino, Aida G.$3public$2NTA
910 ##$a@Estudio del sitio arqueológico Punta del Macao, Guanabo, provincia Ciudad de La Habana$2NTA
944 ##$aam$2NTA
```

However, the search **sca na: Gabino, Aida G. Martinez** retrieves the name in a browse index:

2	NA:	gabino,aida.g.martinez
1	NA:	gabino,alfonso
2	NA:	gabino,amadeo
1	NA:	gabino,amadeu
1	NA:	gabino,amparo.soler

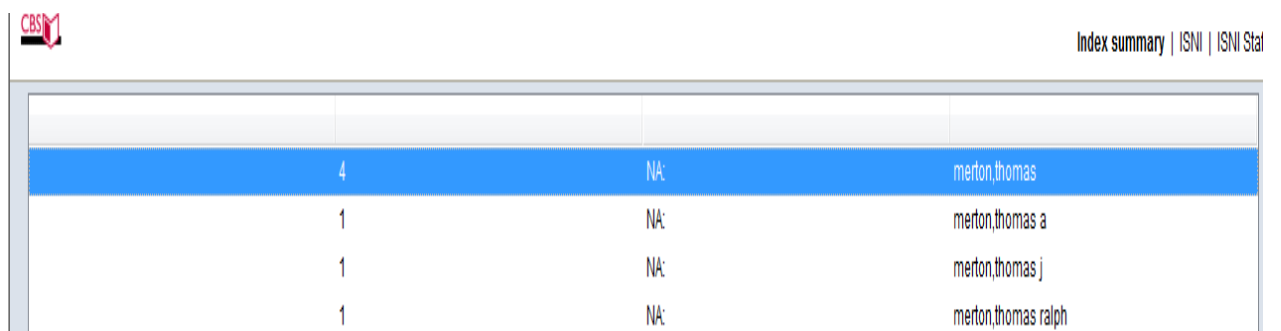
Selecting the name **Gabino, Aida G. Martinez** in the above index will display the record for **Martinez Gabino, Aida G.**

2.3 Viewing records

2.3.1 Selecting a record to view

Select the identity/identities to view by highlighting a row in the browse index.

Example



The screenshot shows a library catalog interface. In the top left corner, there is a logo for 'CBS' with a red '1' next to it. In the top right corner, the text 'Index summary | ISNI | ISNI Stat' is visible. Below this is a table with four columns. The first column contains the number of records, the second column contains the identifier 'NA:', and the third column contains the name. The first row is highlighted in blue and shows '4' records for 'merton,thomas'. The other three rows show '1' record each for 'merton,thomas a', 'merton,thomas j', and 'merton,thomas ralph'.

4	NA:	merton,thomas
1	NA:	merton,thomas a
1	NA:	merton,thomas j
1	NA:	merton,thomas ralph

Double-click on the highlighted row and the following display will appear:

Set 3 Hits 4 Search command Search NA: "merton,thomas"					
1	2	3	4	5	6
1	2	Merton, Mary Louis O.C.S.O.	1915 +1968	Le temps des fêtes : méditations sur le cycle des fêt...	Zyski i S-ka Wydawnictwo
2	1	Merton, Thomas		Exile ends in glory : the life of a Trappistine, Mother M...	W.W. Norton
3	17	Merton, Thomas, O.C.S.O.	1915 +1968	The hidden ground of love : the letters of Thomas Me...	New Directions
4	3	Merton, Thomas Ralph	1888-01-01 +1969-01-01		

Note that 6 columns are displayed on this screen – **number, data sources, name, date(s), title** and **publisher**.

2.3.1.1 Number

The number in the first column relates to the number of records retrieved. There were 4 records with the main name or reference **Merton, Thomas** so each record is listed individually in the display.

2.3.1.2 Data sources

The second column displays the number of ISNI data sources who have contributed to the record.

2.3.1.3 Name

In column 3 the name listed equates to the name in the 7XX main name field of the record. If there is more than one 7XX field, only one name will be displayed.

2.3.1.4 Date

If dates of birth and/or death are present in the record, they will be displayed in column 4.

2.3.1.5 Title

In column 5 the title listed equates to the title in the 910 field of the record. If there is more than one 910 field, only one title will be displayed.

2.3.1.6 Publisher

In column 6 the publisher listed equates to the publisher in the 921 field of the record. If there is more than one 921 field, the publisher in the first 921 will be displayed.

2.3.2 Viewing an individual record

Highlight a row and double-click in order to select a record.

Example

The third record **Merton, Thomas, O.C.S.O** has been selected in the list below:

Set 3 Hits 4 Search command Search NA:"merton,thomas"					
1	2	Merton, Mary Louis O.C.S.O.	1915 +1968	Le temps des fêtes : méditations sur le cycle des fêtes...	Zyski S-ka Wydawnictwo
2	1	Merton, Thomas		Exile ends in glory : the life of a Trappistine, Mother M...	W.W. Norton
3	17	Merton, Thomas, O.C.S.O.	1915 +1968	The hidden ground of love : the letters of Thomas Me...	New Directions
4	3	Merton, Thomas Ralph	1888-01-01 +1969-01-01		

The selected record will now display as follows:⁵

```
400 0#$aLouis$cfather$d1915-1968$2VIAF$2LAC
400 0#$aLouis$cfather$d1915-1968$2VIAF$2LAC
400 0#$aLouis$cmoine de Gethsemani (Kentucky)$2VIAF$2SUDOC
400 0#$aLouis$cmoine de Gethsemani)$2VIAF$2NUKAT
400 0#$aLudwik, ojciec$2VIAF$2NUKAT
400 #0$aLuis$clrmão$2VIAF$2PTBNP
400 1#$aMerton, Louis Thomas$2VIAF$2SUDOC
400 1#$aMerton, Louis Thomas$d1915-1968$2VIAF$2LAC
400 1#$aMerton, Louis$co.C.S.O.$d1915-1968$2VIAF$2BAV
400 1#$aMerton, Louis$d1915-1968$2VIAF$2DNB
400 1#$aMerton, Mary Louis$co.C.S.O.$d1915-1968$2VIAF$2BAV
400 10$aMerton, Thomas J.$2VIAF$2BNE
400 1#$aMerton, Tomas$2VIAF$2NUKAT
400 1#$aMerton, Tomasz$2VIAF$2NUKAT
400 10$aMerton, Tomás$2VIAF$2BNE
400 #1$aMerton, Thomas$2VIAF$2PTBNP
400 0#$aMonk of Our Lady of Gethsemani$d1915-1968$2VIAF$2LAC
400 1#$aMöftön, T'omósü$d1915-1968$2VIAF$2LAC
400 1#$aMöftün, T'omósü$d1915-1968$2VIAF$2LAC
400 0#$aO. Ludwik$2VIAF$2NUKAT
400 0#$aOjciec Ludwik$2VIAF$2NUKAT
400 ##$aLouis$iname in religion$trappiste$d1915-1968$2BNF
400 ##$aMerton, Louis Thomas$iname in religion$d1915-1968$2BNF
667 ##$aSource: Lietuvos nacionalinė Martyno Mažvydo biblioteka$f2014-07-31 17:50:45$gr$2TEL
667 ##$aSource: Lietuvos nacionalinė Martyno Mažvydo biblioteka$f2014-07-31 17:52:24$gr$2TEL
667 ##$aSource: Lietuvos nacionalinė Martyno Mažvydo biblioteka$f2014-07-31 17:53:53$gr$2TEL
667 ##$aSource: Lietuvos nacionalinė Martyno Mažvydo biblioteka$f2014-07-31 17:59:04$gr$2TEL
667 ##$aSource: Lietuvos nacionalinė Martyno Mažvydo biblioteka$f2014-08-01 05:30:44$gr$2TEL
667 ##$aSource: Lietuvos nacionalinė Martyno Mažvydo biblioteka$f2014-08-01 08:17:46$gr$2TEL
667 ##$aSource: Lietuvos nacionalinė Martyno Mažvydo biblioteka$f2014-08-01 08:30:28$gr$2TEL
667 ##$aSource: Lietuvos nacionalinė Martyno Mažvydo biblioteka$f2014-08-01 09:51:13$gr$2TEL
667 ##$aSource: Biblioteca Nacional de Portugal$f2014-08-02 16:12:36$gr$2TEL
667 ##$aSource: Biblioteca Nacional de Portugal$f2014-08-02 18:16:10$gr$2TEL
668 ##$aThesis (M.A.)--Columbia University, 1939$f2014-10-23 01:38:50$gi$2OCLCT
700 1#$aMerton, Thomas,$d1915-1968$2OCLCT$014456748
700 1#$aMerton, Thomas$d1915-1968$3public$2VIAF$2NUKAT$0n 94000720
700 #1$aMerton, Thomas$d1915-1968$3public$2VIAF$2PTBNP$095612
700 1#$aMerton, Thomas$d1915-1968$3public$2VIAF$2DNB$0118581236
700 1#$aMerton, Thomas$co.C.S.O.$d1915-1968$3public$2VIAF$2BAV$0ADV10181779
700 1#$aMerton, Thomas$d1915-1968$3public$2VIAF$2NK$0jn 1999005627
700 1#$aMerton, Thomas$d1915-1968$3public$2VIAF$2NLA$0000035348002
700 10$aMerton, Thomas$3public$2VIAF$2BNE$0XX964080
700 1#$aMerton, Thomas$d1915-1968$3public$2VIAF$2NLIat$0000092502
700 1#$aMerton, Thomas$d1915-1968$3public$2VIAF$2SELIBR$0227603
700 ##$aMerton, Thomas$d1915-1968$3public$2BNF
700 1#$aMerton, Thomas$d1915-1968$3public$2VIAF$2LAC$0n 80005353
700 1#$aMerton, Thomas$3public$2VIAF$2BIBSYS$0x00052903
700 1#$aMerton, Thomas$d1915-1968$3public$2VIAF$2SUDOC$0027024776
700 1#$aMerton, Thomas$d1915-1968$3public$2VIAF$2LAC$0000062549
700 1#$aMerton, Thomas$2BOWKER
700 ##$aMerton, Thomas$3public$2TEL
901 ##$a9780060654757$2VIAF$2NLA
904 ##$c-0700000654757$2VIAF$2LAC
```

History Index Delete Insert Update Save Request Get OCN Help

2.3.3 Viewing multiple records

Multiple records can be viewed separately by using the **green left/right arrow keys** on the toolbar.

Note that the left/right **arrow keys** are greyed out until an individual record has been selected:

⁵ For further information about the data and MARC codings within an individual record, see **Appendix 1**



Set 3 | Hits 4 | Search command Search NA: "merton,thomas"

In order to view multiple records highlight a row and double-click, following **2.3.1.**

Example

The third record **Merton, Thomas, O.C.S.O** has been selected in the list below.

Set 3 | Hits 4 | Search command Search NA: "merton,thomas"

1	2	Merton, Mary Louis O.C.S.O.	1915 +1968	Le temps des fêtes : méditations sur le cycle des fête... Zysk i S-ka Wydawnictwo
2	1	Merton, Thomas		Exile ends in glory : the life of a Trappistine, Mother M... W.W. Norton
3	17	Merton, Thomas, O.C.S.O.	1915 +1968	The hidden ground of love : the letters of Thomas Me... New Directions
4	3	Merton, Thomas Ralph	1888-01-01 +1969-01-01	

The selected record will now display as follows:

Full display | ISNI | ISNI Staff

Set 3 | Hits 4 | Record 3 | PPN 121334007 | Format M21

Inserted: 99999999:03-02-99 Modified: 99999999:24-06-17 16:53:15 Status: 99999999:10-10-11

000 121334007
002 \$aTpx
003 \$00000000121334008\$12011-10-10 17:08:02\$aassigned\$c50
008 \$an\$b\$c\$d\$a\$e\$|t\$z\$gn\$hn\$ia\$|j\$kb\$ln\$ma\$n|\$oa\$pa\$qa\$|r|\$s|
009 \$2VIAF\$b2012-06-27 00:23:52\$c21\$d2017-06-24 16:53:15
009 \$2BNF\$b2012-06-27 00:23:52\$c21\$d2016-03-08 03:37:17
009 \$2OCLCT\$b2014-10-23 01:38:50\$cOCLCT
00A 99999999:03-02-99
00B 99999999:24-06-17 16:53:15.000
00D 99999999:10-10-11
00U utf8
00X 0
035 ##\$VIAF\$054151446
035 ##\$IBOWKER\$014557-16614615
035 ##\$IBOWKER\$014557-9780867168266
035 ##\$IBOWKER\$014557-17322409
035 ##\$IBOWKER\$014557-9780374513757
035 ##\$IBOWKER\$014557-9780374169954
035 ##\$IBOWKER\$014557-9780062516206
035 ##\$IBOWKER\$014557-9780062516299
035 ##\$IBOWKER\$014557-9780859692908
035 ##\$IBOWKER\$014557-9780374192372
035 ##\$IBOWKER\$014557-9780879075330
035 ##\$IBOWKER\$014557-9780374514440
035 ##\$IBOWKER\$014557-9781590302538
035 ##\$IBOWKER\$014557-9780867168655
035 ##\$IBOWKER\$014557-16732890
035 ##\$IBOWKER\$014557-17899120
035 ##\$IBOWKER\$014557-9780005992258

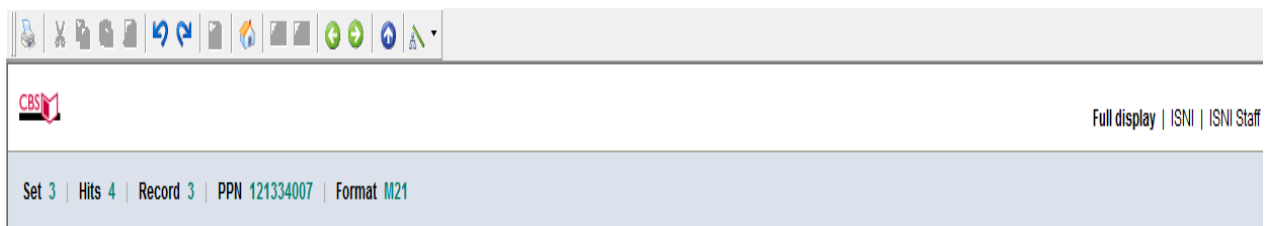
Note that the **arrow keys** above the record now appear in green. They can be used to navigate back and forwards to view all records.



Example

There are 4 records found for the identity **Merton, Thomas**. Using the **green arrow keys** it's now possible to view each record.

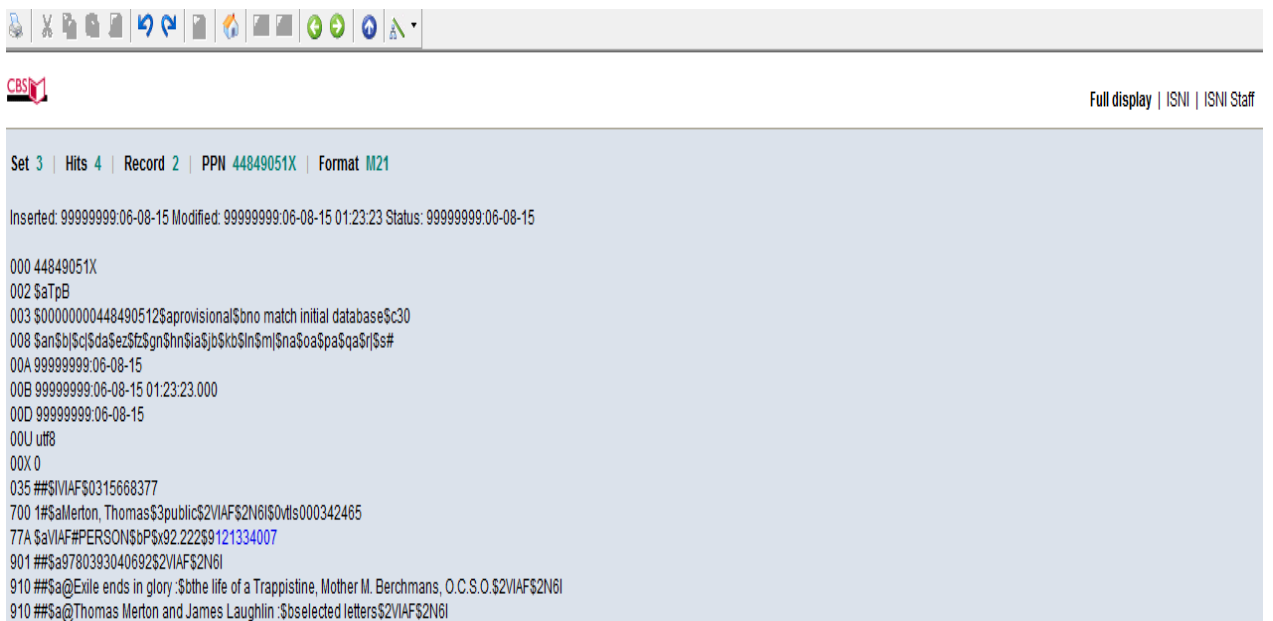
The records are numbered 1-4. The number is displayed at the top of the record, along with the total number of records found.



The screenshot shows a toolbar at the top with various icons. Below it is a header bar with the CBS logo on the left and the text "Full display | ISNI | ISNI Staff" on the right. A navigation bar below the header shows "Set 3 | Hits 4 | Record 3 | PPN 121334007 | Format M21".

The record number is three (out of 4 "hits" or total records found). To view the other records use the **left green arrow key** to move back to record numbers two and one or the **right green arrow key** to move to record four.

Clicking the **left green arrow key** once will display the second record in the list.



The screenshot shows the same toolbar as above. The header bar is identical. The navigation bar now shows "Set 3 | Hits 4 | Record 2 | PPN 44849051X | Format M21". Below the navigation bar, the following text is displayed:

```
Inserted: 99999999:06-08-15 Modified: 99999999:06-08-15 01:23:23 Status: 99999999:06-08-15
000 44849051X
002 $aTpB
003 $00000000448490512$aprovisional$bn0 match initial database$c30
008 $an$bj$cj$da$ez$iz$gn$hn$ia$jib$kb$ln$sm$na$oa$pa$qa$srj$ss#
00A 99999999:06-08-15
00B 99999999:06-08-15 01:23:23.000
00D 99999999:06-08-15
00U utf8
00X 0
035 ##$1VIAF$0315668377
700 1#$aMerton, Thomas$3public$2VIAF$2N6i$0vts000342465
77A $aVIAF#PERSON$bP$92.222$9121334007
901 ##$a9780393040692$2VIAF$2N6i
910 ##$a@Exile ends in glory :$bthe life of a Trappistine, Mother M. Berchmans, O.C.S.O.$2VIAF$2N6i
910 ##$a@Thomas Merton and James Laughlin :$bselected letters$2VIAF$2N6i
```

The record number is now two (out of four "hits" or total number of records found).

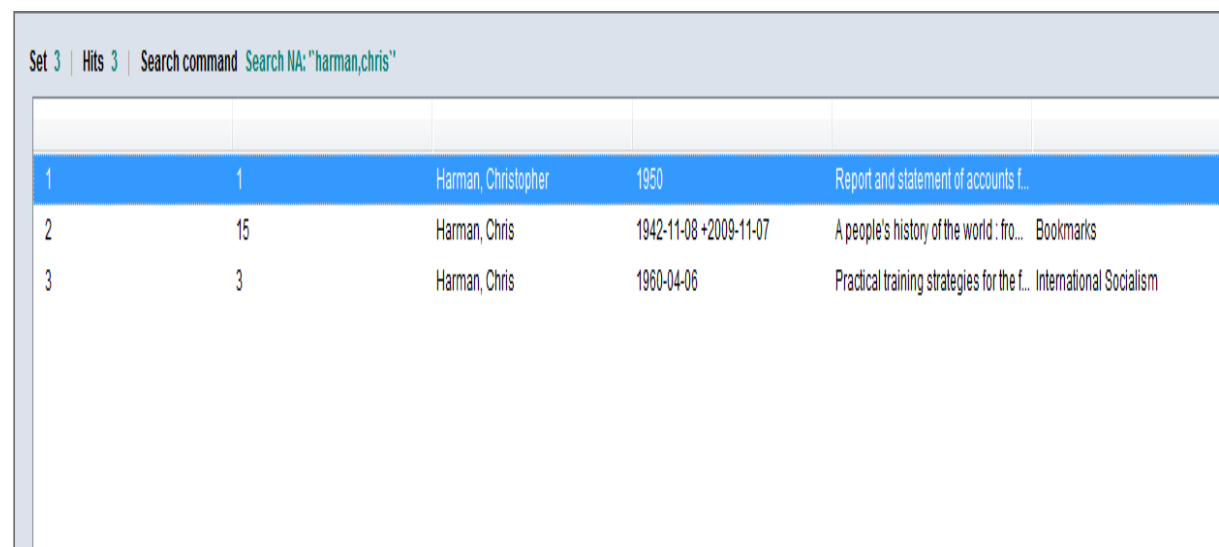
To view the other records, use the **left green arrow key** to move back to record one or the **right green arrow key** to move back to records three or four.

2.3.4 Viewing multiple records on the same screen

It is possible to view multiple records on the same screen by creating a new window for each record.

Example

A search for the identity **Harman, Chris** has retrieved 3 records.

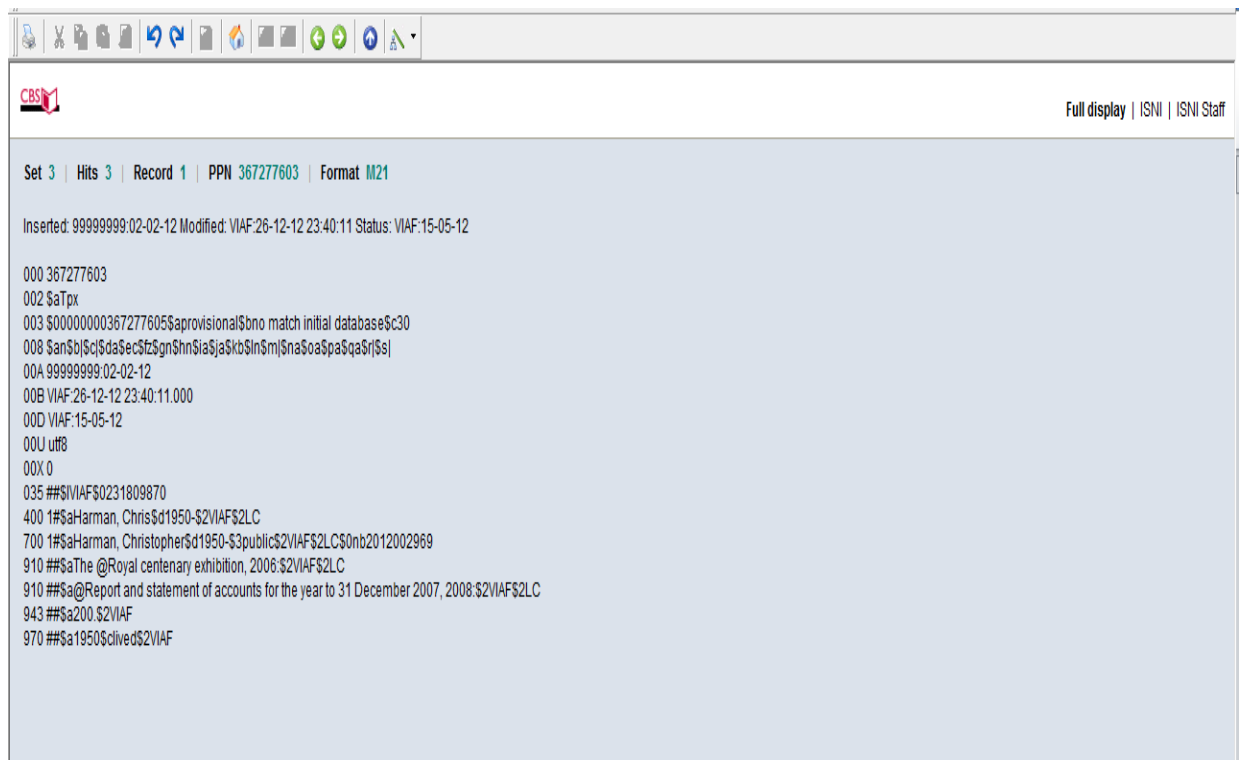


The screenshot shows a search results interface. At the top, it displays 'Set 3 | Hits 3 | Search command Search NA: "harman,chris"'. Below this is a table with three rows of results. The first row is highlighted in blue. The table columns appear to be: Record Number, Hit Number, Name, Date, and Description.

Record Number	Hit Number	Name	Date	Description
1	1	Harman, Christopher	1950	Report and statement of accounts f...
2	15	Harman, Chris	1942-11-08 +2009-11-07	A people's history of the world : fro... Bookmarks
3	3	Harman, Chris	1960-04-06	Practical training strategies for the f... International Socialism

In order to check whether these records relate to the same identity, it is possible to look at all the records on the same screen as opposed to viewing each one separately.

Select the first record on the list and double-click, following **2.3.1**. The selected record will now display as follows:



The screenshot shows a software interface with a toolbar at the top containing icons for file operations and navigation. Below the toolbar, the interface displays the following information:

- Set 3 | Hits 3 | Record 1 | PPN 367277603 | Format M21**
- Inserted: 99999999:02-02-12 Modified: VIAF:26-12-12 23:40:11 Status: VIAF:15-05-12
- 000 367277603
- 002 \$aTpx
- 003 \$00000000367277605\$aprovisional\$bn match initial database\$C30
- 008 \$an\$b\$j\$cj\$d\$a\$ec5fz\$gn\$hn\$ia\$ja\$kb\$ln\$mj\$na\$oa\$pa\$qa\$rf\$sl
- 00A 99999999:02-02-12
- 00B VIAF:26-12-12 23:40:11.000
- 00D VIAF:15-05-12
- 00U utf8
- 00X 0
- 035 ##\$VIAF\$0231809870
- 400 1#\$aHarman, Chris\$d1950-\$2VIAF\$2LC
- 700 1#\$aHarman, Christopher\$d1950-\$3public\$2VIAF\$2LC\$0nb2012002969
- 910 ##\$aThe @Royal centenary exhibition, 2006:\$2VIAF\$2LC
- 910 ##\$a@Report and statement of accounts for the year to 31 December 2007, 2008:\$2VIAF\$2LC
- 943 ##\$a200.\$2VIAF
- 970 ##\$a1950\$clived\$2VIAF

Right-click anywhere on the screen. The following options will display:

Inserted: 99999999.02-02-12 Modified: VIAF:28-08-12 20:25:57 Status: VIAF:15-05-12

001 367277603
002 \$aTpx
003 \$00000000367277605\$aprovisional\$bono match initial database\$c30
008 \$an\$b|c|\$da\$ec\$fc\$gn\$hn\$ia\$a\$kb\$in\$m|\$na\$oa\$pa\$qa\$|s|
00A 99999999.02-02-12
00B VIAF:28-08-12 20:25:57.000
00D VIAF:15-05-12
00U utf8
00X 0
035 ##\$IVIAF\$0231809870
400 1#\$aHarman, Chris\$d1950-\$2VIAF\$2LC
700 1#\$aHarman, Christopher\$d1950-\$3public\$2VIAF\$2LC\$0nb2012002969
910 ##\$athe @royal centenary exhibition\$2VIAF\$2LC
910 ##\$a@report and statement of accounts for the year to 31 december 2007\$2VIAF\$2LC
943 ##\$a200.\$2VIAF
970 ##\$a1950\$clived\$2VIAF

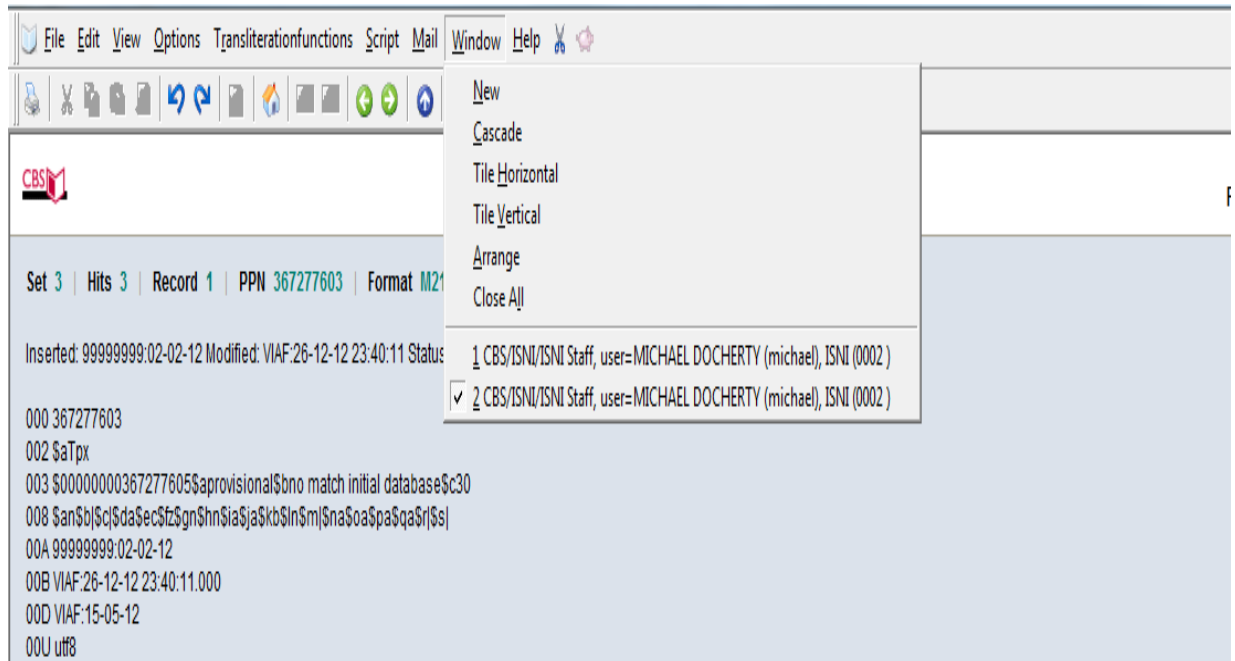
- Copy
- Copy All
- Select All
- Select None
- Copy to New Window
- Cascade Windows
- Tile Windows Horizontally
- Tile Windows Vertically
- Close All Windows

Select the option **Copy to new window** and a duplicate of the existing record is immediately displayed.

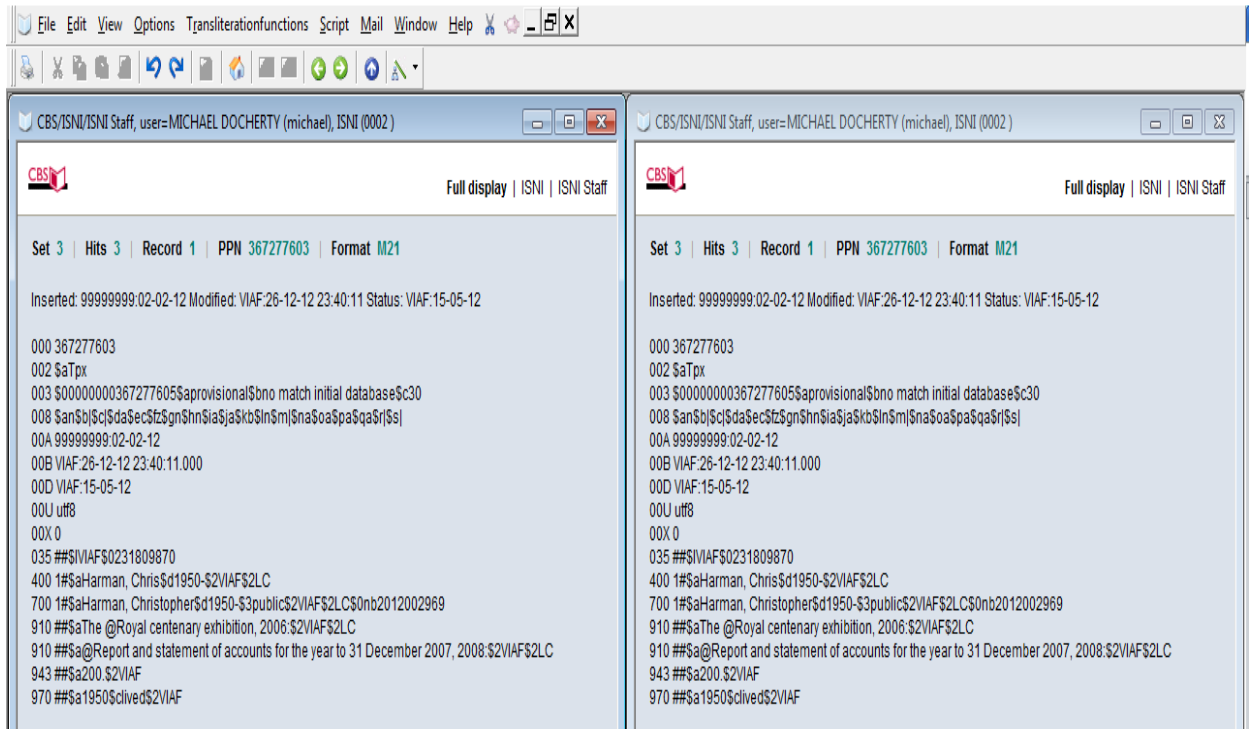
Inserted: 99999999.02-02-12 Modified: VIAF:28-08-12 20:25:57 Status: VIAF:15-05-12

001 367277603
002 \$aTpx
003 \$00000000367277605\$aprovisional\$bono match initial database\$c30
008 \$an\$b|c|\$da\$ec\$fc\$gn\$hn\$ia\$a\$kb\$in\$m|\$na\$oa\$pa\$qa\$|s|
00A 99999999.02-02-12
00B VIAF:28-08-12 20:25:57.000
00D VIAF:15-05-12
00U utf8
00X 0
035 ##\$IVIAF\$0231809870
400 1#\$aHarman, Chris\$d1950-\$2VIAF\$2LC
700 1#\$aHarman, Christopher\$d1950-\$3public\$2VIAF\$2LC\$0nb2012002969
910 ##\$athe @royal centenary exhibition\$2VIAF\$2LC
910 ##\$a@report and statement of accounts for the year to 31 december 2007\$2VIAF\$2LC
943 ##\$a200.\$2VIAF
970 ##\$a1950\$clived\$2VIAF

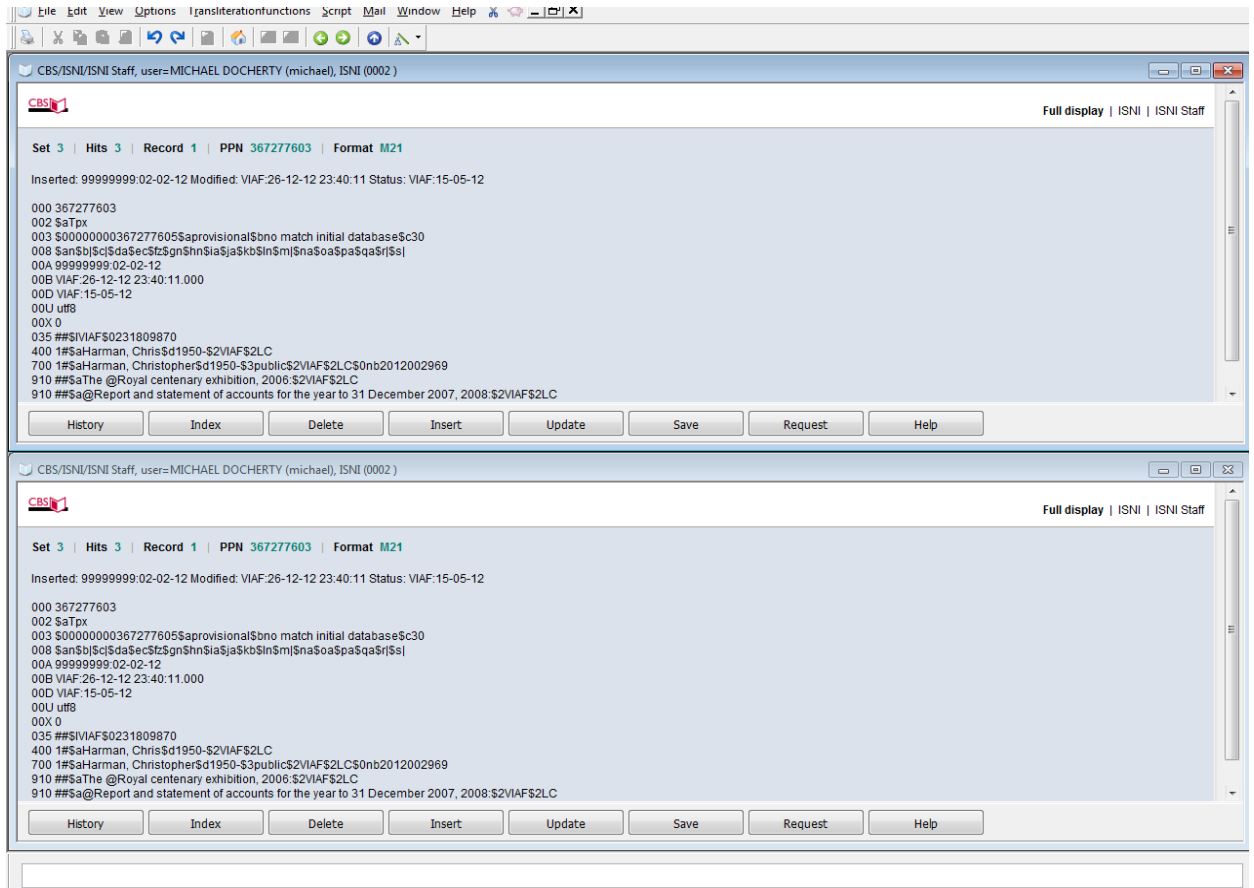
To place what are currently duplicate records side by side on the screen, select **Window** on the toolbar and **Tile vertical** or **Tile horizontal** depending on preference.



Selecting **Tile vertical** will display the records as follows:



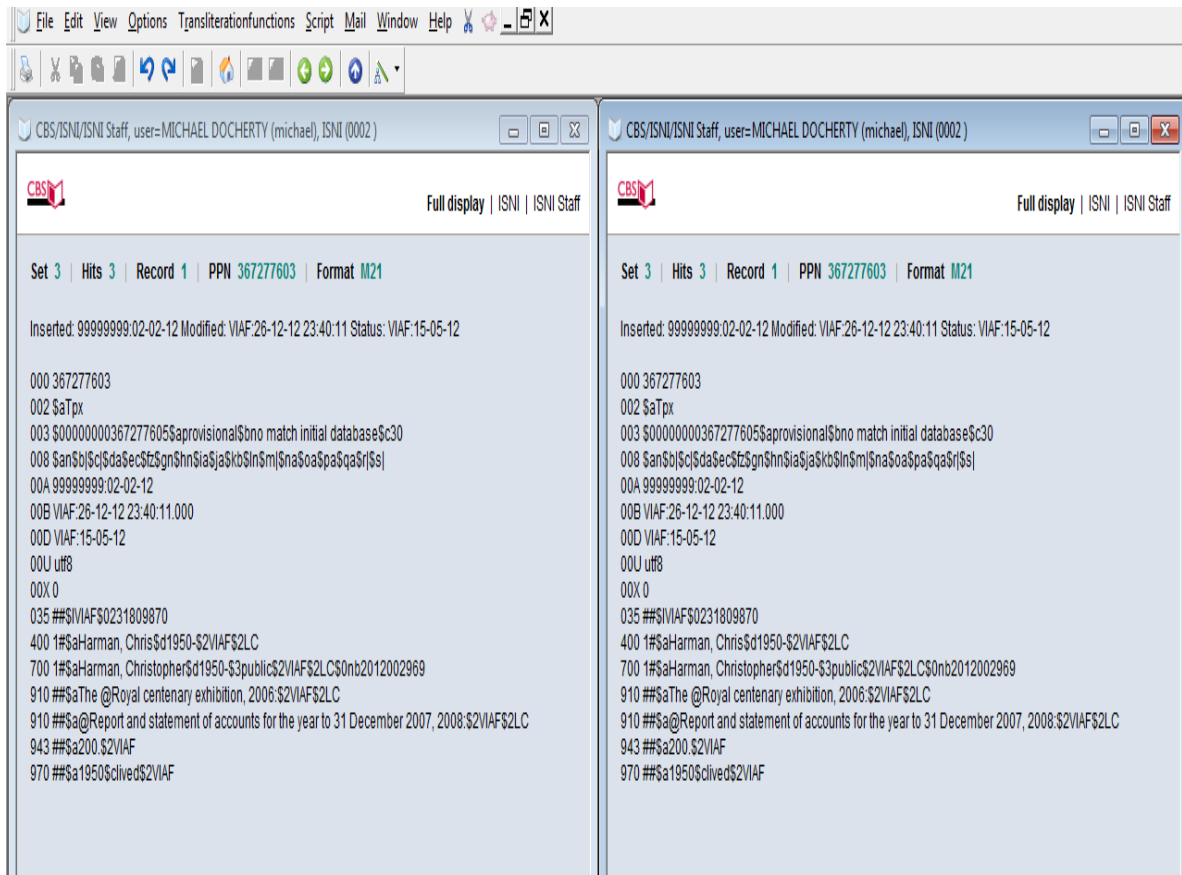
Alternatively, selecting **Tile horizontal** will display the records as follows:



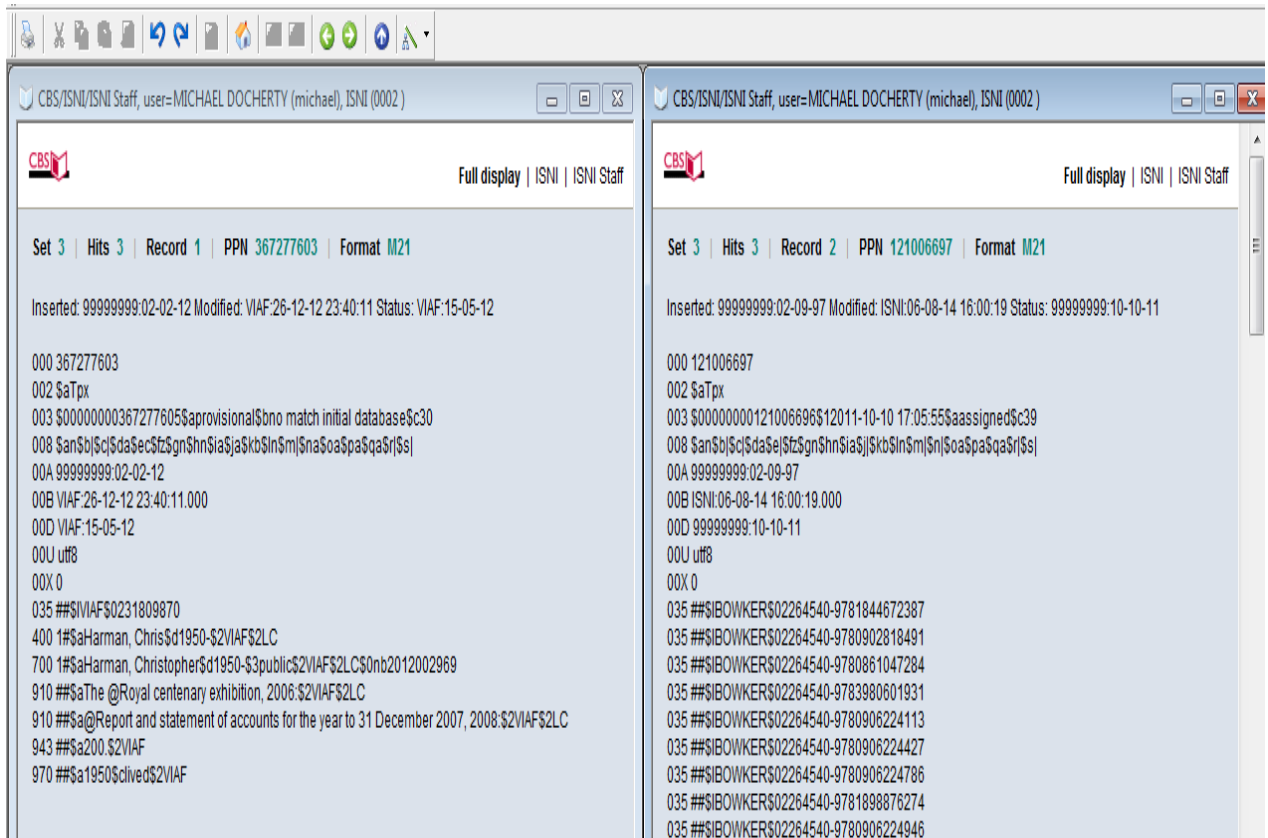
The records displaying are currently duplicates. To view further records, single-click anywhere in the record on the right or left-hand side of the screen (depending on preference) from a **tile vertical** position⁶.

In the example below, the record on the right-hand side has been selected and the bar at the top of the record display is now highlighted.

⁶ If the records are displaying in a Tile horizontal position, single-click anywhere in the record on the top or bottom of the screen.



Use the **green left/right arrow keys** on the toolbar to navigate to the next record in the list, following **2.3.3**.



Note that record 2 is now displaying in the right-hand side of the screen, alongside the original record (record 1) on the left-hand side.

To exit from the **tile vertical** or **tile horizontal** display, use **maximise** on one of the records to return to a full screen.

Alternatively, begin a new search using the **search bar (2.2)**, use the **Index** command to return to the browse screen **(2.9.1)**, the **History** command to return to search history **(2.9.2)** or the **back blue arrow key** on the toolbar to return to the original search results **(see 2.9.4)**.

2.3.5 Viewing potential matches on the same screen

Where 77A fields⁷ are present in a record, it is possible to display all the potentially matching records on the same screen. This can be done using **hyperlinks (2.3.5.1)** or the **RES** command **(2.3.5.2)**.

2.3.5.1 Hyperlinks

In the following record there is a 77A field highlighting a potential match.

```
000 372120164
002 $aTpB
003 $0000000037212016X$aprovisional$bn match initial database$c70
008 $a|$b|$c|$d|$e|$f|$g|$h|$i|$j|$k|$l|$m|$n|$o|$p|$q|$r|
00A SCHU:19-10-12
00B ISNI:10-07-13 13:21:08.000
00D SCHU:19-10-12
00U utf8
00X 0
035 ##$ISCHU$09814F482CE47B01E00B1B3DFC52A3838
035 ##$ZETO$0ETOCRN210004929-001
083 ##$a615.82$ZETO
700 1#$aSegal, Richard$2SCHU
700 1#$aSegal, R. L.$2ZETO
77A $aSCHU#PERSON$bP$ix86.459$9350675066
902 ##$a0031-9023$ZETO
910 ##$a@Spinal cord plasticity is a possible tool for rehabilitation$2SCHU
```

In order to view the potential match right-click anywhere in the hyperlink in the \$9 subfield.

The following command box will display:

⁷ For more information about the 77A field see **4.1**

```


035 ##$SCHU$09814F482CE47B01E00B1B3DFC52A3838
035 ##$ZETO$0ETOCRN210004929-001
083 ##$a615.82$ZETO
700 1#$aSegal, Richard$SCHU
700 1#$aSegal, R. L.$ZETO
77A $aSCHU#PERSON$bP$y86.459$9350675066
902 ##$a0031-9023$ZETO
910 ##$a@Spinal cord plasticity is a possible
910 ##$a@Long latency ankle responses to callers$SCHU
910 ##$a@Plasticity in the nervous system: Operant conditioning of the spinal stretch reflex$SCHU
910 ##$a@Determining consistency of elbow joint threshold angle in elbow flexor muscles with spastic hypertonia.$SCHU
910 ##$a@The @necessity for effective interaction between basic scientists and rehabilitation clinicians.$SCHU
910 ##$a@Modification of human spinal stretch reflexes: preliminary studies.$SCHU
910 ##$a@Determining consistency of elbow joint threhsold angle in elbow flexor muscles with spastic hypertonia$SCHU
910 ##$a@Reducing human biceps brachii spinal stretch reflex magnitude.$SCHU

```

Open link in new window

Open link in standard browser

Select the command **Open link in new window** and the potentially matching record will appear in a new window.


Full display | ISNI | ISNI Staff

Set 2 | Hits 1 | Record 1 | PPN 350675066 | Format M21

Inserted: SCHU:13-04-12 Modified: SCHU:13-04-12 18:01:14 Status: SCHU:13-04-12

```

000 350675066
002 $aTpr
003 $00000000350675066$aprovisional$bnno match initial database$c31
008 $a$b$c$d$e$f$g$h$i$j$k$l$m$n$o$a$p$q$r|
00A SCHU:13-04-12
00B SCHU:13-04-12 18:01:14.000
00D SCHU:13-04-12
00U utf8
00X 0
035 ##$SCHU$0404440DBCE47B01E00534277465A799D
700 1#$aSegal, R.$SCHU
910 ##$a@Three independent factors predicted adherence in a randomized controlled trial of resistance exercise training among prostate cancer survivors$SCHU
910 ##$a@Surveillance programs for early stage non-seminomatous testicular cancer: a practice guideline.$SCHU
910 ##$a@Resistance exercise in men receiving androgen deprivation therapy for prostate cancer.$SCHU
910 ##$a@Clinical review of adult granulosa cell tumors of the ovary.$SCHU
910 ##$a@Structured exercise improves physical functioning in women with stages I and II breast cancer: results of a randomized controlled trial.$SCHU
910 ##$a@Adjuvant chemotherapy for deep muscle-invasive transitional cell bladder carcinoma - a practice guideline.$SCHU
921 ##$aOntario Cancer Treatment and Research Foundation, University of Ottawa, Canada.$SCHU
921 ##$aDepartment of Medical Oncology, Ottawa Regional Cancer Centre, Ottawa, Ontario, Canada. roanne_segal@cancercare.on.ca$SCHU
921 ##$aOttawa Regional Cancer Centre, Ottawa, Ontario, Canada.$SCHU
921 ##$aDepartment of Medical Oncology, Ottawa Regional Cancer Centre-General Site, 503 Smyth Rd, Ottawa, Ontario K1H 1C4, Canada. Roanne.Segal@orcc.on.ca$SCHU
921 ##$aFaculty of Physical Education University of Alberta, E-401 Van Vliet Center, 87th Avenue, Edmonton, Alberta, T6G 2H9, Canada, [mailto:kerry.courneya@ualberta.ca]$SCHU
941 ##$aaut$SCHU
943 ##$a2002$SCHU
943 ##$a2004$SCHU
943 ##$a1995$SCHU
943 ##$a2001$SCHU
943 ##$a2003$SCHU
944 ##$at$SCHU

```

To place both records side by side on the screen, select **Window** on the toolbar and **Tile vertical** or **Tile horizontal** depending on preference, following the guidelines in **2.3.4**.

2.3.5.2 RES command

In the following record there is a 77A field highlighting a potential match.

```
000 372120164
002 $aTpB
003 $000000037212016X$aprovisional$bn match initial database$c70
008 $a$b$c$d$e$f$g$h$i$j$k$l$m)n$oa$p$q$r
004 SCHU:19-10-12
00B ISNI:10-07-13 13:21:08.000
00D SCHU:19-10-12
00U utf8
00X 0
035 ##$SCHU$09814F482CE47B01E00B1B3DFC52A3838
035 ##$ZETO$0ETOCRN210004929-001
083 ##$a615.82$ZETO
700 1#$aSegal, Richard$2SCHU
700 1#$aSegal, R. L.$2ZETO
77A $aSCHU#PERSON$bP$86.459$9350675066
902 ##$a0031-9023$ZETO
910 ##$a@Spinal cord plasticity is a possible tool for rehabilitation$2SCHU
```

In order to view the potentially matching record enter the command **RES** in the search bar.

700 1##\$aSegal, Richard\$2SCHU
700 1##\$aSegal, R. L.\$2ZETO
77A \$aSCHU#PERSON\$bP5x86.459\$9350675066
902 ##\$a0031-9023\$2ZETO
910 ##\$a@Spinal cord plasticity is a possible tool for rehabilitation\$2SCHU
910 ##\$a@Long latency ankle responses to dynamic perturbation in older fallers and non-fallers\$2SCHU
910 ##\$a@Plasticity in the nervous system: Operant conditioning of the spinal stretch reflex\$2SCHU
910 ##\$a@Determining consistency of elbow joint threshold angle in elbow flexor muscles with spastic hypertonia.\$2SCHU
910 ##\$aThe @necessity for effective interaction between basic scientists and rehabilitation clinicians.\$2SCHU
910 ##\$a@Modification of human spinal stretch reflexes: preliminary studies.\$2SCHU
910 ##\$a@Determining consistency of elbow joint threshold angle in elbow flexor muscles with spastic hypertonia\$2SCHU
910 ##\$a@Reducing human biceps brachii spinal stretch reflex magnitude.\$2SCHU
910 ##\$a@Conditioning Of The Spinal Stretch Reflex: Implications For Rehabilitation\$2SCHU
910 ##\$a@Contralateral and long latency effects of human biceps brachii stretch reflex conditioning.\$2SCHU
910 ##\$a@VISUAL AND OCULOMOTOR CORTICOTECTAL PROJECTIONS (AUTORADIOGRAPHY, ORIENTATION, PEROXIDASE)\$2SCHU
910 ##\$a@Operant conditioning of spinal stretch reflexes in patients with spinal cord injuries.\$2SCHU
910 ##\$a@Compartmentalization of muscles and their motor nuclei: the partitioning hypothesis.\$2SCHU
910 ##\$a@Immediate effects of the toe spreader on the tonic toe flexion reflex\$2SCHU
910 ##\$a@Variability of human biceps brachii spinal stretch reflexes: Control conditions.\$2SCHU
910 ##\$a@Variability Of Human Biceps Brachii Spinal Stretch Reflexes: Control Conditions\$2SCHU
910 ##\$a@Neuromuscular compartments in the human biceps brachii muscle.\$2SCHU
910 ##\$a@Wrist movements in able-bodied and brain injured individuals.\$2SCHU
910 ##\$a@Quantitative analysis of surface and percutaneous electromyographic activity in lumbar erector spinae of normal young women.\$2SCHU
910 ##\$a@Anatomical partitioning of three multiarticular human muscles.\$2SCHU
910 ##\$a@Reflex conditioning: a new strategy for improving motor function after spinal cord injury.\$2SCHU
910 ##\$a@Wrist Movements In Able Bodied And Brain Injured Individuals\$2SCHU
910 ##\$a@Conditioning of the spinal stretch reflex: implications for rehabilitation.\$2SCHU
910 ##\$a@Uncoupling of human short and long latency stretch reflex responses with operant conditioning\$2SCHU
910 ##\$a@Reflex conditioning: a new strategy for improving motor function after spinal cord injury\$2SCHU
910 ##\$a@Spinal Circuits and the Musculoskeletal System\$2SCHU
910 ##\$a@Distribution of corticotectal axons from the caudal part of the anterior ectosylvian sulcus in the cat.\$2SCHU
910 ##\$aThe @relationship of extraneous movements to lumbar paraspinal muscle activity: implications for EMG biofeedback training applications to low back pain
910 ##\$aThe @lateral suprasylvian corticotectal projection in cats.\$2SCHU

History	Index	Delete	Insert	Update	Save	Request
---------	-------	--------	--------	--------	------	---------

RES

RES displays all potentially matching records on the same screen, as follows:

Similarity

FINAL			=>	0.000000
name	ISNI_NAME	(status: 3, sim: 0.700000)	=>	1.050000
title	ISNI_TITLE	(status: 1, sim: 0.214286)	=>	0.000000
publisher	ISNI_PUBLISHER	(status: 3, sim: 0.323529)	=>	0.000000
contrib-number	ISNI_CONTRIB	(status: 1, sim: 0.000000)	=>	0.000000

<p>372120164</p> <p>Inserted: SCHU:19-10-12 Modified: ISNI:10-07-13 13:21:08 Status: SCHU:19-10-12</p> <p>000 372120164</p> <p>002 \$aTpB</p> <p>003 \$0000000037212016X\$aprovisional\$bn0 match initial database\$c70</p> <p>008 \$a\$b\$c\$d\$e\$f\$g\$h\$i\$j\$k\$l\$m\$n\$oa\$p\$q\$r</p> <p>00A SCHU:19-10-12</p> <p>00B ISNI:10-07-13 13:21:08.000</p> <p>00D SCHU:19-10-12</p> <p>00U utf8</p> <p>00X 0</p> <p>035 ##\$ISCHU\$09814F482CE47B01E00B1B3DFC52A3838</p> <p>035 ##\$ZETO\$0ETOCRN210004929-001</p> <p>083 ##\$a615.82\$Z2ZETO</p> <p>700 1#\$aSegal, Richard\$2SCHU</p> <p>700 1#\$aSegal, R. L.\$2ZETO</p> <p>77A \$aSCHU#PERSON\$bP\$b6.459\$9350675066</p> <p>902 ##\$a0031-9023\$2ZETO</p> <p>910 ##\$a@Spinal cord plasticity is a possible tool for rehabilitation\$2SCHU</p> <p>910 ##\$a@Long latency ankle responses to dynamic perturbation in older fallers and non-fallers\$2SCHU</p> <p>910 ##\$a@Plasticity in the nervous system: Operant conditioning of the spinal stretch reflex\$2SCHU</p> <p>910 ##\$a@Determining consistency of elbow joint threshold angle in elbow flexor muscles with spastic hypertonia\$2SCHU</p> <p>910 ##\$a@The @necessity for effective interaction between basic scientists and rehabilitation clinicians.\$2SCHU</p> <p>910 ##\$a@Modification of human spinal stretch reflexes: preliminary studies.\$2SCHU</p> <p>910 ##\$a@Determining consistency of elbow joint threshold angle in elbow flexor muscles with spastic hypertonia\$2SCHU</p> <p>910 ##\$a@Reducing human biceps brachii spinal stretch reflex magnitude.\$2SCHU</p> <p>910 ##\$a@Conditioning OfThe Spinal Stretch Reflex: Implications For Rehabilitation\$2SCHU</p> <p>910 ##\$a@Contralateral and long latency effects of human biceps brachii stretch reflex conditioning.\$2SCHU</p> <p>910 ##\$a@VISUAL AND OCULOMOTOR CORTICOTECTAL PROJECTIONS (AUTORADIOGRAPHY, ORIENTAL ANATOMY)\$2SCHU</p> <p>910 ##\$a@Operant conditioning of spinal stretch reflexes in patients with spinal cord injuries.\$2SCHU</p> <p>910 ##\$a@Compartmentalization of muscles and their motor nuclei: the partitioning hypothesis.\$2SCHU</p> <p>910 ##\$a@Immediate effects of the toe spreader on the tonic toe flexion reflex\$2SCHU</p> <p>910 ##\$a@Variability of human biceps brachii spinal stretch reflexes: Control conditions.\$2SCHU</p> <p>910 ##\$a@Variability Of Human Biceps Brachii Spinal Stretch Reflexes: Control Conditions\$2SCHU</p> <p>910 ##\$a@Neuromuscular compartments in the human biceps brachii muscle.\$2SCHU</p> <p>910 ##\$a@Wrist movements in able-bodied and brain injured individuals.\$2SCHU</p> <p>910 ##\$a@Quantitative analysis of surface and percutaneous electromyographic activity in lumbar erector spinae muscle\$2SCHU</p>	<p>350675066</p> <p>Inserted: SCHU:13-04-12 Modified: SCHU:13-04-12 18:01:14 Status: SCHU:13-04-12</p> <p>000 350675066</p> <p>002 \$aTpr</p> <p>003 \$00000000350675066\$aprovisional\$bn0 match initial database\$c31</p> <p>008 \$a\$b\$c\$d\$e\$f\$g\$h\$i\$j\$k\$l\$m\$n\$oa\$p\$q\$r</p> <p>00A SCHU:13-04-12</p> <p>00B SCHU:13-04-12 18:01:14.000</p> <p>00D SCHU:13-04-12</p> <p>00U utf8</p> <p>00X 0</p> <p>035 ##\$ISCHU\$0404440DBCE47B01E00534277465A799D</p> <p>700 1#\$aSegal, R.\$2SCHU</p> <p>910 ##\$a@Three independent factors predicted adherence in a randomized controlled trial of resistance exercise\$2SCHU</p> <p>910 ##\$a@Surveillance programs for early stage non-seminomatous testicular cancer: a practice guideline.\$2SCHU</p> <p>910 ##\$a@Resistance exercise in men receiving androgen deprivation therapy for prostate cancer.\$2SCHU</p> <p>910 ##\$a@Clinical review of adult granulosa cell tumors of the ovary.\$2SCHU</p> <p>910 ##\$a@Structured exercise improves physical functioning in women with stages I and II breast cancer: results of a randomized controlled trial\$2SCHU</p> <p>910 ##\$a@Adjuvant chemotherapy for deep muscle-invasive transitional cell bladder carcinoma - a practice guideline\$2SCHU</p> <p>910 ##\$a@Ontario Cancer Treatment and Research Foundation, University of Ottawa, Canada.\$2SCHU</p> <p>921 ##\$a@Department of Medical Oncology, Ottawa Regional Cancer Centre, Ottawa, Ontario, Canada. roanne_</p> <p>921 ##\$a@Ottawa Regional Cancer Centre, Ottawa, Ontario, Canada.\$2SCHU</p> <p>921 ##\$a@Department of Medical Oncology, Ottawa Regional Cancer Centre-General Site, 503 Smyth Rd, Ottawa</p> <p>921 ##\$a@Faculty of Physical Education University of Alberta, E-401 Van Vliet Center, 87th Avenue, Edmonton, Alberta</p> <p>941 ##\$aut\$2SCHU</p> <p>943 ##\$a2002\$2SCHU</p> <p>943 ##\$a2004\$2SCHU</p> <p>943 ##\$a1995\$2SCHU</p> <p>943 ##\$a2001\$2SCHU</p> <p>943 ##\$a2003\$2SCHU</p> <p>944 ##\$abt\$2SCHU</p>
-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

Equal Unequal Unknown Previous title Next title Help

For further guidance on this display (also referred to as the \dup display and used for merging records), see **4.2.2**.

2.3.6 Viewing pseudonyms/related records on the same screen

Where 950 fields⁸ are present it is possible to display all linked records on the same screen.

Example

The record for the identity **Ummu Anas** has 950 linking fields to the record for the real name **Noraini Eslah**.

```
400 1#SaAnas, Ummu$d1960-$2VIAF$2LC
700 ##SaUmmu Anas$2PCC
700 0#SaUmmu Anas,$d1960-$3public$2VIAF$2LC$0no2013032281
910 ##Sa@Istikharah cinta, 2012:$2VIAF$2LC
922 ##SaMY$2PCC
943 ##Sa201.$2VIAF
950 0#SaNoraini binti Eslah$d1960-$2VIAF$2LC
950 ##SaNoraini Eslah$Y$Treal name$2PCC$9463621204$8Noraini Eslah
970 ##Sa1960-08-01$clived$2VIAF
```

In order to view the linked record for the real name right-click anywhere in the hyperlink in the \$9 subfield.

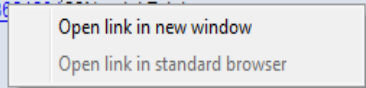
The following command box will display:

⁸ For guidance on 950 data see **Appendix 1 – 950 field**

```

035 ##$VIAF$0297211017
375 ##$afemale$2VIAF
377 ##$amay$2VIAF$2LC
400 1##$aAnas, Ummu$d1960-$2VIAF$2LC
700 ##$aUmmu Anas$2PCC
700 0##$aUmmu Anas$d1960-$3public$2VIAF$2LC$0no2013032281
910 ##$a@Istikharah cinta, 2012:$2VIAF$2LC
922 ##$aMY$2PCC
943 ##$a201.$2VIAF
950 0##$aNoraini binti Eslah$d1960-$2VIAF$2LC
950 ##$aNoraini Eslah$iY$treal name$2PCC$94638
970 ##$a1960-08-01$clived$2VIAF

```



Select the command **Open link in new window** and the linking record for the real name will appear in a new window.

```

400 ##$aEslah, Noraini$2PCC
400 ##$aNoraini binti Eslah$2PCC
700 ##$aNoraini Eslah$2PCC
910 ##$a@Dingin salju Loughborough$2PCC
922 ##$aMY$2PCC
941 ##$aaut$2PCC
944 ##$aam$2PCC
950 ##$aUmmu Anas$iY$t pseud$2PCC$9401972194$8Ummu Anas
970 ##$a1960-08-01$2PCC
976 ##$2PCC$aPCC$b2017-11-22 16:10:54$cis_rich$d birthyear etc.$e0$f0

```

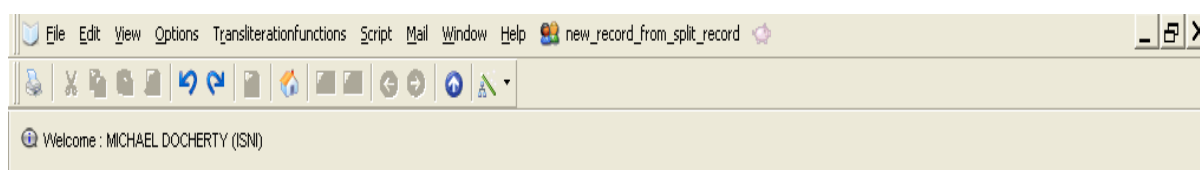
To place both records side by side on the screen, select **Window** on the toolbar and **Tile vertical** or **Tile horizontal** depending on preference, following the guidelines in **2.3.4**.

2.4 Keyword searching

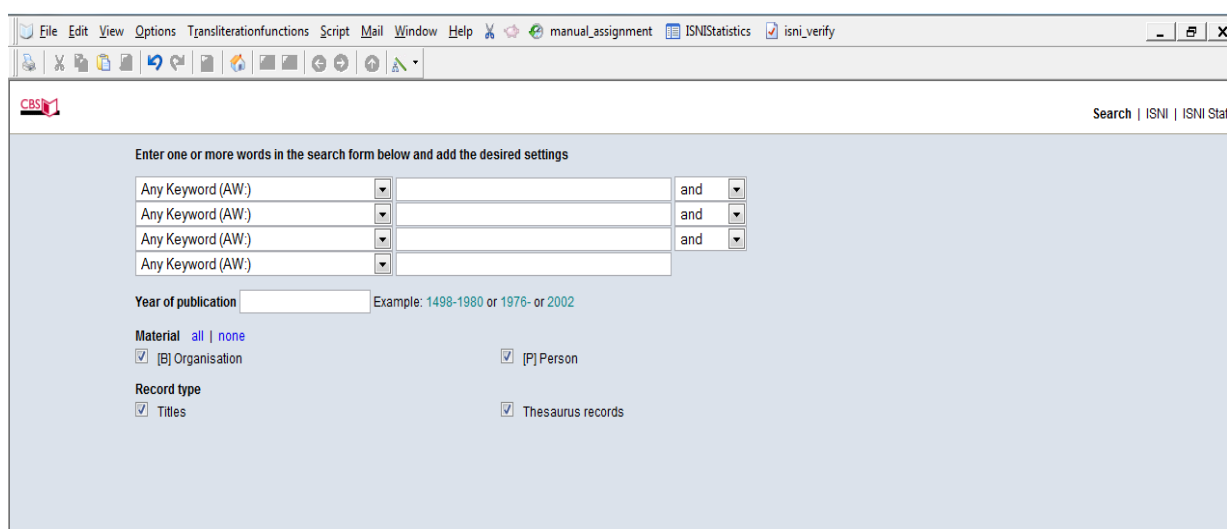
2.4.1 Using the search form

The **search form** is used for keyword searching. The **search form** is displayed using the **white upward-pointing arrow on a blue background** which can be found on the ISNI toolbar.

Example



A single-click on the arrow displays the search form as follows:

A screenshot of the ISNI search form. The title bar shows 'manual_assignment', 'ISNIStatistics', and 'isni_verify'. The menu bar includes 'File', 'Edit', 'View', 'Options', 'Transliterationfunctions', 'Script', 'Mail', 'Window', and 'Help'. The toolbar contains various icons. The main content area is titled 'Search | ISNI | ISNI Staff'. It features a search form with the following elements:

- Instruction: 'Enter one or more words in the search form below and add the desired settings'
- Four rows of search input fields, each with a dropdown menu labeled 'Any Keyword (AW:)' and a 'and' dropdown menu.
- 'Year of publication' field with an example: '1498-1980 or 1976- or 2002'
- 'Material' section with 'all | none' and checkboxes for '[B] Organisation', '[P] Person', and 'Thesaurus records'.
- 'Record type' section with checkboxes for 'Titles' and 'Thesaurus records'.

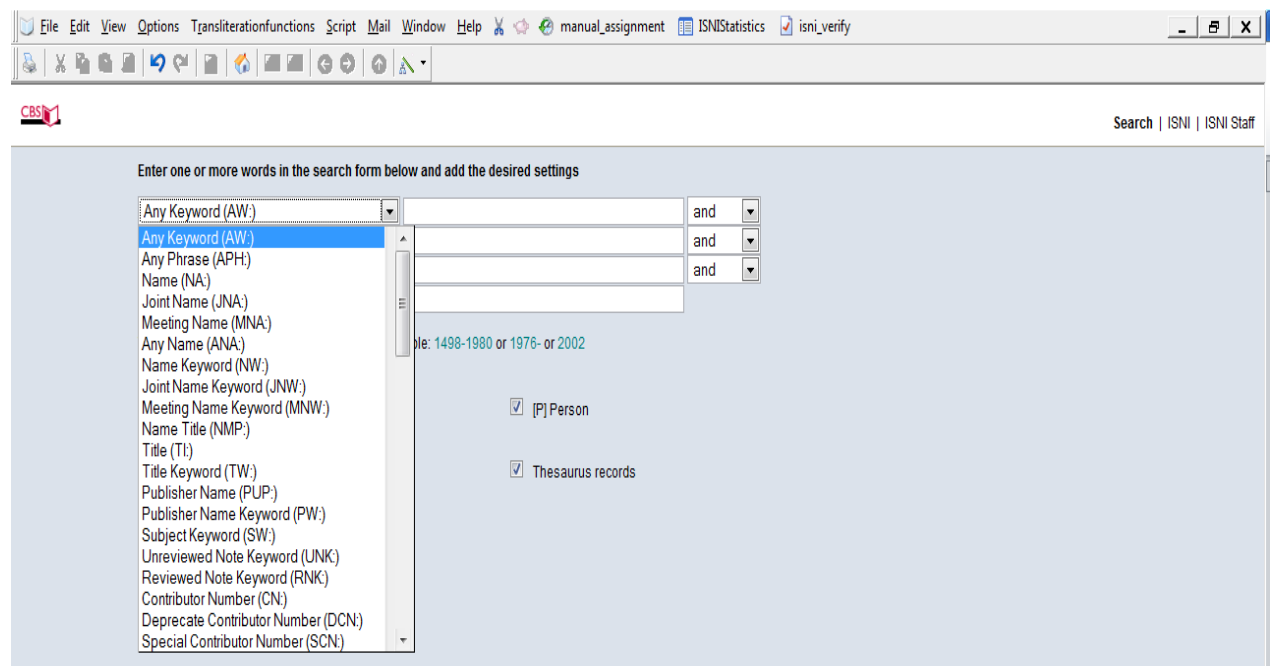
There are 3 columns on the search form:

- **Type of search**
- **Search term**
- **Boolean term**

2.4.1.2 Type of search

Clicking on the downward-pointing arrow in the first column displays a range of options for a keyword search.

Example



To select an option for type of search, scroll down to the appropriate category and single-click.

Example

The **Name (NA:)** option has been selected. This is now displaying in the type of search column.

Enter one or more words in the search form below and add the desired settings

Name (NA:)		and
Any Keyword (AW:)		and
Any Keyword (AW:)		and
Any Keyword (AW:)		

Year of publication Example: 1498-1980 or 1976- or 2002

Material [all](#) | [none](#)

[B] Organisation [P] Person

Record type

Titles Thesaurus records

2.4.1.2 Search term

An appropriate search term is required in the second column. This can include a surname, surname/forename or a given name.

Example

The surname **Eagleton** has been added as a search term to the following **search form**:

Enter one or more words in the search form below and add the desired settings

Name (NA:)	eagleton	and
Any Keyword (AW:)		and
Any Keyword (AW:)		and
Any Keyword (AW:)		

Year of publication Example: 1498-1980 or 1976- or 2002

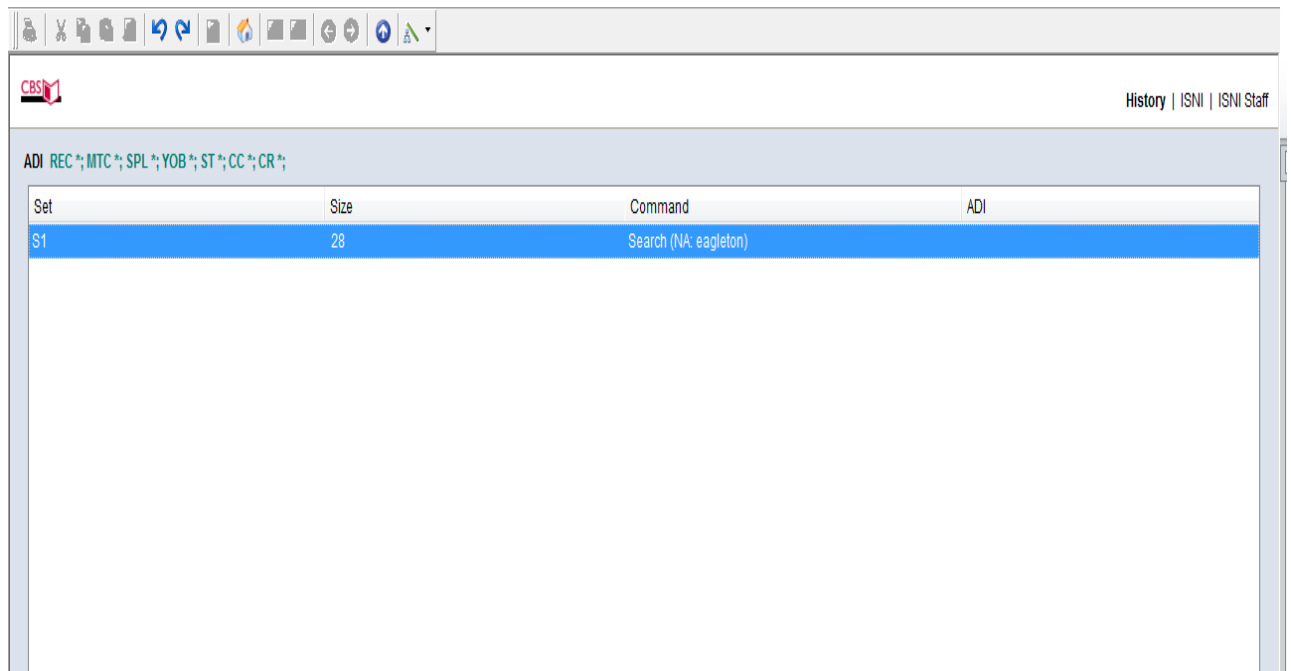
Material [all](#) | [none](#)

[B] Organisation [P] Person

Record type

Titles Thesaurus records

Select the **ENTER** command directly above the search bar or **RETURN** on the keyboard. The results are displayed in the search history page⁹, as follows:



Set	Size	Command	ADI
S1	28	Search (NA: eagleton)	

Double-click on the appropriate search history column. All names which include the search term ***eagleton*** are now displayed.

⁹ For further information on the **search history** page, see **2.9.2**.

File Edit View Options Transliterationfunctions Script Mail Window Help manual_assignment ISNIStatistics isni_verify

Set 1 | Hits 28 | Search command Search (IA: eagleton)

1	2	Eagleton, Beth Bouchard		Learning style preferences and locus of control of crit...
2	10	Eagleton, Catherine	1975-12-22	Monks, manuscripts and sundials the navicula in me... The British Museum Press
3	12	Eagleton, Clyde	1891-04-13 +1958	Lecanal de drainage de Chicago et autres détourne... New York University Press
4	1	Eagleton, David		Easy read with grandma read, 2009:
5	1	Eagleton, Dominic		Who pays?, [2007]:
6	4	Eagleton, George sac	1912	The diocesan quinquennial faculties formula IV : a hi... The Catholic university of America
7	1	Eagleton, H. Norman		Design and operation of a carbon dioxide pipeline sy...
8	1	Eagleton, Jean M.		Aqueous radioactive- and industrial- waste disposal ...
9	1	Eagleton, Julie	1969-06-01	OUT TO LUNCH WITH FRANCIS FORD COPPOLA
10	2	Eagleton, M		'Rewriting the Master: Emma Tennant and Robert Lo... Taylor & Francis
11	1	Eagleton, Marc		Dawn bayati
12	1	Eagleton, Marc		Ya habibi
13	11	Eagleton, Mary	1949-04-03	Attitudes to class in the English novel from Walter Sc... Blackwell
14	2	Eagleton, Mary		Feminism and the death of the author: Margaret Atwo... Leeds Metropolitan University
15	1	Eagleton, Matt		A refined description of essential fish habitat for Pacif...
16	2	Eagleton, Maya B.		Reading the Web : strategies for Internet inquiry The Guilford Press
17	1	Eagleton, Maya B.		Hypermedia composition in a seventh grade langua... U Arizona
18	1	Eagleton, Michael		Spinal and visceral ischemia after endovascular aorti... Department of Vascular Surgery, Cleveland Cli...
19	2	Eagleton, Sandra	1948	D.H. Lawrence's use of the supernatural in his short ...
20	2	Eagleton, Sandra		D.H. Lawrence's use of the supernatural in his short... Prentice Hall
21	1	Eagleton, Stephen		The importance of integrated sustainability reporting ...
22	1	Eagleton, Terence	1943-02-22	WALTER BENJAMIN ; OR, TOWARDS A REVOLUTIO...
23	30	Eagleton, Terence British writer, academi...	1943-02-22	The crisis of contemporary culture : an inaugural lect... Blackwell
24	7	Eagleton, Thomas Francis American politi...	1929-09-04 +2007-03-04	War and Presidential power : a chronicle of congress... Liveright
25	1	Eagleton, Walter		Redefining beauty, 2009:
26	4	Eagleton, Wells Phillips	1865 +1950	Thrombo-phlébite infectieuse du sinus caveux et l... Masson et Cie
27	9	Eagleton, William L. Jr	1926-08-17 +2011-01-27	An introduction to Kurdish rugs and other weavings. Scorpion publ
28	1	Taksin-Eagleton, Valérie	1968	Voix trachéo-oesophagienne, voix prophétique et bég...

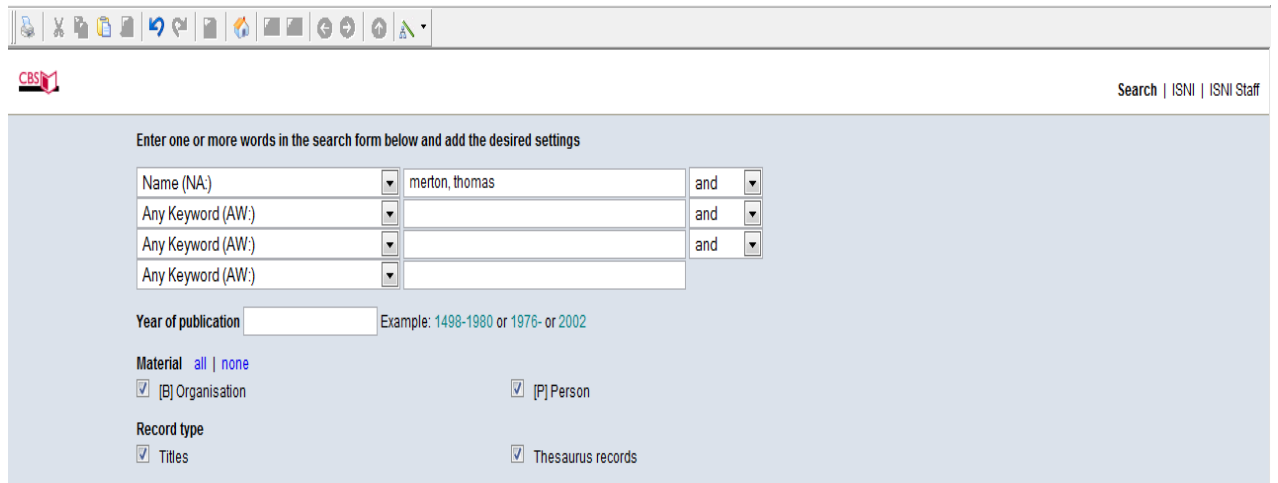
History Index Delete Insert Update Save Request Get OCN Help

- To view an individual record in the search results – see 2.3.2
- To view multiple records in the search results – see 2.3.3

A keyword search on a personal name can also combine surname with forenames or initials.

Example

The surname/forename **Merton, Thomas** has been added as a search term to the following **search form**:



Enter one or more words in the search form below and add the desired settings

Name (NA:)	merton, thomas	and
Any Keyword (AW:)		and
Any Keyword (AW:)		and
Any Keyword (AW:)		

Year of publication Example: 1498-1980 or 1976- or 2002

Material [all](#) | [none](#)

[B] Organisation [P] Person

Record type

Titles Thesaurus records

Note that the names are added to the **search form** as a browse search, separated by a comma.

Select the **ENTER** command directly above the search bar or **RETURN** on the keyboard. The results are displayed as follows¹⁰:

¹⁰ Note that where only one record is found WinIBW will display that record rather than a list of search results.

Set 1 Hits 5 Search command Search (NA: merton, thomas)					
1	2	Merton, Mary Louis O.C.S.O.	1915 +1968	Le temps des fêtes : méditations sur le cycle des fêt...	Zyski i S-ka Wydawnictwo
2	1	Merton, Thomas		Exile ends in glory : the life of a Trappistine, Mother M...	W.W. Norton
3	17	Merton, Thomas, O.C.S.O.	1915 +1968	The hidden ground of love : the letters of Thomas Me...	New Directions
4	1	Merton, Thomas A.		Mankind in the unmaking; the anthropology of mongo...	
5	3	Merton, Thomas Ralph	1888-01-01 +1969-01-01		

- To view an individual record in the search results – see 2.3.2
- To view multiple records in the search results – see 2.3.3

2.4.2 Using the FIN command in the search bar

The **FIN** command can be used in the search bar to carry out keyword searches on names.

Example

The command **fin na: Strummer** retrieves all personal name and organisational records containing the keyword Strummer:

Set 5 Hits 5 Search command Search na: strummer					
1	15	Mellor, John Graham British musician, sin...	1952 +2002	She never took no for an answer (3 min 12 s)	Sony Music Entertainment
2	4	Roark-Strummer, Linda	1953	Nabucco complete opera	Zyx Music
3	1	Strummer, Ferdinand Franz		Disputatio philosophica de veritate enuntiationum. -	
4	1	Strummer, Paul			
5	1	Strummer, Peter		The Bohemian girl [SR] 198:-	

2.5 Searching by data source/contributor¹¹

Records can be retrieved by data source/contributor. For a complete list of VIAF and non-VIAF sources, see **1.6**

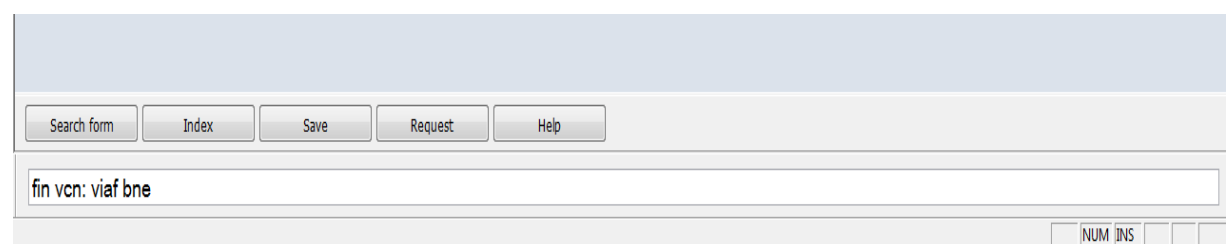
2.5.1 VIAF sources

To retrieve all records by a specific VIAF source use the following command in the **search bar**¹²:

FIN VCN¹³: [VIAF source]

Example

The following search retrieves all records containing National Library of Spain data:



The screenshot shows a search interface with a light blue header. Below the header is a row of five buttons: "Search form", "Index", "Save", "Request", and "Help". Below the buttons is a search bar containing the text "fin vcn: viaf bne". At the bottom right of the search bar area, there are three small buttons labeled "NUM", "INS", and a third unlabeled button.

In order to view the records retrieved from the search, follow the guidelines in viewing individual records **(2.3.2)** and viewing multiple records **(2.3.3)**

¹¹ For a list of common ISNI search commands, see **Appendix 2**

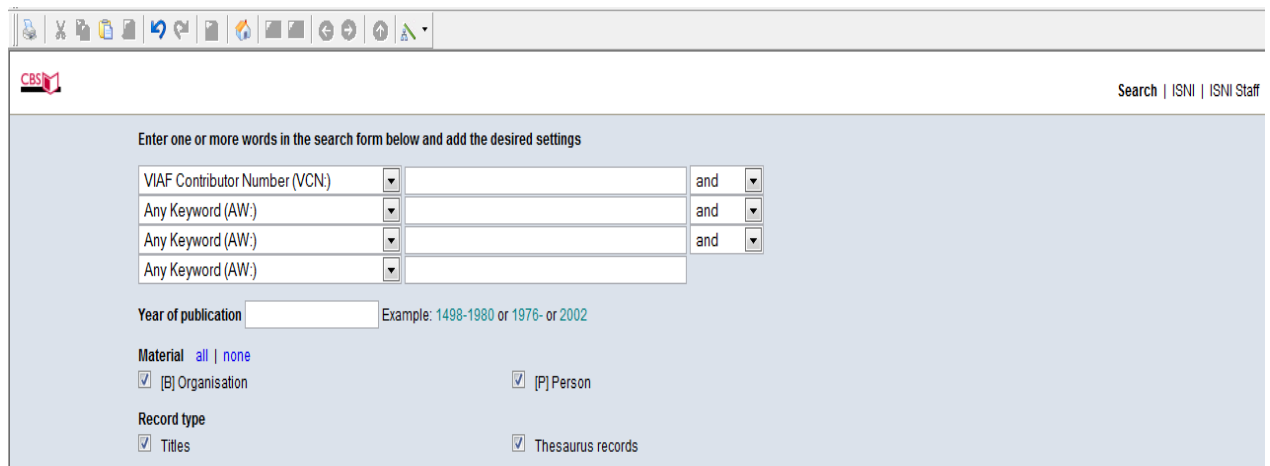
¹² For guidance on using the search bar, see **2.2.1**

¹³ Note that commands in the search bar are not case sensitive

The **search form**¹⁴ can also be used to retrieve records by a specific VIAF source.

Example

To retrieve all records containing National Library of Spain data select **VIAF Contributor Number (VCN)** from the options for **type of search** in the **search form**.



The screenshot shows a web browser window displaying the VIAF search interface. At the top right, there is a navigation link: "Search | ISNI | ISNI Staff". The main search area is titled "Enter one or more words in the search form below and add the desired settings". It features four search input fields, each with a dropdown menu for the search type and a "and" dropdown for combining terms. The first dropdown is set to "VIAF Contributor Number (VCN)". Below the search fields is a "Year of publication" input field with an example: "Example: 1498-1980 or 1976- or 2002". Underneath, there are sections for "Material" (with options "all" and "none") and "Record type". The "Record type" section has checkboxes for "[B] Organisation", "[P] Person", "Titles", and "Thesaurus records", all of which are checked.

Add the code for the specific VIAF source as the search term, including the word VIAF¹⁵

¹⁴ For guidance on using the search form, see **2.4**

¹⁵ Note that the search form is not case sensitive



Enter one or more words in the search form below and add the desired settings

VIAF Contributor Number (VCN)	▼	viaf bne	and	▼
Any Keyword (AW)	▼		and	▼
Any Keyword (AW)	▼		and	▼
Any Keyword (AW)	▼			

Year of publication Example: 1498-1980 or 1976- or 2002

Select the **ENTER** command directly above the search bar or **RETURN** on the keyboard.

In order to view the records retrieved from the search, follow the guidelines in viewing individual records **(2.3.2)** and viewing multiple records **(2.3.3)**

2.5.2 VIAF sources – Assigned status

To retrieve all assigned status records by a specific VIAF source use the following command in the **search bar**¹⁶:

FIN VCN¹⁷: [VIAF source] & ST: A

Example

The following search retrieves all records containing National Library of Spain data with assigned status:

¹⁶ For guidance on using the search bar, see **2.2.1**

¹⁷ Note that commands in the search bar are not case sensitive

A screenshot of a search interface. At the top, there is a light blue header bar. Below it, a grey bar contains five buttons: "Search form", "Index", "Save", "Request", and "Help". Below the buttons is a search bar containing the text "fin vcn: viaf bne & st: a". At the bottom right of the search bar, there are small icons for "NUM" and "INS".

In order to view the records retrieved from the search, follow the guidelines in viewing individual records **(2.3.2)** and viewing multiple records **(2.3.3)**

2.5.3 VIAF sources – Provisional status

To retrieve all provisional status records by a specific VIAF source use the following command in the **search bar**¹⁸:

FIN VCN¹⁹: [VIAF source] & ST: P

Example

The following search retrieves all records containing National Library of Spain data with provisional status:

A screenshot of a search interface, similar to the one above. It features a light blue header bar, a grey bar with buttons for "Search form", "Index", "Save", "Request", and "Help", and a search bar containing the text "fin vcn: viaf bne & st: p". Small icons for "NUM" and "INS" are visible at the bottom right of the search bar.

¹⁸ For guidance on using the search bar, see **2.2.1**

¹⁹ Note that commands in the search bar are not case sensitive

In order to view the records retrieved from the search, follow the guidelines in viewing individual records **(2.3.2)** and viewing multiple records **(2.3.3)**

2.5.4 Non-VIAF sources

To retrieve all records by a specific non-VIAF source use the following command in the **search bar**²⁰:

FIN CN²¹: [Non-VIAF source]

Example

The following search retrieves all records containing Authors' Licensing and Collecting Society (ALCS) data:



The screenshot shows a search interface with a search bar containing the query "fin cn: alcs". Above the search bar are five buttons: "Search form", "Index", "Save", "Request", and "Help". Below the search bar, there is a footer area with the text "For Cataloguing Rules, press F1" and a small box containing "NUM INS".

In order to view the records retrieved from the search, follow the guidelines in viewing individual records **(2.3.2)** and viewing multiple records **(2.3.3)**

The **search form**²² can also be used to retrieve records by a specific non-VIAF source.

²⁰ For guidance on using the search bar, see **2.2.1**

²¹ Note that commands in the search bar are not case sensitive

²² For guidance on using the search form, see **2.4**

Example

To retrieve all records containing Authors' Licensing and Collecting Society (ALCS) data select **Contributor Number (CN)** from the options for **type of search** in the **search form**.

Enter one or more words in the search form below and add the desired settings

Contributor Number (CN)		and
Any Keyword (AW)		and
Any Keyword (AW)		and
Any Keyword (AW)		

Year of publication Example: 1498-1980 or 1976- or 2002

Material [All](#) | [None](#)

[B] Organisation [P] Person

Record type

Titles Thesaurus records

Add the code for the specific non-VIAF source as the search term²³

Enter one or more words in the search form below and add the desired settings

Contributor Number (CN)	alcs	and
Any Keyword (AW)		and
Any Keyword (AW)		and
Any Keyword (AW)		

Year of publication Example: 1498-1980 or 1976- or 2002

Material [All](#) | [None](#)

[B] Organisation [P] Person

Record type

Titles Thesaurus records

²³ Note that the search form is not case sensitive

Select the **ENTER** command directly above the search bar or **RETURN** on the keyboard.

In order to view the records retrieved from the search, follow the guidelines in viewing individual records **(2.3.2)** and viewing multiple records **(2.3.3)**

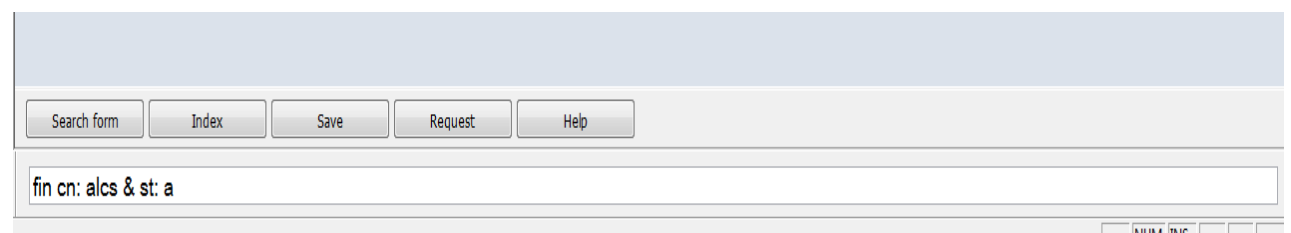
2.5.5 Non-VIAF sources – Assigned status

To retrieve all assigned status records by a specific non-VIAF source use the following command in the **search bar**²⁴:

FIN CN²⁵: [non-VIAF source] & ST: A

Example

The following search retrieves all records containing Authors' Licensing and Collecting Society (ALCS) data with assigned status:



The screenshot shows a search interface with a light blue header. Below the header is a row of five buttons: "Search form", "Index", "Save", "Request", and "Help". Below the buttons is a search bar containing the text "fin cn: alcs & st: a". At the bottom right of the interface, there are three small checkboxes, the first of which is labeled "NIM IWS".

In order to view the records retrieved from the search, follow the guidelines in viewing individual records **(2.3.2)** and viewing multiple records **(2.3.3)**

²⁴ For guidance on using the search bar, see **2.2.1**

²⁵ Note that commands in the search bar are not case sensitive

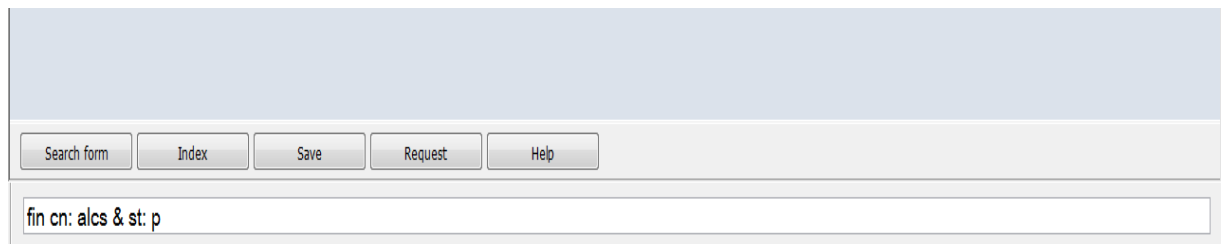
2.5.6 Non-VIAF sources – Provisional status

To retrieve all provisional status records by a specific non-VIAF source use the following command in the **search bar**²⁶:

FIN CN²⁷: [non-VIAF source] & ST: P

Example

The following search retrieves all records containing Authors' Licensing and Collecting Society (ALCS) data with provisional status:



The screenshot shows a search interface with a light blue header. Below the header is a search bar containing the query "fin cn: alcs & st: p". Above the search bar are five buttons: "Search form", "Index", "Save", "Request", and "Help".

In order to view the records retrieved from the search, follow the guidelines in viewing individual records **(2.3.2)** and viewing multiple records **(2.3.3)**

²⁶ For guidance on using the search bar, see **2.2.1**

²⁷ Note that commands in the search bar are not case sensitive

2.6 Searching for records with multiple data sources

A number of different search options are available to retrieve records containing multiple data sources.

The main search command used is **SRC – record sources**. This command can be used in the **search bar**²⁸ or **search form**²⁹.

Examples

- **Search for all assigned records with multiple data sources**

fin src: 11* & st: a

- ***Search for all assigned records with multiple data sources but without VIAF data***

fin src: 11* & st: a & not src: 11* viaf

- **Search for all Biblioteca Nacional de España (VIAF BNE) assigned records with multiple data sources**

fin src: 11* & st: a & vcn: viaf bne

- **Search for all ALCS assigned records with multiple data sources**

fin src: 11* & st: a & cn: alcs

²⁸ For guidance on using the search bar, see **2.2.1**

²⁹ For guidance on using the search form, see **2.4**

2.7 Searching for single-source records

A number of different search options are available to retrieve records containing data from a single source.

The main search command used is **SRC** – *record sources*. This command can be used in the **search bar**³⁰ or **search form**³¹.

Examples

- **Search for all assigned single-source records**

fin src: 1 & st: a

- **Search for all assigned single-source records without VIAF data**

fin src: 1 & st: a & not src: 1 viaf

- **Search for all Biblioteca Nacional de España (VIAF BNE) single-source assigned records**

fin src: 1 & st: a & vcn: viaf bne

- **Search for all single-source ALCS assigned records**

fin src: 1 & st: a & cn: alcs

³⁰ For guidance on using the search bar, see **2.2.1**

³¹ For guidance on using the search form, see **2.4**

2.8 Common ISNI search commands (English)

The following list includes some of the most common ISNI search commands in English³². These commands can be entered directly in the **search bar (2.2.1)** or **search form (2.4)**

- **Personal name/organisation**

sca na: [name]

Examples

sca na: Eagleton, Terry

sca na: University of Birmingham

- **ISNI**

fin isn: [ISNI]

Example

fin isn: 0000000419367486

- **PPN**

fin ppn: [PPN]

Example:

fin ppn: 419367489

³² For a summary of all common ISNI search commands, see **Appendix 2**. For a list of French-language search commands, see **Appendix 7**

2.9 Navigation

There are a number of options in regard to navigating WinIBW.

2.9.1 Index

The **INDEX** command returns to the browse index, if a browse search has taken place.


Example

The following record is displayed following a browse search for the identity **Merton, Thomas**.

The screenshot shows a WinIBW record for PPN 449980146. The record is displayed in a light blue background with a white border. At the top left is the CBSI logo, and at the top right are links for 'Full display | ISNI | ISNI Staff'. Below the header, the record details are shown: 'Set 7 | Hits 4 | Record 1 | PPN 449980146 | Format M21'. The main body of the record contains the following text:

```
Inserted: 99999999:03-03-16 Modified: 99999999:03-03-16 15:18:20 Status: 99999999:03-03-16  
000 449980146  
002 $aTpB  
003 $00000000449980142$a provisional$b possible match cannot be assigned$c30  
008 $an$b$cj$da$ez$ftz$gn$hn$ia$jkb$ln$mj$na$oa$pa$qa$rrj$se#  
00A 99999999:03-03-16  
00B 99999999:03-03-16 15:18:20.000  
00D 99999999:03-03-16  
00U utt8  
00X 0  
035 ##$VIAF$0316403924  
400 0#$aLouis moine de Gethsemani$2VIAF$2NUKAT  
400 0#$aLudwik$2VIAF$2NUKAT  
400 1#$aMerton, M. Louis$2VIAF$2NUKAT  
400 1#$aMerton, Tomas$2VIAF$2NUKAT  
400 1#$aMerton, Tomasz$2VIAF$2NUKAT  
400 0#$aMonk of Our Lady of Gethsemani$2VIAF$2NUKAT  
400 0#$aO. Ludwik$2VIAF$2NUKAT  
400 0#$aOjciec Ludwik$2VIAF$2NUKAT  
700 1#$aMerton, Mary Louis$cO.C.S.O.$d1915-1968$3public$2VIAF$2BAV$0ADV11962724  
700 1#$aMerton, Thomas$d1915-1968$3public$2VIAF$2NUKAT$0n 94000720  
77A $aVIAF#PERSON$bP$96.07869121334007
```

Selecting the **INDEX** command returns the display to the browse index.

CBS 

Index summary | ISNI | ISNI Staff

	4	NA:	merton,thomas
	1	NA:	merton,thomas a
	1	NA:	merton,thomas j
	1	NA:	merton,thomas ralph
	2	NA:	merton,timothy
	1	NA:	merton,tobias
	2	NA:	merton,tomas
	2	NA:	merton,tomasz
	1	NA:	merton,v
	1	NA:	merton,vanessa
	1	NA:	merton,victor
	1	NA:	merton,vincent
	1	NA:	merton,w louis
	1	NA:	merton,walter
	1	NA:	merton,walter de
	2	NA:	merton,wilfred
	1	NA:	merton,wilhelm
	3	NA:	merton,william
	1	NA:	merton,william I
	1	NA:	merton,william louis
	1	NA:	merton,zienia
	1	NA:	merton,zienija
	1	NA:	merton & lambeth cabx,
	1	NA:	merton & sutton district health authority,
	1	NA:	merton & sutton ha,
	1	NA:	merton & sutton health authority,
	1	NA:	merton abbey tapestry works,
	1	NA:	merton adult education,
	1	NA:	merton aldrich, john
	1	NA:	merton allen associates,
	1	NA:	merton allen associates infoteam inc,
	1	NA:	merton and lambeth citizens advice bureaux,

History Help

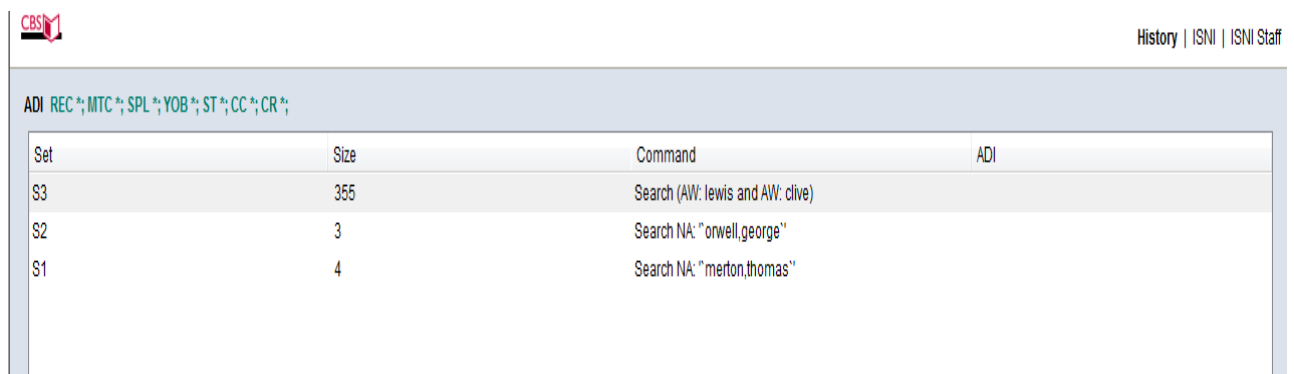
To escape from this display select the **HISTORY** command (2.9.2) or the **search form** (2.4) or enter a new browse search term in the **search bar** (2.2.1)

2.9.2 History

The **HISTORY** command displays the search history for a specific WinIBW session³³. The command is displayed at all times on WinIBW so can be useful in navigating the database.

Example

Selecting **HISTORY** displays the following screen:



Set	Size	Command	ADI
S3	355	Search (AW: lewis and AW: clive)	
S2	3	Search NA: "orwell,george"	
S1	4	Search NA: "merton,thomas"	

The **HISTORY** screen displays 3 columns:

- **Set** – the search number, e.g. the 1st, 2nd, 3rd, etc. of the WinIBW session
- **Size** – the size of the search results, e.g. 4 records were retrieved in the first search; 3 records in the second search; 355 in the third search
- **Command** – the search term for each search. Note that there are differences in the HISTORY display of browse and keyword searches. A keyword search is recognisable by the presence of brackets (e.g. S3 above)

³³ For browse results to be recorded in search history, records will need to be selected following the guidelines in **2.3.2 & 2.3.3**. The browse search itself is not recorded.

2.9.3 Search form

The **search form** can be used at any point in a WinIBW session. For guidance on using the **search form**, see **2.4.1**.

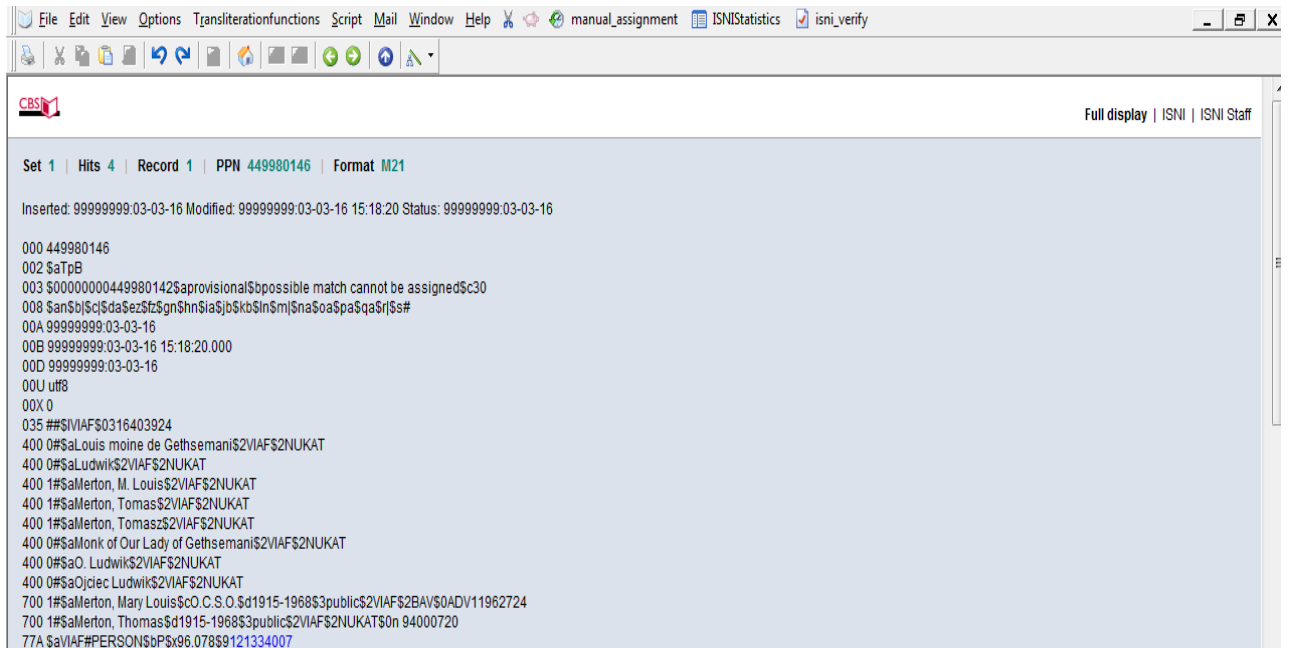
2.9.4 Back/Forward (blue) arrows

The back/forward blue arrows on WinIBW are used to move to previous search results/record displays³⁴.



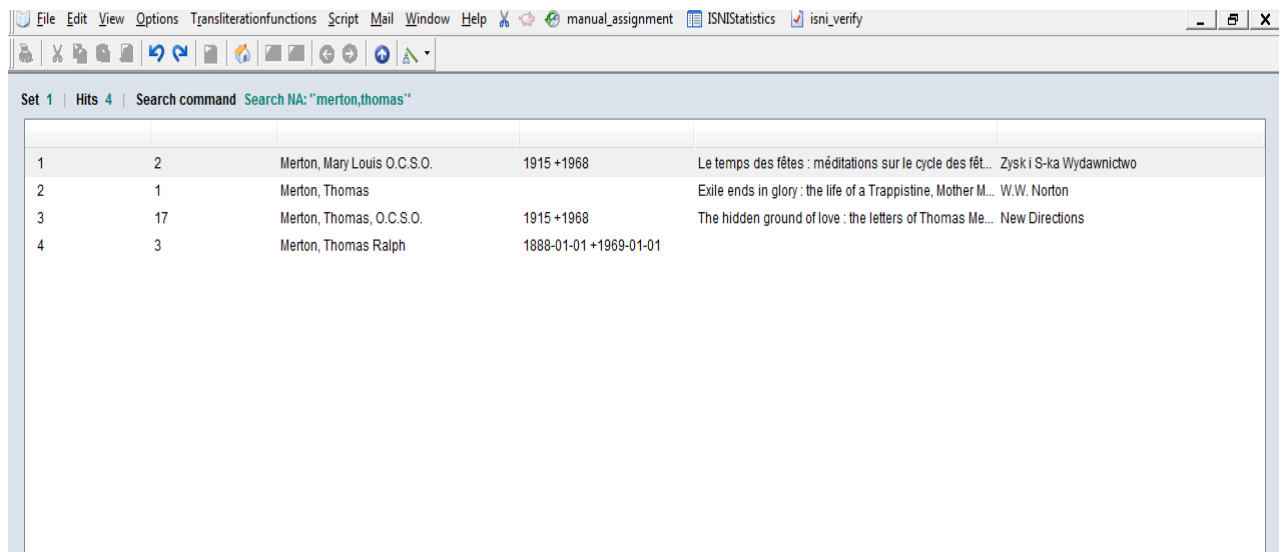
Example

The following record is displayed following a browse search for the identity **Merton, Thomas**:



³⁴ Note that the **back/forward (blue) arrows** never return to a browse index, even when this was the last page viewed. In order to display a previous browse index follow the guidelines in **2.9.1**.

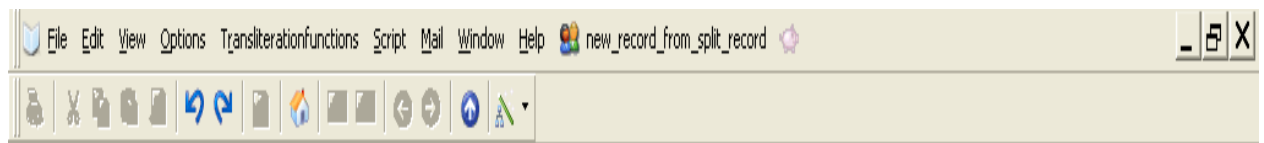
The browse search found 4 records with the name **Merton, Thomas**. Selecting the **back (blue) arrow** will display the previous browse search results page.



Selecting the **forward (blue) arrow** will return to the individual record display.

2.9.5 Welcome/Menu page symbol

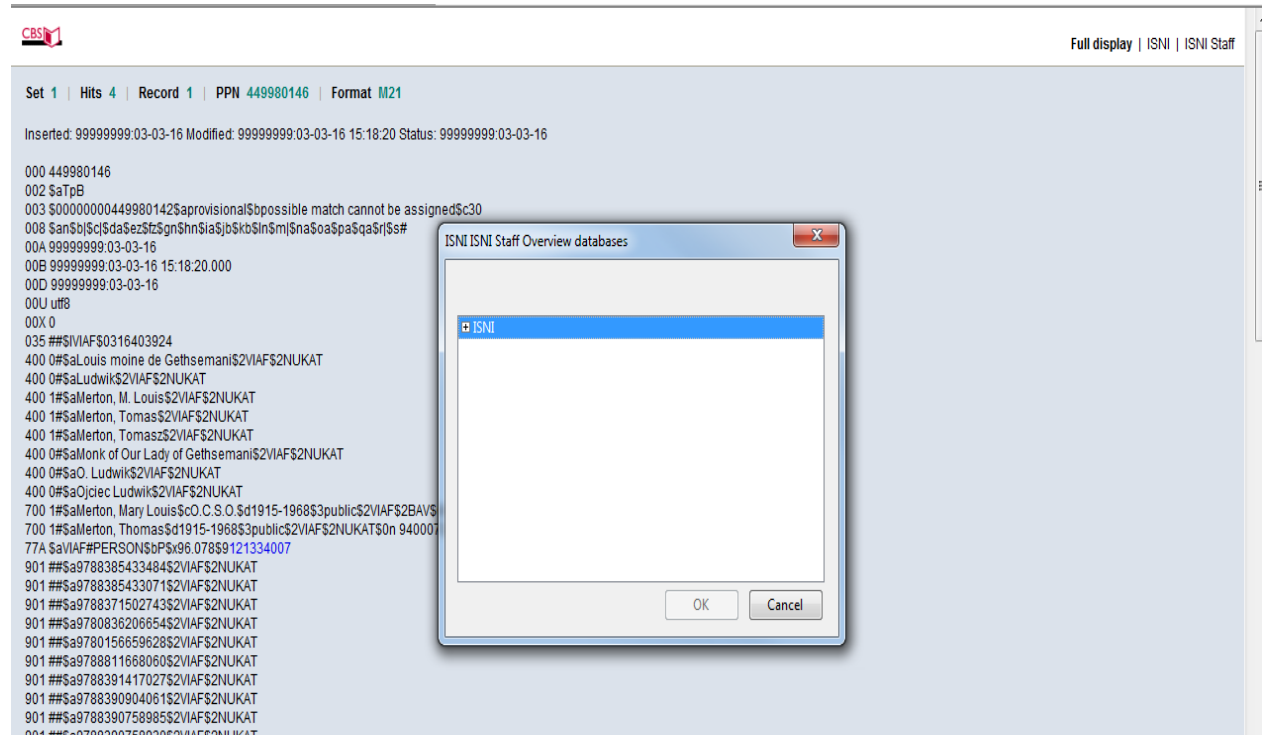
Select the **HOUSE** symbol to display the **welcome/menu** page.



This symbol is permanently displayed on the ISNI toolbar and can be selected at any time.

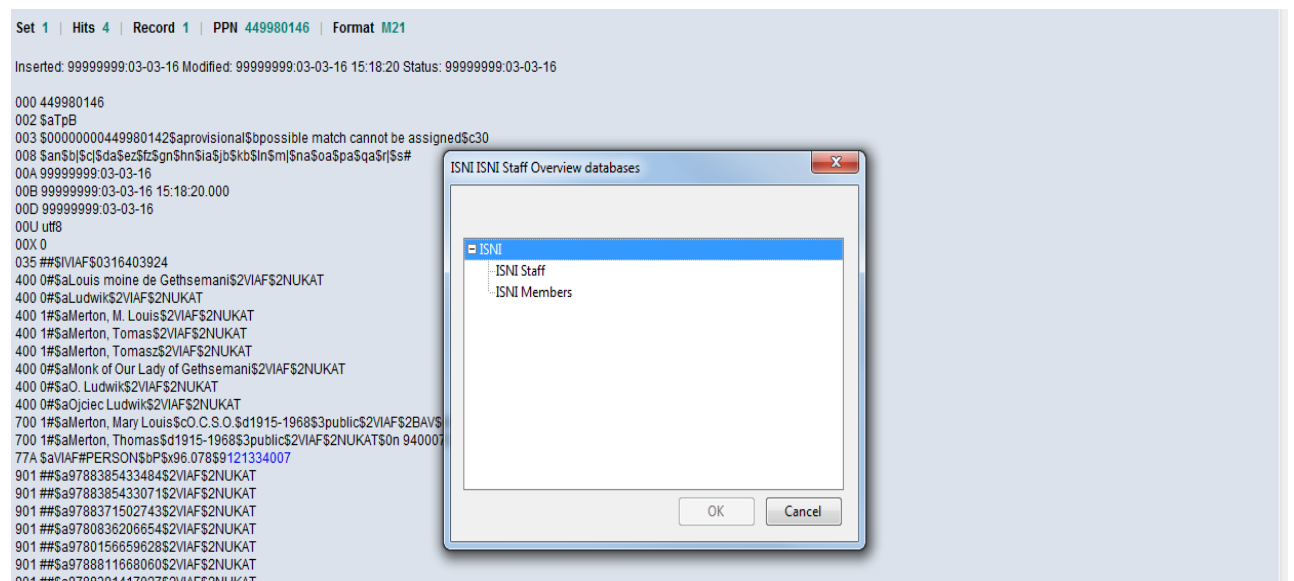
Example

Once the **HOUSE** symbol is selected, the following option is displayed:



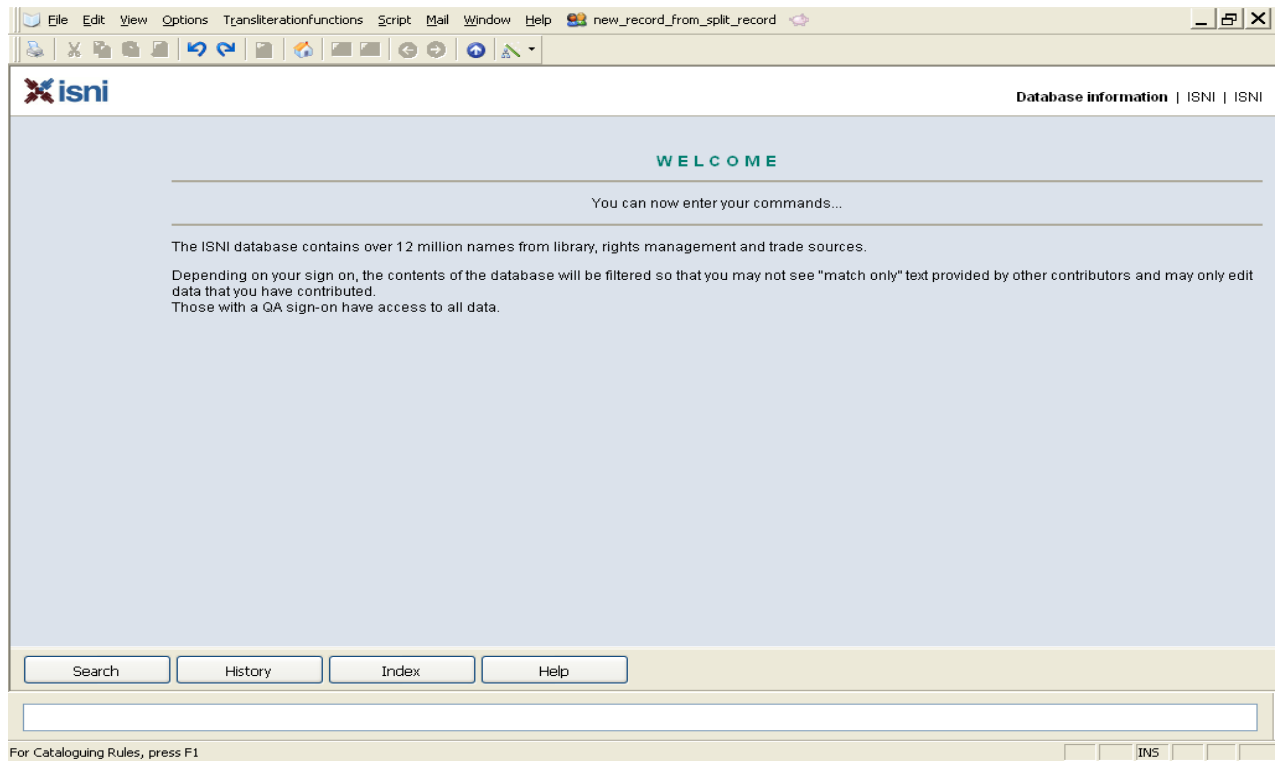
To escape from this display select **CANCEL**. To go to the **welcome/menu** page double-click on **ISNI**.

The following information will appear:



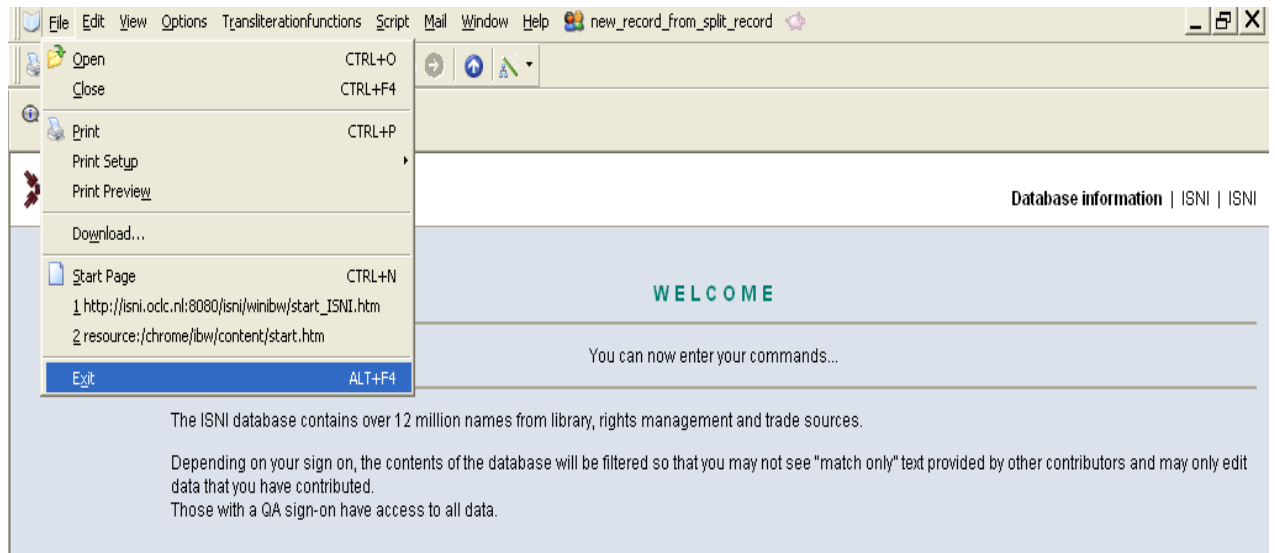
- **ISNIQT members select ISNI staff followed by OK**
- **ISNI members select ISNI members followed by OK**

The **welcome/menu** page is now displayed as follows:



2.10 Logging out

To Log out from WinIBW select **FILE** at the top left-hand side of the screen and **EXIT**.



Alternatively, close the window in the usual way via **EXIT** at the top right hand side of the screen.

